

Medicine and Dentistry

Blizard Education Committee (BEC)

24-04-24 (Large Cloud)

MINUTES

Present:

Jurgen Groet (JG) Chair	Mary Collins (MC)	Rachael Parker (RP)
Andrew Durham (AD)	Nawaz Ahmed (NA)	Ping Yip (PY)
Olivier Marches (OM)	Daniele Bergamaschi (DB)	Joanna Riddoch-Contreras (JRC)
Lucy Burrows (LB)	Jamila Kassam (JK)	

Part 1: Preliminary items

- Apologies for absence:** None
- Minutes from last BEC meeting and matters arising.**
 - Project list for Institute to be divided per supervisor. NA to bring back for June meeting
 - Discussion with JG and Louise James/Nara Orban concluded potential to accept students for project supervision.

Part 2: Agenda items

- PgDip Applied Clinical Research**
 - Committee agreed to proceed with the proposal. MC requested confirmation of internal staff involved and any additional staff to be on consultant basis.
 - P1 programme proposal to go to T&LC in June with financial BC submitted in May, any comments to be shared with JK in advance of final submission.
- BEAM 23-24**
 - Committee confirmed the survey window will remain the same.
 - PY queried if any data on when staff completed survey, agreed to keep it open for additional week.
 - Meeting in May for LB, JG and NA to discuss questions and additional tariffs.
 - Agreed to share traffic light scorecards as well as tariffs used
- BEC Membership**
 - Committee have agreed to extend membership to the newly appointed Programmes Manager (Becky Chappell & Krys Gunton)
- SSLC Minutes 23-24**
 - SSLC Minutes for SEM1 and SEM2 were shared with the committee. Agreed to bring back to next meeting with responses from Programmes.

Part 3: Standing items

- UG Update and Collaborative Working**
 - Assessments are currently live.
 - Working with DES on Cadmus pilot for exam

<ul style="list-style-type: none"> - NSS response rate 51/64 (78%) - Module feedback for Y3 was shared and remains positive. - Academic Advisors discussed, agreed to utilise advisors outside of the programme to keep numbers manageable.
<p>8. Centre Education Lead Update</p> <ul style="list-style-type: none"> - OM confirmed Clinical Sciences in contact with alumni via Programme Director. - DB confirmed changes to leadership of modules on Regen Medicine for upcoming academic year.
<p>9. Marketing & Recruitment Update</p> <ul style="list-style-type: none"> - NA confirmed numbers remain positive. +12% applicants, +25% offers, +27% accepts, +22% firms - Marketing & Recruitment meeting to take place for all programmes in May.
<p>10. E-learning Update</p> <ul style="list-style-type: none"> - None
<p>11. Lab management Teaching update</p> <ul style="list-style-type: none"> - None
<p>12. Teaching Allocation Update/ OSCEs</p> <ul style="list-style-type: none"> - SSC4 title request sent to Centres with deadline to return to NA by 3 May. - IHSE have permitted increase to 3 students if staff wish to do so
<p>13. Programme Development Update</p> <ul style="list-style-type: none"> - Short course workshop run by DES to Blizzard staff on 30 April. All potential CPD short course proposing staff invited.
<p>14. Staffing</p> <ul style="list-style-type: none"> - No update
<p>15. Global Engagement Update</p> <ul style="list-style-type: none"> - JG confirmed London Medical Exchange contract signed. Promoting 7 Blizzard programmes.
<p>16. AOB</p> <ul style="list-style-type: none"> - JG discussed. <ul style="list-style-type: none"> o Maralyn Druce will attend June BEC to discuss the newly established Queen Mary International Clinical Academic (QMICA) - JG having review of MCQ across L7 courses at Blizzard in line with QM review of unsuitability for level. - NA confirmed Staff Survey open, please encourage colleagues to complete.

BEC outstanding action list

Action Number				
1.	April 2024	Divide Project list for Institute per supervisor	NA	Bring in June
2.	April 2024	Bring SSLC Minutes with programme responses	NA	Bring in June