

**BSc, iBSc and MSc SSLC Covid-19 meetings**

**Wednesday 8th April 16:00-16:30**

**In attendance:** Megan Clinch, Mahad Bayleh, Ayan Habane, Jomana Abdelhalim, Yusuf Ozdemir, Abeer Arif, AbdulAzeez Lawal, Emily Mclean-Inglis and Maddy Preedy. Elsa Heald (year 1) provided items remotely.

<b><u>Minutes from meeting</u></b>	<b><u>Confirmation/further comments in minutes (SSLC reps)</u></b>	<b><u>Resolution/next steps</u></b>
<b><u>Year 1</u></b> Choosing electives for next year	We are curious as to when and if we will still get to choose our elective modules next year – and how we will find out about them, is there possibly a short video about each module to help us choose?	We are aware that all year 1 students have been prompted to make module choices for next year via MYSIS (this is an automated message). We are checking the timing of this process in light of coronavirus and will be in touch with more information shortly. It is on our radar, so please do not worry.  IN PROCESS WILL UPDATE
Issues with blackboard	There is a worry among students where blackboard often doesn't work well and half of the time is spent sorting out microphone issues and students are wondering as to how this will be managed in September if we do not go back to classroom learning.	We are aware and are following up with E-learning to see if this glitches can be fixed and/or what alternatives platforms can be used. Your feedback really helps us get this issue addressed quickly, so thanks.  IN PROCESS WILL UPDATE
<b><u>Year 2</u></b> <b>Information about year 3</b>		Andrew will be holding a meeting mid-May (as suggested by SSLC reps) to discuss what year 3 entails. There will be a particular focus on the dissertation and placement module as well as year 3 core and elective modules.

		IN PROCESS WILL UPDATE
<p><b><u>Year 2 (also relevant for year 1 students)</u></b>  Progression into year 2/3</p>		<p>All students will progress into year 2/ 3 automatically. However, they are advised to sit all assessments to avoid failed modules appearing on their transcripts and to consolidate their year 1/2 learning. Doing this will mean they are better prepared for year 2/3.</p> <p>QM still need to make a decision on the total number of credits that need to be passed in order to be eligible for the award of a degree when the year 1/2 students reach the end of their final year. Again this will ensure that the impact of coronavirus across the 19-20 academic year is accounted for.</p> <p>This decision will only be of note for students who are carrying multiple failed credits, or who might fail modules in the future.</p> <p>We will update students with this information when it has been agreed.</p> <p>Given this our advice remains the same. Submit all of your assessments and consolidate your learning. <a href="#">If you're struggling with assessments please note the revised EC policy.</a></p>
<p><b><u>Year 3</u></b>  <b>Clarification on the no detriment policy</b></p>		<p>The no detriment policy for year 3 students means that the 30 lowest credits from year 3 will not be used to calculate the final degree</p>

		<p>classification. This means that 90, rather than 120 credits, will be used to calculate the final year 3 mark.</p> <p>Your year 3 mark (see above) along with your year 1 and 2 mark will be used to calculate your final degree classification. You need to pass your dissertation because it is core. However, if your dissertation constitutes your lowest 30 credits it will be discounted under the no detriment policy.</p> <p>To be eligible for a bachelors degree, you need to have studied 360 credits, and to have passed a minimum of 270 credits in total with at least 30 credits passed at level 6.</p>
<p><b><u>iBSc</u></b>  <b>Clarification on the no detriment policy</b>  Does it apply to the iBSc students?</p>		<p>Yes. Everyone who is currently taking a taught undergraduate and postgraduate degree at QMUL will have the no detriment policy applied to their 19-20 year of study.</p> <p>As with the year 3 students your mark will be calculated on the basis of your best 90 credits from 19-20. You need to pass your dissertation because it is core. However, if your dissertation constitutes your lowest 30 credits it will be discounted under the no detriment policy.</p>

		To be eligible for an intercalated award, you must have completed 120 credits and passed a minimum 90 credits including at least 30 credits at level 6.
<p><b><u>iBSc and MSc</u></b>  <b>Example dissertations</b>  Students want example dissertations on QM+ next to the information provided on particular methodologies.</p>		<p>Apologies, this item was lost due to the upheaval caused by coronavirus. Emily and Maddy are working on this and it will be in place by the end of the week. They will confirm via email.  Task completed 15th April with apologies for the delay.</p> <p>COMPLETE: PLEASE SEE QM PLUS</p>
<p><b><u>MSc</u></b>  Clarification on the 'no detriment policy'</p>		<p>The marks for the lowest 30 credits across the year will be excluded from the calculation of your final degree mark.</p> <p>You need to pass your dissertation because it is core. However, if your dissertation constitutes your lowest credits, 30 of these credits will be discounted under the no detriment policy.</p> <p>This rule in combination with the provision of teaching online and the blanket extension on all coursework will mitigate the impact of coronavirus on your degree.</p> <p>If coronavirus has caused you other problems not mitigated by the above (e.g. NHS work, unsuitable working conditions due to lockdown) please address <a href="#">through the revised rules</a></p>

