



Senate

Paper Title	Vice-Principal's (International) Advisory Group Executive Summary & Terms of Reference
Outcome requested	Senate is asked to note the executive summary and approve the Terms of Reference.
Points for Senate members to note and further information	The purpose of the Advisory Group is to advise on the implementation of the International Strategy and monitor progress against agreed targets
Questions for Senate to consider	The paper is provided for information . This report provides an update on: <ul style="list-style-type: none">• The Terms of Reference and Membership of the Group• An update of the main items discussed at its first meeting in October.
Regulatory/statutory reference points	Under the QMUL Delegation Framework, the VP (International) has responsibility for the leadership of cross-QMUL international activities and the development and delivery of the QMUL International Strategy.
Strategy and risk	VPIAG role is to review and make recommendations in relation to the risk register for international activities
Reporting/consideration route for the paper	For report to Senate.
Authors	Raluca Vasiliu-McIver, ARCS, secretary to the Advisory Group
Sponsor	Professor David Sadler, Vice-Principal (International)

SENATE

VICE-PRINCIPAL RESEARCH ADVISORY GROUP EXECUTIVE SUMMARY

Terms of Reference and Membership

1. Group membership consists of:

Chair: Vice Principal International
Executive Officer (International)
Faculty representatives from HSS, S&E and SMD
Student representative
Director of Student Services
Deputy Director of Marketing & Communications
Academic Registrar & Council Secretary
Academic Lead for Study Abroad
Academic Lead for International Student Experience
Director of the Language Centre
JP Programme Director

2. Terms of Reference (TORs) and Membership composition for 2015-16 are attached. These have been confirmed at VPIAG meeting on 27 October.
3. The first meeting of the Group was held on 27 October.

Summary of the meeting held on 27 October 2015

For a full set of notes please contact the Secretary: r.vasiliiu-mciver@qmul.ac.uk

4. This summarises the main areas of discussion of the Advisory Group to the Vice-Principal (International) at the meeting held on 27 October 2015.

5. **International Strategy**

The Group discussed some of the concrete actions which would be undertaken to support the achievement of the main targets in the Strategy. These included diversifying QMUL transnational education activities, enhancing outward student mobility, and fostering QMUL's growing reputation overseas. In addition, the Group discussed how information about the International Strategy was communicated across the College to various groups within Schools and Departments.

6. **Student mobility and International student recruitment**

VPIAG discussed the measures underway to improve overseas recruitment and to increase the number of students participating in outward mobility.

7. Admissions

VPIAG discussed the steps taken to improve and refine the admissions process. It was agreed that a working group would be established to identify a comprehensive suite of measures and year on year targets for admissions processing based on comparative evidence.

8. Summary of Strategy School meetings

VPIAG received a summary of meetings held by the VP International with Heads of Schools and International Office staff in September and October 2015.

9. Country Interest Groups

VPIAG received an oral report on the existing network of country interest groups.

10. International Crisis Committee and Joint Programmes Transnational Education Strategy Group

VPIAG received the draft Terms of Reference for the QMUL International Crisis Committee and JP Transnational Education Strategy Group.

Meetings in 2015-16

11. VPIAG will hold the following meetings in 2015-16:

4 February 2016

5 May 2016

VP International Advisory Group

Terms of Reference

- To advise on the implementation of the International Strategy and monitor progress against agreed targets
- To assist in developing an institutional view of QMUL's current international priorities
- To review and provide guidance on new policies relating to international activities
- To review and make recommendations in relation to the risk register for international activities
- To act as the main forum for identifying and supporting initiatives for:
 - Enhancing international activity across the College
 - Promoting the integration of an international dimension into all that we do where appropriate
 - Encouraging the sharing of best practice in international activities
 - Supporting the development of staff involved in international activities
 - Ensuring integration of support for international activities across all aspects of the College, including Professional Services
- To convene Task and Finish Working Groups, as required, in order to act upon and make recommendations on processes, systems and activities in support of institutional international priorities.
- To advise on and promote high ethical standards in all of QMUL's international activity
- To provide advice and guidance on managing international activities across the faculties
- To receive reports as appropriate from other international forums such as the JP/TNE Strategy Group, CCLS International Steering Committee or Science and Engineering International Recruitment & Partnerships Group.

Reporting line:

Executive summaries go to Senate and QMSE

Minutes go to PB, VPRAG for information only

Membership

Professor David Sadler, Vice-Principal International, **Chair**

Louise Sutherland, **Executive Officer (International)**

Faculty Representatives

Marta Timoncini, Faculty of Humanities & Social Sciences

Anne Parry, Faculty of Science & Engineering

Professor Farida Fortune, School of Medicine & Dentistry

Students' Union

Imran Hussain, VP Education

Professional Services

Emma Bull, Director of Student Services

Pat Power, Deputy Director of Marketing & Communications

Jonathan Morgan, Academic Registrar & Council Secretary

Other

Dr Leon Vinokur, Academic Lead for Study Abroad

Dr Henri Huijberts, Academic Lead for International Student Experience

Professor Kathryn Richardson, Director of the Language Centre

Dr Yue Chen, JP Programme Director

In attendance

Raluca Vasiliu-Mclver, ARCS, Secretary

Dawn Cosford, Executive Assistant to the Vice Principal (International)

Taraneh Dadar, International PR Officer