EECS UG SSLC – 2020/21 Sem B

Minutes

24/02/2021

MS Teams

Chairs: Saba Sadek, Maisha Ahmed, Mehedi Khan

Present

Name	Initials	Department	Role
Mustafa Bozkurt	MB	EECS	Year 2 Tutor
Suvi Häärä	SH	EECS	Electronic Engineering Year 2 - Rep
Matthew Huntbach	MH	EECS	Senior Tutor
Mehedi Khan	MK	EECS	Computer Science Year 3 - Rep
Rana Zaki	RZ	EECS	Computer Science Year 1 - Rep
Aisha Sohail	AS	EECS	Computer Science with Management (ITMB) Year 3 - Rep
Tassos Tombros	TT	EECS	Director of Student Experience
Mahesha Samaratunga	MS	EECS	Year 1 Tutor
Stuti Saxena	SS	EECS	Computer Systems Engineering Year 3 (BEng) - Rep
Saba Sadiya Sadek	SSS	EECS	Electronic Engineering Year 2 - Rep
Sofia Gervasoni	SG	EECS	Creative Computing – Year 3 rep
Yue Chen	YC	EECS	Director of Education
Joseph Doyle	JD	EECS	Year 3 MO
Maisha Ahmed	MA	EECS	Computer Systems Engineering Year 2 (BEng) - Rep
Usman Naeem	UN	EECS	Final Year Project co-ordinator
Keshav Bokhoree	KB	EECS	Computer Science Year 2 - rep
Vigna Kumar	VK	EECS	Software Engineering for Business – Year 3 rep
Federico Cecchinato	FC	EECS	Computer Science Year 1 - Rep
Sebastian Maliwiecki	SM	EECS	Computer Science Year 2 - rep

Preliminary Items

Welcome and Introductions

- **TT –** Welcomed UN and JD who could only stay for the first 30mins of the meeting

Topics

Actions from previous meeting

- TT: Contacted MO from ECS517U about feedback and facilitated discussion with course reps
- Introduction of reading week (no new content during Week 7) will be discussed at teaching committee meetings with a view to be implemented from the next academic year.
- Module selection fair: An online module selection fair for current Year 2 students will be organised in March with Year 3 MOs and student helpers.

Report from course reps on Semester B modules

First year feedback

- **RZ:** Overwhelming feeling for year 1 students with all the emails that students get from QMUL. If the School can provide information about who does what and what they can do for them from the EECS student support services it would be helpful.

- **RZ, FC:** General feedback for module ECS414U is that it is challenging and that students are not happy with the automatic marking of programming exercises as penalties applied seem harsh.

- **TT:** We will contact the lecturer and discuss these issues.

- **MS:** Responded about the weekly drop-in sessions for Year 1 students where practical help can be provided and any questions answered.

Second year feedback

- **MA, SSS:** Signals & Systems ECS515u positive feedback for the module. The same for Digital Systems Design ECS527U positive for open submission and get feedback.

- **SH**: D&B project: (ECS514U): Students appreciate the kit provided but do not feel like they are getting to implement anything serious, feel is quite low level & challenge. Lack of h/w skills basically that may be used in industry. Feel like there should be more responsibility given to them to allow to grow and expand the project more.

- **TT:** The feedback will be discussed with the MO and we will get back to SH.

- **MA, SSS:** ECS504U: Request for extra resources, maybe lack of background + difficulties with online learning and platforms. Mentions content in the degree that has not been fully covered in Year 1 due to covid. Students talking with MO about it.

AS: **Issues with late replies to EC queries and late EC decisions.** (RZ) confirms issue about ECs and delays in getting responses. (YC) requested to students if they can collect data about delays in hearing back from ECs and RZ agreed to doing this for Year 1.

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Third Year Feedback

- **MK:** Final Year Project (FYP) (Deadlines): It could be extended but will end up going over exams and conflicting with revision.

- (FYP) support sessions are compulsory to attend. UN Explains why they are compulsory – why they are not so technical and focus on employability. UN clears that some students benefit from these sessions even if not so technical. UN clarifies that attendance does not affect project grade.

- **SG:** mentions that open deadlines will be good for students given the current situation with the pandemic – mentions the impact of the pandemic on students.

- **UN:** Asking reps if they would like to have project deadlines clashing with exams

- **SG:** Reps will make a survey to ask if they are happy to move project deadlines

- **YC:** Explains issues around balance between pushing back and just transferring the deadline and the pressure later on in the year

- **JD:** explains difficulties in Distributed Systems in response to student feedback, growth from 30 to 120 students. Difficulty to recruit demonstrators. Have tried (demo videos, answer questions etc.).

- **MK** queried about exam duration, about when final arrangements will be made. **YC:** We will probably keep the same duration and announce shortly after the exam board in March.

Decisions & Approvals

Decisions made and approvals given at this meeting

- None made in this meeting.

Any Other Business (AOB)

Items raised outside of the agenda

None in this meeting

Date of next meeting

Wednesday 31/03/2021

13:00pm – 14:30pm

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