

Institute of Dentistry
424th meeting of (Dental) SSLC held on 3rd March 2021
Microsoft teams
Student Staff Liaison Committee

Minutes

(Chair) Mr Milton Justinsuthakaran

(Secretary): Ms Mariam Khan

Staff members present:

Dr D Hurst (DH)
Dr A Crutchley (AC)
Mr M Newberry (MN)
Dr S Rawlinson (SR)
Ms J Treadgold (JT)
Ms L Spicer (LS)
Ms R Hunter (RH)
Dr S Younas (SY)
Mr B Audsley (BA)
Dr S Butcher (SB)
Dr S Shahid (SS)

Student members present:

Mr Milton Justinsuthakaran (MJ)
Ms Mariam Khan (MK)
Ms Zaynah Fariduddin (ZF)
Ms Areej Mehdi (AM)
Ms Amber Martin (AmM)
Ms Sabaa Nawaz (SN)
Mr Rawand Shado (RS)

Apologies for absence:

Dr A Ranauta (AR)
Ms S Murray (SM)
Ms C Mclean (CM)
Dr Pratik Sharma (PS)
Ms Amina Arshad (AA)
Ms Shona Sawhney (ShS)
Ms Gurleen Muker (GM)
Ms Helya Moghaddam (HM)
Mr Mat Robathan (MR)
Dr J Berry (JB)
Prof M Patel (MP)
Dr M Payne (MaP)
Ms Emma Grimshaw (EG)

Unaccounted absences:

N/A

Part 1: Preliminary items

Minutes of the previous meeting

09:21 **CONFIRMED**

Matters arising from the last minutes

	Action	Progress	Responsibility
49:20	LS and JT to get in touch with BA regarding on a more accessible way for students to receive timetable changes	Completed	LS, JT
01:21	AR will follow up on the provision of wax and tooth morphology packs.	Completed	AR
01:21	MR to work with the library to find a way to ensure students attend their booked slots	Ongoing	MR
01:21	AR has said that an email can go out to students explaining where they stand if they choose not to come back or if they do.	Completed	AR
01:21	ZF to email AR details of the kit that she received as part of a giveaway.	Completed	ZF

Part 2: Programme delivery and other matters

10:21 Learning, teaching and assessment

NOTED BDS1 Matters –

- Nothing to report

NOTED BDS2 Matters

- BDS2 students have now received their timetable
- Students were worried that the workload will be overwhelming and wanted reassurance. AC has said he wants students to be reassured that they will not be attending clinics an overwhelming amount. It will be phased throughout the year to make sure students achieve the workload. The lack of space in labs will mean that they will not be coming into clinics a lot anyway. AC has asked AM to follow up on this and ask for an email to be sent out to reassure students.
- AC has suggested having an orientation with the BSC students. DH has suggested that he could meet with the BSC students to orientate them around. SN has agreed that this is a good idea. AC has said Dr Payne has organised student ambassadors to help with the third floor and he will be at the Guttman to help with the induction and helping people find their way around. LS has said that the nurses will also be

at the Guttmann to help students as well. MJ will be looking at recruiting volunteers for more ambassadors.

- Students wanted to know the structure of third term. AC has said that Dr Payne will be able to discuss this with AM next week but fundamentally it is going to be getting them through the skills and training through clinical skills labs. There will be some Q and A sessions set up closer to assessments. The drive now is to get BDS2 through the perio course.

NOTED BSC1 Matters

- SN has said she will email SM with some of her concerns. AC has said that he will meet with the BSC1 group to discuss their concerns too.
- Students have been concerned about how the assignment deadlines have been laid out and how they have overlapped quite a lot. AC has said that this should be looked into further and that the deadlines need to be spread out. AC has said that this should be followed up as this has been raised for another group too. AC has said that the tasks are not being as coordinated as they should be, which it is most likely due to Covid and deadlines being missed. DH has suggested having shared spreadsheets so that tutors can put their assignments in and will be able to see what other assignments have been set for each particular year group at that time.
- Students have asked whether they will be able to be given sample questions so they know what to expect for assignments. AC has said that Dr Payne will address bits that will take place in clinical practice. AC will speak to SM about the basic clinical sciences module. The other assignments are through pieces of coursework. DH has said that he will share the EBD exam from last year with BSC1. AC will talk to Dr Ranauta about PTSR.

NOTED BDS3 Matters

- Following the BDS3 assessment announcement, students were left with many questions and concerns. Therefore, ZF collected feedback and compiled a list of questions and arranged a meeting with herself, SY and Dr Giwa to gain some clarity
- Dr Giwa then sent an informative email out to the year group
- ZF and SY organised a catch up session on blackboard collaborate with the year group where SY ran through the course content for the year, plans for Term 3 and the assessment structure to clear up any confusion and reassure students once again.
- SY has said that students were worried about not having a schedule. The assignments are online open book and students have a considerable amount of time to do the assignments so regardless of what the topic is or the schedule not being available readily, the students do not have to revise as such. It is not an exam that requires traditional revision.

