

**CCLS Postgraduate Law Taught Programmes
Postgraduate Student Staff Liaison Committee
Wednesday 02 December 2020 12:00-14:00**

Minutes

Staff members present:

Anne Flanagan (AF) (Chair)	LLM Director
Angelos Dimopoulos (AD)	LLM Director
Rodrigo Olivares- Caminal (ROC)	Joint Programmes Director
Bernard Schneider (BS)	LLM Research Director
Gaetano Dimita (GD)	Senior Lecturer in International Intellectual Property Law. Director of E-learning.
Laura Edgar (LE)	Senior Lecturer Director of Taught Programmes
Michelle Dean	Teaching and Learning Services Co-ordinator Student Support and Engagement
Sue Fitzgerald (SF)	Teaching and Learning Services Co-ordinator Student Records and E-learning
Jack Osborne (JO)	Exams and QA Administrator
Richard Evans (RE)	Faculty Liaison Librarian - Law
Olumide Popoola	Academic Skills Co-ordinator – Library Services
Pia Cronin (Secretary)	Teaching and Learning Services Administrator Student Support and Engagement

Student members present:

Commercial and Corporate Law	Lucas	Sperka Velasco
Comparative and International Dispute Resolution	Raina	Mahapatra
Criminal Justice	Ilvana	Dedja
Energy and Natural Resources Law	Mirian	Madubuko
European and Competition Law	Martina	Marchetti
General Law LLM	Jahnavi	Mocherla
Human Rights and Immigration Law	María	Barraco
Insurance Law	Hursh	Singh
International Business Law	Radhika	Thiagarajan
International Economic Law	Fatema	Buhazaa
International Shipping Law	Dimitrios	Vazelakis
Law and Finance (MSc)	Dhwani	Viswanath
Law and Finance (MSc)	Joanna	Głowska
Regulation and Compliance (LLM/MA)	Amanda	Robinson
Tax Law	Fathema	Rahman

Technology, Media and Telecommunications Law	Justine	Naessens
Zaakir Tameez	Law and Economics	
Sakshi Khakar	Banking and Finance	

Apologies for absence:

Chloe May Champion	Art Business and Law
Vaishnavi Mootha	Intellectual Property Law
Daniela Piovesan Tochetto	Public International Law

Part 1 – Preliminary Items	
1(a)	Welcome and introduction for new members
2020.001	
1(b)	Apologies for Absence
2020.002	The meeting noted the apologies from members as recorded above.
1(c)	Minutes of the previous meeting
2020.003	<ul style="list-style-type: none"> A point was raised about clarification required over 2020.07 of the minutes where it was noted that readings could be put on QMplus. After some discussion it was decided that further investigation was needed over whether this might be possible or not due to the various jurisdictions students would access them from. RE will research around this. <p>The committee approved the minutes of the meeting held on 13 November</p>
Part 2 – Student feedback, Programme Delivery and other matters	
2(a)	Feedback on Face to Face activity discussion from last meeting
2020.004	<ul style="list-style-type: none"> It was reported that GD is looking at equipping more rooms at LIF so that more live stream teaching can be done for next semester, however this will have to be assessed on an ongoing basis. AF explained that they are looking at whatever options there are with CCLS and the Department of Law to see if a more divergent approach can be taken. Maria B said that a letter was send two weeks ago representing the students of Human Rights, Immigration and Criminal Justice Law LLMs outlining their objections to changed in timetable that took out all possible face to face teaching. AF explained that they are going to review it as things evolve. However it was pointed out that nothing can be done to change the teaching timetable for Sem B20, the situation may change for C20 but no promises can be made as yet. Staff pointed out that remote teaching is not ideal for them either and they are looking forward to returning to face to face as soon as it is possible. Some students expressed their disappointment by ‘false promises’ and that the blended learning that was promised has not happened. Many students returned home this semester and students asked

