

# Device decontamination declaration.

NOTE THAT NO DEVICE CAN BE SERVICED/CALIBRATED WITHOUT A COMPLETED AND SIGNED DECLARATION

Company name & address	Contact name	Tel
	Department	Mobile
	Contact email	
	PO No.	Quote No.
	VAT exempt? Yes No	If "Yes" please attach certificate
Post Code	Account No.	Grant No.

**Upgrade to a FastTrack mail-in service?** Yes No Please note there is an additional charge of £5 per single channel and £20 per multi-channel for this service.  
FastTrack guarantees a 48hr turnaround from date of receipt

<b>Pipette Service level</b> (select 1 level per form only)	Quick Cal	1-STAR	2-STAR	3-STAR	Ext Clean? Yes No
<b>Pipette Calibration level</b> (select 1 level per form only)	As Found <sup>1</sup> Prior to Service		Service & Cal		As Found <sup>1</sup> , Service & Cal
<b>Balance Calibration level</b> (select 1 level per form only)	N/A		As Found 5 Point Calibration		As Found 10 Point Calibration
<b>Do you require due dates on Calibration Stickers?</b>	Yes	No	If "Yes" please specify duration:		months

<sup>1</sup> As Found Calibration will allow you to identify if your pipette is within specification before any service or adjustment validating your previous work.

Make or model of device	Qty	Make or model of device	Qty
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**A Did the device(s) listed require decontamination?** Yes No If "No" go to B

Nature of contaminant

Method of contaminant

Decontaminated by

Name

Date

**B Are any special handling precautions required?** Yes No If "Yes" please specify below

**Spare parts** (select 1 option only)

I authorize that any spare part(s) required may be replaced. These will be detailed on the invoice. **OR**

I authorize that any spare part(s) to max £30 per device may be replaced (excluding cost of seal, o-ring and tip holder).

**NOTE:** A £15 charge may be applied for pipettes found to be unrepairable or uneconomical to repair due to the time taken to investigate.

**I CONFIRM THAT THE INFORMATION GIVEN ABOVE IS ACCURATE AND THE DEVICE(S) DETAILED ARE SAFE TO WORK ON.**

Name

Date

Position

Signed

**Starlab (UK), Ltd**

5 Tanners Drive, Milton Keynes MK14 5BU

T: 01908 283800

E: ServiceCentre@starlab.co.uk

starlab.co.uk

Form F004 Rev 8 - Mar 2020

