

EECS PG SSLC – 2020/21 Sem A

Minutes

Wednesday 11th November 2020 at 14.00 on Microsoft Teams

Present

Name	Initials	Department	Role
Akram Alomainy	AA	EECS	PG Senior Tutor (Chair)
Jennifer Richards	JR	EECS	PG Administrator
Ana Cabral	AC	QM Academy	Education and Learning Adviser
Divya Hitesh Chhipani	DHC	EECS	MSc Artificial Intelligence
Sujith Aleshwaram	SA	EECS	MSc Big Data Science
Jamie Pond	JP	EECS	MSc Sound and Music Computing

Preliminary Items

Welcome and Introductions

Topics

Feedback and Issues Arising

- MSc Artificial Intelligence (***mainly presented by DHC with inputs from JP and SA***)
 - DHC conducted an online form to collect feedback from cohort
 - Main issue with audio quality of recordings for Machine Learning and in comparison, with other modules it does not seem of the same quality and needs improvement.
 - For machine learning, labs are based on chats using Slacks and most of students do not like Slack since it does not encourage interaction and they prefer Teams or Zooms since it allows for more interactions!
 - Students are confused why Slack is needed while students are more familiar with Collaborate or Teams
 - For Artificial Intelligence module, it was stated that no need for programming background, but the students are facing challenges with programming and they believe that should have been made clear.
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- Issues with timetable being too busy for some students to catch up on materials in order to be able to do labs and other assessments
- Lab support sessions on-campus for students
- Clarifications on exam timetable and also study period are needed.
- Is it possible to have a one-week break after exams? AA mentioned that this is difficult for this year, but the suggestion will be forwarded to school and college senior management team.
- Introduction to Computer Vision, recordings were provided just recently through email and not on QM+. It should be made available on QM+.
- DHC would like to get the mailing list for the MSc AI cohort. JR would follow up with the available mailing lists.
- MSc Big Data Science (**Points raised by SA**)
 - SA used Google Form and collected information.
 - Most things are going fine and only issue with Rgate access to Linux ITL machines.
- MSc Sound and Music Computing (**Points raised by JP**)
 - 4 modules on 4 different platforms, which students find frustrating
 - Is it possible to standardise the use of platform for semester 2?
 - AC and AA mentioned that the use of platform requires evolving features and continuous training and therefore some academics use the ones they are more confident with.
 - Machine learning has issue with recording quality
 - DSP is coming along very well, and the JP said that the course is received very well from the use of platform point of view. However, organisation of the module and delivery is not easy to follow but format has potential for improvements.
 - Using power point to record lecture since students find it more interactive and engaging.

Decisions & Approvals

- Teaching fellows for Machine Learning and DSP modules are already assigned and this would be communicated to cohorts shortly.
- IT Systems team in EECS has sorted Rgate connections and if you have any issues or problems please do email them,

Any Other Business (AOB)

Items raised outside of the agenda

- None

Date of next meeting

- **Wednesday 2nd September, 12:00 PM – PG SSLC**

Items for next meeting

- Follow-up on progress and improvements on Artificial Intelligence, Machine Learning and DSP modules.
- Assessments load and distributions.
- Module evaluation questionnaires results and feedback from representatives and cohorts.
- Exam communications and preparations.