



### Senate

<b>Paper Title</b>	<b>Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group (VPPESEAG)</b>  <b>Executive Summary of the meeting held in July 2017, and the draft 2017/18 Membership and Terms of Reference</b>
<b>Outcome requested</b>	Senate is asked to <b>note</b> the executive summary and to <b>note</b> the draft Terms of Reference for 2017-18.  The 2017-18 Terms of Reference are to be discussed by the VPPESEAG on October 18 <sup>th</sup> .
<b>Points for Senate members to note and further information</b>	This paper provides an overview of the matters considered at the Vice-Principal's Public Engagement and Student Enterprise Advisory Group meeting of 03 July 2017.
<b>Questions for Senate to consider</b>	n/a
<b>Regulatory/statutory reference points</b>	n/a
<b>Strategy and risk</b>	n/a
<b>Reporting/consideration route for the paper</b>	For <b>report</b> to Senate.
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<b>Sponsor</b>	Professor Peter McOwan Vice-Principal (Public Engagement and Student Enterprise)

**SENATE**

**VICE-PRINCIPAL PUBLIC ENGAGEMENT AND STUDENT ENTERPRISE ADVISORY GROUP**

**EXECUTIVE SUMMARY**

**Meeting held on 03 July 2017**

**1. Summary.**

This report summarises the main areas of discussion of the Advisory Group to the Vice-Principal (Public Engagement and Student Enterprise) at the meeting held on 03 July 2017. For a full set of notes please contact the Secretary, Katherine Bevan [k.bevan@qmul.ac.uk](mailto:k.bevan@qmul.ac.uk)

**2. Members Business.**

This was the fourth (of four) meeting of the Group in the 2016/17 academic year. The following items were tabled:

**a. Report of the Vice-Principal for Public Engagement and Student Enterprise.**

- i. QMUL had been assisting the National Coordinating Centre for Public Engagement (NCCPE), and a number of universities had visited QMUL to discuss their public engagement (PE) work;
- ii. The Assistant Public Engagement Officer Dan Taylor would shortly be starting a new role at UCL, and was thanked for his contribution to QMUL. Recruitment was underway for his replacement.

**b. Centre for Public Engagement**

- i. Work to replace the failing Centre of the Cell pod doors was scheduled for September;
- ii. The Centre for Public Engagement (CPE) had been successful in the recent Planning and Accountability Round (PAR) which enabled the Community Engagement role to be made permanent;
- iii. A review of the funding opportunities offered by the CPE had been carried out, with the current scheme remodelled to offer a larger number of smaller amounts of money.

**c. Community Engagement**

The Festival of the Communities had taken place over the weekend of the 21st and 22nd of May. A large number of students and researchers had engaged with the event which had attracted over two thousand visitors.

**d. Student Enterprise**

QMUL was successful in the recent UnLtd SEE Change awards. The qEnterprise programme 'Highly Commended' in the HEI Recognition award category, for innovation in delivering of support to Social Entrepreneurs. Jamie Crummie – a recent InQUBEate graduate who had founded 'Too Good To Go' app had won the Social Entrepreneur award;

#### **e. Environmental Sustainability**

A report was received on a number of key events led by the Sustainability Team. Highlights included: the Annual Sustainability Awards, recognising the contribution made by external sustainability partners and the Green Mary staff teams; the submission of entries for 4 Green Gown Awards (awards for sustainability initiatives in Universities/colleges); the training of 19 student environmental auditors; and the collection of 685 (and counting) bags of clothing donations for the British Heart Foundation.

#### **f. Research Impact**

The Research Impact Manager and the Executive Officer (Public Engagement and Student Enterprise) had met to discuss potential impact cases with view to identifying those which needed further support. Work was ongoing to establish an internal web presence, while work on the external web presence had been postponed.

#### **g. Reports from Faculty Representatives**

- i. Humanities and Social Sciences (H&SS): A PE/SE-related lecture/workshop series was planned to run alongside the new MA in Heritage Management, developed in partnership with H&SS and Historic Royal Palaces. It was envisaged that this would attract members of the heritage industry and creative industries alongside academics and students.
- ii. Science and Engineering (S&E): Highlights from the School of Physics and Astronomy (Research in Schools, Stargazing Live, "Pint of Science" pub talks); the School of Biological and Chemical Science (Festival of the Communities, media work), and the School of Electronic Engineering and Computer Science (schools talks and taster days) were reported. Work was in train to build a stronger relationship between S&E schools and the CPE.
- iii. Medicine and Dentistry: The Neuron Pod project was on schedule and budget with the recommended main contractor having been approved in the latest Project Board meeting. The East London Genes and Health project is now delivering Key Stages 2/3, GCSE, and A-Level versions of its workshop. The Pathology Museum was progressing with its application for accreditation with the Arts Council.

#### **h. Reports from Professional Services**

- i. Marketing and Communications: Actions arising from the Reputations Task and Finish Group had been presented to senior managers. A new suite of flag/banners were installed on Mile End Road, and drone filming of the Mile End campus had been completed. Work to publicise CPE activities was ongoing.
- ii. Research Services and Business Development: A successful Research Matters evening was held on 24th May 2017 as part of International Clinical Trials Day. There were a number of supporting satellite activities including research information stands hosted by members of the research community across Barts Health and QMUL between 18<sup>th</sup> and 31<sup>st</sup> May 2017. The JRMO had now completed the implementation of the Applications module of the Research Grant Management System across the whole of QMUL.

