



Senate

Paper Title	Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group Executive Summary of the meeting held on 26 October 2015 & Terms of Reference
Outcome requested	Senate is asked to note the executive summary and approve the Terms of Reference for 2015-16.
Points for Senate members to note and further information	This paper provides an overview of the issues considered at the Vice-Principal's Public Engagement and Student Enterprise Advisory Group on 26 October 2015.
Questions for Senate to consider	n/a
Regulatory/statutory reference points	n/a
Strategy and risk	n/a
Reporting/consideration route for the paper	For report to Senate.
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Sponsor	Professor Peter McOwan Vice-Principal (Public Engagement and Student Enterprise)

SENATE

**VICE-PRINCIPAL PUBLIC ENGAGEMENT AND STUDENT ENTERPRISE
ADVISORY GROUP**

EXECUTIVE SUMMARY

MEETING HELD ON 26 OCTOBER 2015

1. Summary.

This report summarises the main areas of discussion of the Advisory Group to the Vice-Principal (Public Engagement and Student Enterprise) at the meeting held on 26 October 2015. For a full set of notes please contact the Secretary, Katherine Bevan k.bevan@qmul.ac.uk

2. Members Business.

This was the first meeting of the Group in the 2015/16 academic year. The following items were tabled:

a) Terms of Reference and Membership.

The Vice-Principal conducted the annual review of the Group's membership and terms of reference. The following changes were agreed:

- i. The sentence in the 'Background' section was amended from "Student enterprise work is supported by the student employability work governed by VP TLAG and the Careers department, including the Employability Impact Group" to read "Student enterprise work is supported by the student employability work governed by the Education Quality Board (EQB) and the Careers department."
- ii. The Student Union President for 2015/16 is Carolina Mantzalos, replacing Dola Osilaja.
- iii. Sarah Gifford, the Community Engagement Officer from the Centre for Public Engagement (CPE) would be in attendance at future meetings.
- iv. The CERN@School, Artistic Group, Crime Reduction Partnership, and REF Impact Group, were added as groups from which representatives may be invited to attend future meetings.

b) Report of the Vice-Principal for Public Engagement and Student Enterprise.

The Peoples Palace Projects had been nominated for the Queen's Anniversary Prize for Higher & Further Education (Round 11) but were sadly unsuccessful. The Director of Marketing and Communications was leading on College activities for the 2015 London Living Wage Week. The School of Electronic Engineering and Computer Science CPD project, Teaching London Computing, had obtained funding to run the Computing at School network

c) Student Enterprise Update.

The InQUBEate programme had been shortlisted for the Wharton-QS Stars Reimagine Education awards 2015, for which the winning prize is \$50,000. The first QMUL Maker's Market was to be held on Thursday 29th October and would be selling products from QMUL's enterprise community. 140 students had attended the first InQUBEate event of the academic year.

d) Centre for Public Engagement update.

The RCUK Catalysts for Public Engagement Final Report and Appendices, and a draft copy of the Public Engagement strategy were circulated for feedback.

e) Reports from Professional Services representatives.

- i. An update from Research Services and Business Development was given. It is intended for the new research grant management system to be implemented in the next 12-18 months. The 2016 International Clinical Trials Day would be held on 18th May 2016.
- ii. An update was also given from Marketing and Communications. Activities for which support was currently being provided were the Globe Road Poetry Festival, the Pathology Museum, and the Living Wage week. The next Community Engagement Group meeting is scheduled for November 23rd. Effort was ongoing to harmonise the content shown on the video screens located around the campus.

f) Student Union update.

The process of appointing external directors for QMSU Services Ltd was in train. Work was also ongoing to ensure that one logo was consistently used on all QMUL merchandise. Two QMUL students have been shortlisted as possible finalists for the 2015 Young People of the Year Award having set up the Bow Foodbank Volunteering Group.

g) Mile End Institute.

Professor Mike Kenny, the inaugural Director of the Mile End Institute (MEI) spoke to the Group. The MEI aimed to strike a balance between offering an intellectual agenda and the development of a research culture. There would be a commitment to the following three areas: UK constitution, the role that institutions play in public life, and East London. Work was ongoing to create a loyal local following, and over one thousand people had been added to the mailing list. The MEI is an impact partner for Dr Thomas Dixon as part of a recent Wellcome Trust grant for the Centre for the History of Emotions, and this is worth £1.4M. Recent MEI events have included Jon Cruddas MP speaking about the Labour Party, and the Inaugural Hennessy Lecture with David Owen speaking on referendums. Four MEI events were scheduled between now and Christmas.

h) CERN@School/ Institute for Research in Schools.

