

EECS UG SSLC – 2019/20 Sem A

Minutes

1st April 2020

MS Teams

Present

Name	Initials	Department	Role
Mustafa Bozkurt	MB	EECS	Year 2 Tutor
Rubesha Ahmed	RB	EECS	Electronic Engineering Year 3 - Rep
Amarachi Iheke	AI	EECS	Teaching Services Administrative Assistant
Elizabeth Crooks	EC	EECS	Acting Student Support Officer
Matthew Huntbach	MH	EECS	Senior Tutor
Mike Kycermann	MK	EECS	Computer Science Year 3 - Rep
Aisha Sohail	AS	EECS	Computer Science with Management (ITMB) Year 1 - Rep
Mehedi Khan	MK	EECS	Computer Science Year 2 - Rep
Tassos Tombros	TT	EECS	Student Experience Officer
Antonios Kaniadakis	AK	EECS	Year 1 Tutor
Stuti Saxena	SS	EECS	Computer Systems Engineering Year 2 (BEng) - Rep
Saba Sadiya Sadek	SS	EECS	Electronic Engineering Year 1 - Rep
Kalina Tsaneva	KT	EECS	Computer Science Year 3 - Rep
Ishan Ahuja	IA	EECS	Computer Science with Management (ITMB) Year 1 - Rep
Mouna Kamara	MK	EECS	Computer Science with Management (ITMB) Year 2 – Rep
Yue Chen	YC	EECS	Director of Education
Edward Hoskins	EH	EECS	School Facilities Manager
Maisha Ahmed	MA	EECS	Computer Systems Engineering Year 1 (BEng) - Rep
Deiby Gutierrez	DG	EECS	Computer Science Year 2 - Rep

Preliminary Items

Welcome and Introductions

- **RA - Revision lectures to suit the alternative exams; discussed in more detail later**

Topics

Report from course reps on Semester B modules

First year feedback

- **AT - No confirmed decision to do with weightings yet from the school. Students should look out for emails from the school**
- **IA - Discounting first year will be unfair**
- **MH - Students still getting on with coursework and assessments, which is a positive outcome**
- **IA - Demonstrator seminar project for mini project for OOP?**
- **SS and SH - Year 1 Report - Students mainly satisfied with ECS411U, however ECS409U, students mainly dissatisfied. ECS409U Affected by strikes and online lectures - Poor Mid-term reflected little material for revision**
- **SS - Poor preparation in lectures for mid-term - disappointing for students. Poor and unsatisfactory responses from module organisers**
- **SH - ECS403U - Theory dense creating difficulties for student focus and concentration especially with 2hr long lectures**
- **SH - Demonstrators 'unwilling' to help as they don't want to provide answers**
- **MA - Students feeling lost with late materials because of remote teaching and labs.**

Second year feedback

- **MK - GUI and IPA lectures – For GUI: Insufficient instructions and training for the coding part of the coursework. IPA: recorded Online lectures not sufficient. Lectures are based on previous year only.**
- **MK – Students believe marking for IPA to be harsh; Difficult to communicate with IPA Module Organiser.**

Third Year Feedback

- **KT – Bayesian Decision and Risk Analysis students unhappy with parts of lecture not being recorded**
- **MK - Online assessment 24 - 48hr open book exams**
- **RA - more communication needed from MO about what students should be writing for final year reports and projects**
- **KT - AI Module - MO unhelpful and not dedicating enough time to slides especially in first half of semester**

Updates on progress for alternative exam arrangements

- **RA - New style 24 - 48hr open book exams to compensate for time zones**
- **MK – Non-detriment exams to compensate for wide scale changes**
- **TT - College input needed to enact certain styles of assessment**
- **MK - how to account for cheating and plagiarism?**
- **MB - Other methods of checking that students are not cheating**
- **MK - Timer to complete the exams once open**
- **RA - Universal solution to account for all the students affected in various ways**
- **TT - More application based questions in exams, less definition-style questions.**
- **IA – Possibility of average grade being used?**
- **TT - University is committed to not disadvantaging students**
- **KT - SEA Students – how will the timing accommodate for students needing special arrangements**
- **RA - No 2hr paper - 24hr window**
- **EC - DDS - 24hr window should negate for extra time needed**
- **MK - Year 1 not being weighted?**
- **TT - Not decided yet by university**
- **SS - Concerns about the general lack of support for students - pastoral care especially**
- **SH - Implementation of 24hr window regarding scheduling**
- **RA - Marking procedure; Mark schemes and rubric**

- TT and MH - This is currently unknown, however some scaling might need to be applied
- MK - Push college for pastoral care and mental health provisions

Closing Remarks

- RA - Positive feedback from online teaching arrangements

Decisions & Approvals

Decisions made and approvals given at this meeting

- More frequent meetings to ensure communication during remote learning period

Any Other Business (AOB)

Items raised outside of the agenda

Date of next meeting

Wednesday 15th April 2020

12:00pm – 13:30pm

Items for next meeting