NOTED BDS4 Matters

- Students have been concerned that a lot of Southend / patient time has been missed and would like to know whether it would be possible to increase the number of groups back to two groups per day. SB has said that one group going out on alternate weeks is the way that it is going to have to be done until the end of this term and that the situation will be reassessed in the summer term. This is still the current stand point. The reason that Southend is up and running currently is because the numbers that are going onto clinic are low. New risk assessments would have to be done to get more students there. SB has said that he cannot say for sure when or how many students they are going to be able to increase it by, but he can say that it will be readdressed when planning for the summer term and it will be dependent on Covid restrictions
- Students would like to know when they will receive term dates and requested more information regarding the last two weeks that were meant to be scheduled for their electives. SB has said a week or two ago students were given the provisional term dates until the end of year. Within this, SB has said clinics have been planned until end of July, which include the two elective weeks. The reason for this is that they want to maximise their clinical experience where they can. However, there have been conversations involving SB and AC where it has been decided that those who have already organised their own trips away or own kind of electives, would still be allowed to go on those. However, the university felt that they needed to do everything they could to maximise clinical experience as so much has been lost.
- Students were wondering whether screens could be installed in labs to allow more students in at once. AC has said that the risk assessment for the labs is being reviewed at the moment to try and increase numbers in labs. They are reviewing it as pandemic changes to get more people in. Shortly they will also have to review the risk assessment for Southend too in light of the changing restrictions. The challenge is wherever people are, they have to ensure that everyone is Covid secure. There have been various meetings to see if the situation can improve for next term. MJ asked whether students can expect to hear more news about the review. AC has said that we can make sure the safety parts are in place and that students will be notified about the changes in the programme that will allow more people into labs. AC has said he cannot say today at this stage that there is a definitive date other than it won't be until next term. Between now and the end of this term they are finding ways to have more people in labs for next term.
- Students would like to know whether they will be able to start other clinics such as DESC or at outreach. SB has said that there was a meeting about the DESC clinics and the transition. SB is going to have a meeting with Dr Sharma and see if they can get a date for BDS4 to start shadowing BDS5 on DESC clinics as

BDS4 are going to need a transition period to learn from BDS5 as they are quite demanding clinics. After this transition period, the view is that next term BDS4 will be able to start treating and carrying out procedures on patients in the DESC clinics. SB has said that they are still working on next terms timetables but they do want to get BDS4 onto these clinics.

- With regards to Whitechapel and outreach, the university needs to find out what the exact position is of the outreach clinics and the number of bays available. Staff will need to think about how all the different year's programmes timetable into each other to see what can be done to increase clinical activity. However, they are aware that year 4 do need an increase in clinical experience and that is what they are going to be working towards.
- Students have had concerns about not receiving the PowerPoint for Dr Bhandari's lectures. SB has asked on numerous occasions before and after the lecture for the PDF. There is a recording available. SB has said he is going to speak to Dr Jones to see if she can press Dr Bhandari. If failing, he will then contact the dental e-learning team to see if they can somehow help to put these slides together.

NOTED BDS5 Matters-

- Nothing to report

NOTED BSC2 –

- Students main concern was that they receive quite a few emails about changing assignments or new assignments being added from different modules lead. Students feel it would help if they were all in one place as assignments keep getting added or changed. AC has said he has been heard about this before and feels like this should be an action point

11:21 Learning Resources

NOTED Library facilities/ resources: Nothing to report

E-learning/QMplus:

- BA has said we cannot get funding for haptic suite and so will not ordering haptic VR suites.
- However, the project with VR that is funded separately is going ahead and starting to look at scenarios for that - Going to use a 360 video to create training scenarios in a clinical environment.
- This week they are going to install webcams in seminar rooms on 5th floor. These will be small devices on the table next to computer. They have microphones in that enable rooms to be livestreamed
- BA is doing lots of video work at the moment and is trying to do lots of procedures so that we can have a permanent record online of procedures.

12:21 Academic support

NOTED PASS: Nothing to report

Mentoring: Nothing to report

Other: Nothing to report

- 13:21 **Pastoral support**
NOTED Nothing to report
- 05:21 **DQAC & DEC Report**
NOTED - DEC have adopted formally a Covid mitigation extenuating circumstances. There will be some restrictions where they do not apply to us as they do in QM due to the nature of the course, for example zones of consideration has no bearing on the BDS, but it does on the BSC.
- DEC policy is now that all lectures have to be recorded
- 14:21 **EDSA& BDA Report**
NOTED Nothing to report
- 15:21 **Events**
NOTED Nothing to report
- 16:21 **Elective report**
NOTED Nothing to report
- 17:21 **Date of next Meeting**
NOTED April

Action Sheet: Student-Staff Liaison Committee

	Action	Progress	Responsibility	Deadline
01:21	MR to work with the library to find a way to ensure students attend their booked slots	Ongoing	MR	Next SSLC
10:21	AM to request an email to be sent to BDS2 students reassuring them that the workload will not be too overwhelming	Ongoing	AM	By the end of term
10:21	AC to have a meeting with BSC1 and SM to address their concerns	Ongoing	AC	Next SSLC
10:21	DH to send BSC1 and BDS2 last year's EBD exam as an example	Ongoing	DH	Before the end of term
10:21	SB to contact Dr Jones/dental e-learning team regarding Dr Bhandari's lecture slides	Ongoing	SB	Before BDS4 exams
10:21	AC to find a way for students to have all their assignments put in one place for clarity	Ongoing	AC	Next SSLC