



Senate

Paper Title	Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group Executive Summary of the meeting held on 19 May 2015 & Terms of Reference
Outcome requested	Senate is asked to note the executive summary and approve the Terms of Reference.
Points for Senate members to note and further information	This paper provides an overview of the issues considered at the Vice-Principal's Public Engagement and Student Enterprise Advisory Group on 19 May 2015.
Questions for Senate to consider	n/a
Regulatory/statutory reference points	n/a
Strategy and risk	n/a
Reporting/consideration route for the paper	For report to Senate.
Authors	Katherine Bevan (Secretary to the Advisory Group) Assistant Academic Registrar (Academic Model, Programmes and Modules)
Sponsor	Professor Peter McOwan, Vice-Principal (Public Engagement and Student Enterprise)

SENATE

**VICE-PRINCIPAL PUBLIC ENGAGEMENT AND STUDENT ENTERPRISE
ADVISORY GROUP**

EXECUTIVE SUMMARY

MEETING HELD ON 19 MAY 2015

1. Summary

This report summarises the main areas of discussion of the Advisory Group to the Vice-Principal (Public Engagement and Student Enterprise) at the meeting held on 19 May 2015. For a full set of notes please contact the Secretary, Katherine Bevan k.bevan@qmul.ac.uk

2. Members Business

This was the second meeting of this Group, and the last of 2014/15. From 2015/16 onwards, the Group will meet three times per academic year (once per semester).

The following items were tabled:

a) Report of the Vice-Principal for Public Engagement and Student Enterprise.

A Centre for Public Engagement networking and celebration event had been held. The guest speaker was Professor John Wormersley, Research Council UK (RCUK) Public Engagement Champion and Chief Executive of the Science and Technology Facilities Council. Work to prepare the new strategy for Public Engagement was underway.

b) Faculty Report on Impact and Public Engagement – Faculty of Humanities and Social Sciences.

Professor Omar Garcia-Obregon presented a summary of public engagement, impact, and student enterprise activities from each school within the faculty. It was noted that a large number of activities were taking place.

c) Centre for Public Engagement update.

It was noted that the 3-year RCUK Public Engagement funding had ended on March 31st, and the annual report covering the last year of funding was presented. Two topic group papers ('Influencing Policy', and 'Science and Engineering Outreach') were also circulated. The group discussed ways of disseminating these papers, and requests for new topics were welcomed.

d) Reports from Professional Services representatives

Updates were given from Student Services and Student Engagement (Emma Bull and Emily Huns), and from Research Services and Business Development (Sally Burtles). A number of successful student enterprise projects were highlighted.

e) Student Union update.

A TEDx QMUL event was scheduled for June. Applications for the Annual Fund 2015 were being accepted. The QMSU Volunteering Awards had taken place.

f) Pathology Museum update.

The group received a report summarising the activities of the Pathology Museum over the period 2012-2015. It was reported that museum had hosted a large number of public events with imaginative and unusual medical-humanities themes, held mainly during the evenings or on a Saturday. It was noted that the museum had a lot to offer, and that there was potential for growth dependent on an increased availability of volunteers.

3. Reports from committees

Reports were received from the following committees:

- a) REF Impact Group
- b) People's Palace Projects
- c) Crime Reduction Partnership Meeting
- d) Centre of the Cell Management Group
- e) CERN@School Steering Group
- f) Artistic Group

4. Dates of meetings in 2015-16

Monday 26 October 2015, 12.00 – 1.30pm

Thursday 28 January 2016, 2.00 – 3.30pm

Thursday 12 May 2016, 2.00 – 3.30pm

All meetings are to be held in the Robert Tong Room, Queens' Building, Mile End Campus.

Vice-Principal (Public Engagement and Student Enterprise)

Advisory Group

Membership and Terms of Reference 2015-16

Background

The Vice-Principal (Public Engagement and Student Enterprise) has responsibility for public engagement and student enterprise at QMUL. This work is supported by a number of groups. Every other month the Centre for Public Engagement meets, supported by cross-disciplinary topic working group meetings with relevant stakeholders. Student enterprise work is supported by the student employability work governed by VP TLAG and the Careers department, including the Employability Impact Group. These meetings are designed to ensure that public engagement and student enterprise activities are timely, well-communicated, prompting effective action and providing the opportunity to develop new initiatives. The Vice-Principal (Public Engagement and Student Enterprise) Advisory Group takes a more strategic role including governance issues and, consequently, meets for longer but less frequently with the flexibility to hold meetings in more varied formats (e.g. workshops or seminar mode, or by email or online conversation if timings do not allow for bringing people together).

Terms of Reference

- To take responsibility for the Public Engagement Strategy as developed by the Centre for Public Engagement and approved by QMSE and Council, monitoring progress against targets. Making recommendations to QMSE and Council on proposed policies and procedures that relate to Public Engagement and Student Enterprise.
- To consider draft policies related to public engagement and student enterprise before they are put before QMSE for approval.
- Making recommendations to QMSE and advising the Vice-Principal on the operation of policies related to public engagement and student enterprise
- Other matters referred to the Vice-Principal by Senate and QMSE.
- Identifying and sponsoring appropriate initiatives for:
 - Enhancing quality engagement and enterprise activity across the College;
 - Promoting the integration of engaged approaches into research, scholarship, learning and teaching
 - Encouraging innovation and sharing of best practice

- Supporting development of staff through reward of engagement and enterprise skills
- Ensuring integration of support across all aspects of the college, including professional services
- Developing appropriate high quality provision and support for measuring the impact of engagement and enterprise activities, ensuring such activities can contribute to college wide activities such as the REF
- Receiving updates on related Task and Finish Groups
- Receive reports on large Public Engagement and Student Enterprise projects, including Centre of the Cell and the Mile End Group, considering issues arising and seeking College-wide solutions to matters of concern
- Receiving updates on other significant related Public Engagement and Student Enterprise projects, such as People's Palace Projects

<i>The core membership is:</i>

Vice-Principal (Public Engagement and Student Enterprise), Chair

Faculty Representatives:

Faculty of Humanities and Social Sciences	Professor Omar García-Obregón
Faculty of Science and Engineering	TBC
School of Medicine and Dentistry	Dr Rob Bennett

Sabbatical officer and Staff member from the Students' Union:

Student Union President
Mike Wojcik, Student Union Executive Office

Chairs of relevant groups

Professor Mike Curtis, Chair, Centre for Public Engagement

Chairs of relevant Task and Finish groups

TBC

Representatives of relevant Professional Services departments

Public Engagement:	Bryony Frost
Student Services:	Emma Bull
Business Development:	Sally Burtles
Marketing and Communications:	Tania Rhodes-Taylor

Executive Officer (Public Engagement and Student Enterprise)

Charlotte Thorley

By invitation/in attendance:

Secretary

Katherine Bevan, ARCS

To attend for appropriate reporting

Careers:	Emily Huns
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Centre of the Cell:
Pathology Museum:
People's Palace Projects:

Fran Balkwill
Carla Valentine
Rosie Hunter