



Senate

Paper Title	Vice-Principal's (Teaching and Learning) Advisory Group: Executive Summary of 22 October 2014 meeting
Outcome requested	Senate is asked to note the report.
Points for Senate members to note and further information	<ul style="list-style-type: none"> • The Vice Principal's (Teaching and Learning) Advisory Group meets three times a year. This report is of the first meeting of 2014-15 on 22 October 2014. • The purpose of the Group is to: <ul style="list-style-type: none"> ○ comment on the Teaching and Learning Strategy and to monitor progress against targets; ○ make recommendations to Senate on proposed policies and procedures that relate to teaching and learning, including those that are focused on academic quality and standards, and widening participation; ○ advise on draft policies before they are put before Senate for approval; ○ make recommendations to QMSE and advise the Vice Principal on the operation of policies; and ○ other matters referred to the Vice-Principal by Senate and QMSE. • The members of the Group are the Faculty Deans for Taught Programmes, one student representative elected from each Faculty and two postgraduate taught student representatives, the QMSU Vice-President Education, the Chairs of teaching and learning related User Groups and Task and Finish Groups, representatives of relevant areas of the Professional Services, one Subject Examination Board chair and one Degree Examination Board chair.
Questions for Senate to consider	<p>The paper is provided for information.</p> <p>Points to note include:</p> <ul style="list-style-type: none"> • Vice-Principal's update September 2014 (section 1); • the proposed new Education Quality Board (section 2); • updating of the QMUL Taught Programmes Action Plan to reflect the objectives of the Student Experience, Teaching, Learning and Assessment Strategy (SETLA) (section 3) and the creation of a risk register for the SETLA (section 4); • the development of a new Widening Participation Strategy (section 5); • discussions on how to approach interdisciplinary education (section 6); • approval of a new Q-Review Code of Practice and new policy on using Turnitin (section 7); • report from the VP-Education, QMSU (section 8).

Regulatory/statutory reference points	
Strategy and risk	
Reporting/ consideration route for the paper	For information
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VICE-PRINCIPAL (TEACHING AND LEARNING) ADVISORY GROUP

EXECUTIVE SUMMARY OF MEETING ON 22 OCTOBER 2014

For a full set of notes please contact the Secretary: Mary Childs
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The Advisory Group's papers are available to view on the QMUL intranet at
http://www.arcs.qmul.ac.uk/VP_Advisory_Groups/VPTLAG/index.html

Main Items Discussed

1. Vice-Principal's Update September 2014

The update for September 2014 was noted and is available at
<http://www.qmul.ac.uk/VP%20TL/teachandlearnupdateSeptember2014.html>

2. Proposed new Education Quality Board

At the first meeting of the academic year the Group would usually review its terms of reference and membership. At this meeting the Group considered a proposal to reformulate the Advisory Group to establish the new Education Quality Board as a sub-board of Senate. The Advisory Group agreed the new terms of reference and membership of the Board for referral to Senate for approval. A separate paper for Senate on this agenda sets out the proposal.

3. QMUL Taught Programmes Action Plan

The Vice-Principal has revised the college-level Taught Programmes Action Plan (TPAP) to reflect the aims and objectives of the new Student Experience, Teaching, Learning and Assessment Strategy (SETLA). The Group discussed the new TPAP action points. The associated strategic targets will be discussed at the next meeting of the Advisory Group / Education Quality Board in January 2015. The new SETLA objectives and Indicators of Progress will feed through into revisions to school/institute and faculty Taught Programmes Action Plans.

4. SETLA Risk Register

A risk register has been prepared to support the Student Experience, Teaching, Learning and Assessment Strategy (SETLA). Each risk is cross referenced to the associated action points in the QMUL Taught Programmes Action Plan. The SETLA Risk Register will be reviewed by the Advisory Group / Education Quality Board twice a year.

5. Widening Participation Strategy

The Advisory Group commented on a first draft of the new Widening Participation Strategy to 2019. The strategy will be discussed at other fora and presented to Senate.

6. Interdisciplinary Education

Objective 1.3 of the SETLA strategy is 'encouraging opportunities for multidisciplinary....study' for which one of the aims is to increase the proportion of students taking a module from outside of their home school. The Group received a discussion paper setting out some initial ideas about how to take forward this aim. The paper will be developed further building on initial views gathered from other groups, such as the Taught Programmes Planning Group and Faculty Deans for Taught Programmes Advisory Groups.

7. Q-Review Code of Practice and Policy on using Turnitin

The Advisory Group approved:

- the Code of Practice for the Q-Review lecture capture service, endorsed by the E-Learning Steering Group;
- new guidance and policy on using Turnitin.

8. Update from the Students' Union

The Advisory Group received an update from the Vice-President Education. Particular points noted included:

- Course Rep elections had taken place and almost 200 reps had been elected. QMSU was working with schools to fill any remaining positions;
- the setting up of a working group to look at increasing study space in the library, and the possibility of extending opening hours at particular times;
- support for Q-Review, promoting its effectiveness with students and staff;
- discussion with the Appeals, Complaints and Conduct Unit concerning prioritisation of the order in which cases are investigated;
- an event in January 2015 inviting former Executive Officers of the Union over the last ten years to discuss the experiences and challenges they faced while Union officers, as part of the lead-in to the Union elections. The event will be recorded and available to view on the Union website;
- a new initiative of Union on Tour. Each week the Executive Officers will visit a different campus location to engage with students who might not otherwise come into the Union. The Union will create a report at the end of each term on the issues discussed at these meetings to share with staff.

9. Reports from Groups

The Advisory Group receives a number of oral and written updates at each meeting. Updates, additional to the items reported above, were received from the:

- Student Experience Advisory Board;
- Engagement, Retention and Success Projects Group;
- Library Users Forum;
- E-Learning Steering Group;
- Staff Development Advisory Group.

10. Date of next meeting

28 January 2015