



Senate

Paper Title	Education Quality & Standards Board, 21 February 2018: Executive Summary
Outcome requested	The Senate is asked to note the summary report.
Points for Senate members to note and further information	A high level summary of the discussions and decisions of the Education Quality and Standards Board (EQSB) meeting held on 21 February 2017. For fuller details on any of the points mentioned, including full papers and minutes, members are directed to the EQSB QMplus page: https://qmplus.qmul.ac.uk/course/view.php?id=6851
Questions for Senate to consider	Is the Senate satisfied with the decisions and workings of the EQSB? Does the Senate have any additional items to refer to the EQSB?
Regulatory/statutory reference points	
Strategy and risk	
Reporting/consideration route for the paper	Senate only.
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Education Quality and Standards Board
Executive summary of the meeting held on 21 February 2018

Full papers and minutes for the Education Quality Board are available in QMplus:
<https://qmplus.qmul.ac.uk/course/view.php?id=6851>

1. The Board **noted** an update from the Vice-Principal (SETL) (subsequently circulated in large part as an all-staff email, and also included as part of the Senate agenda). Topics covered included: continuing professional development, degree apprenticeships, Queen Mary Digital update, and proposals for a strategic partnership with KTH Royal Institute of Technology (Sweden) and a Transport Engineering Institute of Technology at Albert Island.
2. The Board **approved** the acceptance of medical evidence provided by on-line medical consultation services, such as Push Doctor, where practitioners are confirmed as GMC registered and conduct consultations remotely.
3. The Board **approved** an update to regulations concerning internal examiner presence at examinations. Current regulations state that examiners 'must normally be present for the first 30 minutes..' and the Board agreed that it was the responsibility of the examiners to be contactable for the duration of their examination in case of student queries.
4. The Board **considered** a proposal to introduce a single QMUL-wide late work penalty. It was agreed that ARCS would carry out consultation to determine an acceptable late work penalty for consistent application across all Faculties.
5. The Board **considered** a proposal for the introduction of semester based examinations. This had been triggered by both the enhancement of the student experience and pressures on examination timetabling. Revised proposals would be considered by the Senate.
6. The Board **approved** the mark conversion for Latvia and the Netherlands.
7. At the request of Taught Programmes Board (TPB) the Board **considered** a proposal to permit current external examiners to act as external advisors for new programme proposals. The Board agreed that there was no compelling case to go against QAA guidelines and the proposal was rejected. This was reported back to TPB.
8. The Board **received** the annual summary reports on academic appeals, non –academic appeals, assessment offences, complaints and disciplinary and fitness to practise procedures. It was agreed that Schools/Institutes be reminded to maintain detailed marking trails and make these freely available to ensure timely resolution of appeals. The full report would be considered by the Senate.
9. The Board **received** the summary of the SMD and S&E annual programme reviews.
10. The Board **approved** the following reports and updates from recent periodic reviews:
 - a. BCI report.
 - b. Blizzard three-month update (with minor queries).
 - c. Physics and Astronomy 12-month update.
11. The Board **approved** the Professional, Statutory and Regulatory Body (PSRB) policy and register and agreed this would be reviewed on an annual basis.
12. The Board **approved** the non-standard term dates of the following programmes:

- a. MBBS: 2017/8 – 2023/4
- b. BDS: 2017/8 – 2021/2
- c. DipHE Dental Hygiene: 2017/8 – 2021/2
- d. SLLF Pre-Masters Grad Dip and International Foundation Certificate: 2018/9 – 2020/1
- e. Pre-Sessional Programme: 2018/9 – 2021/2
- f. Computer and Communications Law: 2017/8 – 2021/2
- g. LLM Paris: 2017/8 – 2021/2
- h. Sorbonne-Double LLM: 2018/9 – 2022/3
- i. Summer School: 2018 – 2022
- j. NPU-QMUL (China): 2018-19

13. The Board **noted** an update from the Students' Union, covering topics including PGT student campaign, course reps, SSLC review, Student Experience survey and the QMSU exhibits.
14. The Board **considered** a report from the Disabled Students' representative concerning access to learning materials for students with specific Learning requirements. The Board endorsed the report and recommendation for consideration by the Senate.
15. The Board **noted** an update from the Assistant Director, Academic Development and endorsed the recommendation for a framework of responsibilities, authority and interrelationships for academic administrative roles.
16. The Board **noted** an update from Library Services which included the widening of the Library User Forum membership and survey of the Welcome Desks.
17. The Board **received** the minutes of SEAG and TEF.