

**CCLS Postgraduate Law Taught Programmes  
Postgraduate Student Staff Liaison Committee  
Monday 21 June 2021**

**Minutes**

**Staff members present:**

Anne Flanagan (AF) (Chair)	LLM Director
Mark Van Hoecke (MVH)	LLM Director
Rodrigo Olivares-Caminal (ROC)	Joint Programmes Director
Gaetano Dimita (GD)	Senior Lecturer in International Intellectual Property Law. Director of E-learning.
Laura Edgar (LE)	Senior Lecturer Director of Taught Programmes
Michelle Dean (MD)	Teaching and Learning Services Co-ordinator Student Support and Engagement
Sue Fitzgerald (SF)	Teaching and Learning Services Co-ordinator Student Records and E-learning
Jack Osborne (JO)	Quality Manager
Olumide Popoola (OP)	Academic Skills Co-ordinator – Library Services
Pia Cronin (Secretary)	Student Support Officer

**Student members present:**

Art, Business and Law LLM	Chloe-May	Champion
Banking and Finance Law LLM	Sakshi	Kharkar
Commercial and Corporate Law LLM	Gunjit	Madra
Comparative and International Dispute Resolution LLM	Raina	Mahapatra
Comparative and International Dispute Resolution LLM	Ana	Sanchez Silva
Criminal Justice LLM	Ilvana	Dedja
Energy and Natural Resources Law LLM	Mirian	Madubuko
Environmental Law LLM	Linus	Chu
European Law LLM and Competition Law LLM	Martina	Marchetti
General Law LLM	Jahnavi	Mocherla
General Law LLM	Aishwarya	Bhonsale
Human Rights and Immigration Law LLM	María	Barraco

Insurance Law LLM	Hursh	Singh
Intellectual Property Law LLM	Vaishnavi	Mootha
Intellectual Property Law LLM	Ana Cristina	Ortega
International Business Law LLM	Radhika	Thiagarajan
International Business Law LLM	Jia	Liu
International Economic Law LLM	Fatema	Buhazaa
International Shipping Law LLM	Dimitrios	Vazelakis
Law and Economics LLM	Zaakir	Tameez
Law and Finance (MSc)	Dhwani	Viswanath
Law and Finance (MSc)	Joanna	Glowaska
Public International Law LLM	Daniela	Piovesan Tochetto
Regulation and Compliance (LLM/MA)	Amanda	Robinson
Tax Law LLM	Fathema	Rahman
Technology, Media and Telecommunications Law LLM	Justine	Naessens
Technology, Media and Telecommunications Law LLM	Hassan	Khaled Abdelmagid Ali Elrashidi

**Apologies for absence:**

Maria Baracco
Gaetano Dimita (half the meeting)

<b>Part 1 – Preliminary Items</b>	
1(a)	<b>Welcome</b>
1(b)	<b>Apologies for Absence</b> See above
1(c)	<b>Minutes of the previous meeting</b> <ul style="list-style-type: none"> <li>The meeting minutes from 07 April were approved</li> </ul>
1(d)	<b>Report on matters arising and actions taken</b> <ul style="list-style-type: none"> <li>All actions were complete with the exception of 2(c) 1. The student was not present to comment</li> </ul>
<b>Part 2 – Programme Delivery and other matters</b>	
2(a)	<b>Programme/module developments and amendments</b>

	<ul style="list-style-type: none"> <li>• JO – informed the group that the Module Assessment deadline for next academic year is 1 August..</li> </ul>
2(b)	<p><b>Learning and teaching matters</b></p> <p><i>Report and feedback from Course reps who have gathered comments from their colleagues on module and programme teaching and learning methods. This could include the experience of online learning.</i></p> <ul style="list-style-type: none"> <li>• A student commented that three days before exams a student complained about a module. He circulated a questionnaire explaining that it was not the forma module evaluation, not many students completed the questionnaire. The nature of complaint was that exam papers were very difficult and the module was not well structured. – AF asked the student to compile an email for PG Law Office which she will then review.</li> <li>• Dimitrios highlighted the information for the QM PG Law Conference. PC to send out a reminder. (note PC also forwarded details to the Marketing Team who have now also promoted it)</li> </ul>
2(c)	<p><b>Assessment and feedback</b></p> <ul style="list-style-type: none"> <li>• No students had anything to report</li> </ul>
2(d)	<p><b>Academic support</b></p> <p><i>Report and feedback from Course reps who have gathered comments from their colleagues on academic support, this could include:</i></p> <ul style="list-style-type: none"> <li>• It was confirmed that students on the Transnational Contracts module have been given the option to do the exam in August.</li> <li>• There was a comment in the Module evaluation said they wanted all lecturers to use the same platform.</li> <li>• AF highlighted that 175 hours of one to one support from CTWL team is available. Students need to ask academic for referral to the team. PC to send a reminder – to the academics too.</li> </ul>
2(e)	<p><b>Organisation and communication</b></p> <p><i>Report and feedback from Course reps who have gathered comments from their colleagues on communications from Academics, Professional Services, and other services across the University.</i></p> <ul style="list-style-type: none"> <li>• Nothing to report from Students or Staff</li> </ul>
2(f)	<p><b>Learning resources</b></p> <p><i>Report and feedback from Course reps who have gathered comments from their colleagues on</i></p> <ul style="list-style-type: none"> <li>• Library facilities / materials (books, journals etc.)</li> <li>• QMplus</li> <li>• QReview</li> <li>• Updates from faculty E-learning forums</li> </ul>

	<ul style="list-style-type: none"> <li>• IT</li> <li>• Ruth Russell from Library services (deputising for Richard Evans) explained that browsing is now available in the library and that Mile end Library is now open from 8am to midnight.</li> <li>• Dissertation workshops running every Wednesday. The Academic Skills have a link on the Library Home page. It was also pointed out that one to one tutorials are available.</li> </ul>
<b>Part 3 – Any Other Business</b>	
3(a)	<ul style="list-style-type: none"> <li>• JO explained that results will be released on 21 July not a day before. These are confirmed results via MySIS.</li> <li>• PC highlighted that Course Reps are encouraged to participate in Induction week, an email will be circulated shortly.</li> <li>• A student asked if there would be a Dissertation extension as some departments are giving three months extension to January. It was explained that all extensions are two weeks and need to be applied for via MySIS. If students opt to make an EC claim for non-submission they could then submit in January, however this would delay their graduation.</li> <li>• AF thanked for everyone for their participation across the year and expressed gratitude for the Course Reps Student leadership.</li> </ul>
<b>Part 4 – Date of the next meeting</b>	
4(a)	<b>This is the last meeting of the academic year.</b>

## Action Sheet: Student-Staff Liaison Committee

Minute	Action	Responsibility	Timescale	Action status	Issue resolved?
2 (b)	Dimitrios Vazelakis to compile an email to <a href="mailto:pglawoffice@qmul.ac.uk">pglawoffice@qmul.ac.uk</a> regarding the module that there were concerns about. AF will then look into it.	Dimitrios Vazelakis	By August 2021		
2 (b)	PC to send out a reminder about the PG Law Conference	PC		Done	