#### **i. Student Union**

- i. Two new statues, designed by students, and funded by the Annual Fund and the Campus Community Fund, had been installed on campus to help raise awareness of mental health issues. A third design was to be installed;
- ii. There had been a huge increase in the number of students involved with One-Day Volunteering opportunities, as well as the number of student groups

- involved in the Adopt-a-Charity scheme;
- iii. The Union are currently in the process of developing a new five-year Sport Strategy as well as a new three-year Strategic Plan.

### **3. Matters for discussion**

#### **a. Arts and Cultural Strategy**

The Group discussed a draft of the QMUL Arts and Cultural Strategy 2017-22, which aimed to develop QMUL as a world-leading centre of excellence in arts and culture within Higher Education.

#### **b. Research Grants Management System**

The Group received a demonstration of the Research Grant Management System.

### **4. Reports from committees.**

Reports were received from the following committees:

- i. Crime Reduction Partnership Group;
- ii. Centre of the Cell Management Group;
- iii. Music at QMUL

### **5. Dates of meetings in 2017-18.**

- Wednesday 18 October 2017, 1330-1500.
- Monday 15 January 2018, 1400-1530.
- Monday 16 April 2018, 1400-1530.
- Monday 9 July 2018, 1400-1530.

## Vice-Principal (Public Engagement and Student Enterprise) Advisory Group

### Membership and Terms of Reference ~~2016-17~~ 2017-18

#### *Background*

The Vice-Principal (Public Engagement and Student Enterprise) has responsibility for public engagement and student enterprise at QMUL. This work is supported by a number of groups. Every other month the Centre for Public Engagement meets, supported by cross-disciplinary topic working group meetings with relevant stakeholders. Student enterprise work is supported by the student employability work governed by the Education Quality and Standards Board and the Careers department. These meetings are designed to ensure that public engagement and student enterprise activities are timely, well-communicated, prompting effective action and providing the opportunity to develop new initiatives. The Vice-Principal (Public Engagement and Student Enterprise) Advisory Group takes a more strategic role including governance issues and, consequently, meets for longer but less frequently with the flexibility to hold meetings in more varied formats (e.g. workshops or seminar mode, or by email or online conversation if timings do not allow for bringing people together).

#### *Terms of Reference*

- To take responsibility for the Public Engagement Strategy as developed by the Centre for Public Engagement and approved by QMSE and Council, monitoring progress against targets. Making recommendations to QMSE and Council on proposed policies and procedures that relate to Public Engagement and Student Enterprise.
- To consider draft policies related to public engagement and student enterprise before they are put before QMSE for approval.
- Making recommendations to QMSE and advising the Vice-Principal on the operation of policies related to public engagement and student enterprise
- Other matters referred to the Vice-Principal by Senate and QMSE.
- Identifying and sponsoring appropriate initiatives for:
  - Enhancing quality engagement and enterprise activity across the College;
  - Promoting the integration of engaged approaches into research, scholarship, learning and teaching
  - Encouraging innovation and sharing of best practice
  - Supporting development of staff through reward of engagement and enterprise skills
  - Ensuring integration of support across all aspects of the college, including professional services

- Developing appropriate high quality provision and support for measuring the impact of engagement and enterprise activities, ensuring such activities can contribute to college wide activities such as the REF
- Receiving updates on related Task and Finish Groups
- Receive reports on large Public Engagement and Student Enterprise projects, including Centre of the Cell, considering issues arising and seeking College-wide solutions to matters of concern
- Receiving updates on other significant related Public Engagement and Student Enterprise projects, such as People's Palace Projects

***The core membership is:***

**Vice-Principal (Public Engagement and Student Enterprise), Chair**

**Faculty Representatives:**

Faculty of Humanities and Social Sciences  
 Faculty of Science and Engineering  
 School of Medicine and Dentistry

Dr Colleen Cotter  
 Professor David Berman  
 Dr Rob Bennett

**Sabbatical officer and Staff member from the Students' Union:**

~~Yasir Yeahia~~ ~~Miranda Black~~, Student Union President  
 Mike Wojcik, Student Union Executive Office

**Chairs of relevant Task and Finish groups**

TBC

**Representatives of relevant Professional Services departments**

Public Engagement:

Sarah Barnes

Business Development:

Dr Sally Burtles

~~Community Engagement~~

~~Sarah Gifford~~

Marketing and Communications:

Tania Rhodes-Taylor

Research Impact

David Steynor

**Executive Officer (Public Engagement and Student Enterprise)**

Kimberley Freeman

***By invitation/in attendance:***

**Secretary**

Katherine Bevan, ARCS

**~~Community Engagement Officer, Centre for Public Engagement~~**

~~Sarah Gifford~~

**To attend for appropriate reporting:**

Careers and Enterprise:

~~Abi Sharma (Emily Huns)~~ / Rachel Brown

~~Vanessa Freeman~~ / Rachel Brown

Centre of the Cell:

Professor Fran Balkwill

Centre for Public Engagement

~~Professor Mike Curtis~~ TBA

Pathology Museum:

Carla Valentine, Steve Moore

People's Palace Projects:

Rosie Hunter

CERN@School:

Professor Becky Parker

Artistic Group

Dr Paul Edlin

Crime Reduction Partnership  
Environmental Sustainability  
Arts and Cultural Strategy

TBA  
TBA Kerry Horvath  
Jana Riedel

DRAFT