Professor Becky Parker (Chair of the CERN@School scheme, Director of the Institute for Research in Schools (IRIS), and visiting Professor at the QMUL School of Physics and Astronomy) spoke to the Group. CERN@School brings technology from CERN into the classroom to assist with the teaching of

particle physics. The scheme also allows students to access data from satellite experiments. IRIS is a new national initiative to promote scientific research in schools. It is envisaged that IRIS will be able to inspire and raise aspirations of children to study science and engineering at university, having had a positive experience through engagement with research activities in school. A future CPE Topic Group would be arranged in partnership with Professor Parker.

4. Reports from committees.

Reports were received from the following committees:

- a) Crime Reduction Partnership Meeting
- b) Centre of the Cell Management Group
- c) Pathology Museum Steering Group
- d) REF Impact Group
- e) CPE Topic Groups
- f) Music at QMUL

5. Dates of meetings in 2015-16.

Wednesday 27 January 2016, 1.00 – 2.30pm (***Revised date and time***)

Thursday 12 May 2016, 2.00 – 3.30pm

All meetings are to be held in the Robert Tong Room, Queens' Building, Mile End Campus.



Vice-Principal (Public Engagement and Student Enterprise) Advisory Group

Membership and Terms of Reference 2015-16

Background

The Vice-Principal (Public Engagement and Student Enterprise) has responsibility for public engagement and student enterprise at QMUL. This work is supported by a number of groups. Every other month the Centre for Public Engagement meets, supported by cross-disciplinary topic working group meetings with relevant stakeholders. Student enterprise work is supported by the student employability work governed by the Education Quality Board and the Careers department. These meetings are designed to ensure that public engagement and student enterprise activities are timely, well-communicated, prompting effective action and providing the opportunity to develop new initiatives. The Vice-Principal (Public Engagement and Student Enterprise) Advisory Group takes a more strategic role including governance issues and, consequently, meets for longer but less frequently with the flexibility to hold meetings in more varied formats (e.g. workshops or seminar mode, or by email or online conversation if timings do not allow for bringing people together).

Terms of Reference

- To take responsibility for the Public Engagement Strategy as developed by the Centre for Public Engagement and approved by QMSE and Council, monitoring progress against targets. Making recommendations to QMSE and Council on proposed policies and procedures that relate to Public Engagement and Student Enterprise.
- To consider draft policies related to public engagement and student enterprise before they are put before QMSE for approval.
- Making recommendations to QMSE and advising the Vice-Principal on the operation of policies related to public engagement and student enterprise
- Other matters referred to the Vice-Principal by Senate and QMSE.
- Identifying and sponsoring appropriate initiatives for:
 - Enhancing quality engagement and enterprise activity across the College;
 - Promoting the integration of engaged approaches into research, scholarship, learning and teaching
 - Encouraging innovation and sharing of best practice
- Supporting development of staff through reward of engagement and enterprise skills
 - Ensuring integration of support across all aspects of the college, including professional services
- Developing appropriate high quality provision and support for measuring the impact of engagement and enterprise activities, ensuring such activities can contribute to college wide activities such as the REF
- Receiving updates on related Task and Finish Groups

- Receive reports on large Public Engagement and Student Enterprise projects, including Centre of the Cell, considering issues arising and seeking College-wide solutions to matters of concern
- Receiving updates on other significant related Public Engagement and Student Enterprise projects, such as People's Palace Projects

The core membership is:

Vice-Principal (Public Engagement and Student Enterprise), Chair

Faculty Representatives:

Faculty of Humanities and Social Sciences	Professor Omar García-Obregón
Faculty of Science and Engineering	TBC
School of Medicine and Dentistry	Dr Rob Bennett

Sabbatical officer and Staff member from the Students' Union:

Carolina Mantzalos, Student Union President
Mike Wojcik, Student Union Executive Office

Chairs of relevant groups

Professor Mike Curtis, Chair, Centre for Public Engagement

Chairs of relevant Task and Finish groups

TBC

Representatives of relevant Professional Services departments

Public Engagement:	Bryony Frost
Student Services:	Emma Bull
Business Development:	Dr Sally Burtles
Marketing and Communications:	Tania Rhodes-Taylor

Executive Officer (Public Engagement and Student Enterprise)

Charlotte Thorley

By invitation/in attendance:

Secretary

Katherine Bevan, ARCS

Community Engagement Officer, Centre for Public Engagement

Sarah Gifford

To attend for appropriate reporting:

Careers:	Emily Huns
Centre of the Cell:	Fran Balkwill
Pathology Museum:	Carla Valentine, Steve Moore
People's Palace Projects:	Rosie Hunter
CERN@School:	Professor Becky Parker
Artistic Group	Dr Paul Edlin
Crime Reduction Partnership	TBA
REF Impact Group	TBA