	<p>that the University did not give the impression that this will change for next Semester and students return only to find the situation is the same. One student pointed out that communications from central college were urging people to come to London so they thought they should come.</p> <ul style="list-style-type: none"> • AD said that they are hoping to come up with a series of events for those students who do not have face to face teaching and offered to liaise with Maria B with regards to this. • A student asked if QM would be providing the vaccine for students. AF responded that the NHS will be rolling out the vaccine and will prioritise the most vulnerable and health workers. GP's will contact people when it is their turn for the vaccine. GD pointed out that it would be unlikely that the vast majority of the population would not have been vaccinated until the summer. It was also pointed out that there is the possibility of further lockdowns in the next semester.
2(c)	Assessment and feedback
	Representatives reported on assessment and feedback processes and the following points were noted:
2020.005	<ul style="list-style-type: none"> • One student raised an issue with two assessments, essay and exam falling on the same day, however, JO clarified that there are only two modules with exams on the day of essay submission and will liaise with the student but emphasised there are no due dates for essays on the day of an exam.
2(d)	Academic support
	Representatives reported on academic support matters and the following points were noted:
2020.006	<ul style="list-style-type: none"> • AD wished to point out that there is academic support from LLM Tutors available. Details of these were circulated recently by email by BS • OP spoke about the OSCOLA referencing workshop which he is running this Friday and asked course reps to let students know about it.
2(e)	Organisation and communication
	Representatives reported on organisation and communication matters and the following points were noted:
2020.007	<ul style="list-style-type: none"> • Students said that they receive too many emails, it is difficult to know what to prioritise. It was pointed out that there was little that can be done about this in the current situation.
2(f)	Learning resources
	<ul style="list-style-type: none"> • Library facilities / materials (books, journals etc.) • QMplus • QReview • Updates from faculty E-learning forums

	<ul style="list-style-type: none"> • IT
2020.008	<p>Representatives reported on learning resources matters and the following points were noted:</p> <ul style="list-style-type: none"> • A student raised a concern about the Library and the inability to take out books. RE said that there is a click and collect service at Mile End and Browse and Borrow at Whitechapel. He explained that books go into quarantine for three days once they are returned and for now Browse and Borrow won't be possible at Mile End. • RE pointed out that information about the Christmas opening hours has been published and circulated to students. Library services has expanded the offering of space and reduced the lead time to book from 8hrs to 0hrs. RE also noted some events that were taking place for students. Details were circulated in the chat • AF invited comments about QMplus but none were raised.
2(g)	Student feedback (NSS/PTES/UKES/Module evaluations)
2020.009	<ul style="list-style-type: none"> • MD explained that the next set of module evaluations for 15 credit modules in study block B and all 30 credit modules for A20 would be going out in the next couple of weeks. It was stressed that these evaluations are anonymous. Deadline for module evaluation is 18 December.
2(h)	Consideration of External Examiner reports
2020.010	This will be reported on at the next meeting
2(i)	SEAP, SEAM or TPAP review
2020.011	This will be reported on at the next meeting
Part 3 – Any Other Business	
2020.012	<p>The following items were raised under Any Other Business:</p> <ul style="list-style-type: none"> • A question was raised about the possibility of auditing. AF explained that if there were a module that was particularly relevant to their dissertation then permission may be granted for student to access the module. • AF explained that there are another 200 students enrolling for January and will start induction on the 8 January. Course reps would be asked to attend anything that they can, although it is not expected as it is still the end of the assessment period. AD stressed how important it was to get to know new students and develop community. • One student asked if it would be possible to provide something in terms of a support session with regards to mental health for PG Law students. PC is already looking into this and will report back at the next meeting. DB mentioned the Study Well campaign, the link to it has been circulated in the Christmas closure notification. Academic Skills Enhancement are also doing workshops for Study Well - covering Online Learning and Studying off-campus https://www.qmul.ac.uk/library/academic-skills/workshops/

	<ul style="list-style-type: none"> AD explained that he would be on sabbatical from January and Professor Mark Van Hoecke would be taking over his role.
Part 4 – Date of the next meeting	
2020.013	<p>The committee noted that the next meeting would take place before the next study week. The date proposed is Wednesday 24 February 2021 13:30-14:30</p> <p>Provisional second date if needed: Wednesday 10 March 2021 13:30-14:30</p>

Action Sheet: Student-Staff Liaison Committee

Minute	Action	Responsibility	Timescale	Action status	Issue resolved?
2020:001					