		<p><a href="#">around ECs</a></p> <p>We hope you agree this is a very thorough approach to addressing the impact of coronavirus.</p> <p>Note these rules have been deliberated and ratified at a university not departmental level.</p>
<p><b><u>All</u></b>  <b>Information on assessment adjustments</b></p>		<p>All information on measures taken to mitigate the impact of coronavirus can be <a href="#">viewed here</a></p>
<p><b><u>MSc</u></b>  <b>Dissertation supervision</b>  Students are concerned about the amount of supervision they will receive. Megan has followed this up with the dissertation leads,</p>		<p>Online supervision is necessary because government and university regulations do not allow us to meet face to face at the moment. It is not clear when this will change, but if it is possible to have face to face meetings before August then we will. At the moment it looks like if students want face to face supervision they will have to interrupt their studies for at least one year. For details of how to do this they should email Maddy or Emily. Note this would be an extreme response to the issues especially given the following:</p> <ol style="list-style-type: none"> <li>1. As per the dissertation handbook, these meetings should be "focused on review of draft material submitted to your supervisor" and "aimed at seeking feedback on your written work and resolving any queries you may have on the content and/or structure of your written</li> </ol>

		<p>work/dissertation." All this is possible over email and/or skype. Being online shouldn't diminish the input of the supervisor.</p> <ol style="list-style-type: none"> <li>2. It is always worth reminding students that dissertations are student led projects. Therefore the supervisor is only there for guidance and advice.</li> <li>3. If students encounter problems then there are a number of ways they can raise their concerns. First with supervisor and then escalate via SSLC and/or module lead (Anuj) and/or MSc programme director (Jon K).</li> </ol>
<p><b><u>MSc (but relevant to all)</u></b>  <b>Blackboard meetings</b>  Students want to set up their own blackboard meeting</p>		<p>Students are advised to try Skype or Zoom initially, because Blackboard is set up through the back end of the QM+. If this does not work then contact Maddy to set them up. The meetings should take place between Mon-Fri 9-5 so Maddy can help.</p>
<p><b><u>MSc</u></b>  <b>Clustering of assessments in one week</b></p>		<p>Some students have more than 2 assessments to hand in over a one week period. Meg will be in touch ASAP to address this once Yusuf has provided the names of all students affected. Thanks Yusuf!</p> <p>COMPLETE: ALL STUDENTS WITH MORE THAN TWO ASSESSMENTS IN ONE WEEK TO APPLY FOR ECS</p>

<b><u>All</u> THANK YOU!</b>		A huge thank you to all SSLC reps. Your work really helps us address things quickly and efficiently and we have really depended on you in light of coronavirus.
<b><u>All</u> Last SSLC mins are not visible via link.</b>		COMPLETE: This has now been updated on QM+.
<b><u>All</u></b> If it would be easier to talk about changes to progression and awards in light of coronavirus we can set this up via zoom or blackboard. Please request as a group via your SSLC rep.		
<b><u>All</u> Next meeting</b>		4pm 29th April. Maddy will set up.

**Wednesday 1st April 15:30-16:00**

**In attendance:** Megan Clinch, Mahad Bayleh, Ayan Habane, Jomana Abdelhalim, Yusuf Ozdemir, Abeer Arif and Maddy Preedy.

<b><u>Minutes from meeting</u></b>	<b><u>Confirmation/further comments in minutes (SSLC reps)</u></b>	<b><u>Resolution/next steps</u></b>
<b>Concern at the uncertainty in future assessments</b> Students are concerned about how assessments will be reflected in the final award of their degree, or progression into next year.		SSLC reps to inform students of what Megan said in meeting: discussion currently taking place to make a set of recommendations and adjusting the award of the degrees. Once a decision has been reached the GH department will let students know.  Once a decision has been made reps should discuss with their cohorts and discuss feedback in the next SSLC meeting.  This info has now been released please

		see communications from Colin Bailey. Cohort specific guidance will follow from Emily and course directors tomorrow.
<b>Complaints procedure</b>	The first year students were wondering if they would hear back from tutors or the team about the emails they all sent regarding personal circumstances, as a few have not yet	Maddy to circulate the stage 1 complaints form, and the compensation form.
<b>Jen Randall's webinar</b> Jen Randall will be organising weekly webinars to help students feel connected		Students to email Jen Randall any ideas of what they can talk about in the webinars
<b>Planetary Health</b> Students are concerned about communication and contact with module lead		As students will be aware Doreen has been on sick leave. She is due back in the office on 3rd April and will make contact with students promptly on her return. Students were made aware of this and alternative provisions were put in place. If such provisions have not been enough please contact Doreen and/or the relevant course director so further provision can be discussed.  EMI- Doreen has contacted all students first thing on 3rd April.
<b>Internet connection</b> Student are concerned about accessing online lectures due to internet connection at home		If this happens can students let relevant module leads know so further support and materials can be provided by other means.  EMI- if this happens watch the recording of the session.
<b>Dissertations</b> Students are unable to get		Currently seeking further guidance from the dissertation leads. Further information to follow.



<p>ethical approval for their dissertations</p>		
<p><b>Financial implications</b> Students are worried about the financial implications of the coronavirus</p>	<p>When is the compensation process information due to be circulated?</p>	<p>Students who are experiencing financial issues due to COVID should contact advice and counselling for further support: <a href="https://www.welfare.qmul.ac.uk/money/">https://www.welfare.qmul.ac.uk/money/</a></p> <p>Students seeking compensation for fees should follow the compensation process circulated by Maddy.</p>