



**Barts and The London
Student Staff Liaison Committee
2020-2021**

JSSLC Meeting Minutes

[AGENDA ITEM SUBMISSION LINK](#)

DATE	<i>TUESDAY 23 MARCH 2021</i>
VENUE	<i>ONLINE - MS TEAMS</i>
STAFF CHAIR	<i>DR. PAULA VICKERTON</i>
STUDENT CO-CHAIR	<i>JAMES TAVNER</i>
STAFF PRESENT	<i>ARTURAS VOLIANSKIS, AT MICHAEL-TITUS, CHRISTINE SOFIANOS, DAN BURKE, DASON EVANS, DEVINA RAVAL, GRAHAM EASTON, HASAN RIZVI, HASSAN NAIMA, HAYLEY DERRICOTT, JEAN MARIE DELALANDE, KRISTIN BRAUN, LG ROBSON, MARIA HAYFRON-BENJAMIN, NANDINI HAYES, NIMESH PATEL, NYREE MYATT, PATRICK PALLIER, PAULA FUNNELL, PING YIP, RACHEL ASHWORTH, RACHEL NAKALEMBE, ROBERT SPROTT, S NICHOLSON, WENDY LOWE, XUENONG BO</i>
STUDENT REPS PRESENT	<i>BLSA: MAT ROBATHAN, YASSAR MALIK 1ST YEAR : DAI LIN GOH, DANIEL SIMMONDS, DANIELLA REYES 2ND YEAR: SANEAAH KHAN, HASSAN NAIMA, TAMARA ENTHOVEN, JESSICA BURNETT, HAZAL TURUNC GEP: EMILY WOODROOFE, EMMANOUIL VERIGOS</i>

1: Apologies:	
	Kavi Thobhani, Subana Khalid
2. Minutes of previous meeting	
	Approved by all attending
3.Actions of previous meeting	
	N/A

Item	Summary	Action	Responsibility
4.Chair items			
4a	<p>Year 2 progress tests</p> <p>SK/JT: good feedback, people are more comfortable with the format and purpose of the tests</p> <p>NP: progress tests will remain formative and continue next year in the same way, except for year 3 where the 3rd progress test will be in May (rather than June) as this gives more time to improve for finals</p> <p>GE/JMD: students appear to be taking them under 'exam conditions' rather than open-book this time. This is good news and shows that students are more serious now.</p>		
4b	<p>Essays</p> <p>NP: Task and finish group set up (the first meeting was prior to this JSSLC and some course reps were in attendance).</p> <p>LR: For year 2 students, we have already implemented changes and modified the mark scheme. This should ensure sufficient detail in feedback and address the issue.</p> <p>NP: QM task and finish group will have documentation from these meetings (SMD) shared with them.</p>		The task and finish group will continue to discuss ways to improve the process of marking essays and providing feedback.

	<p>Moderation is not necessarily a remark. In moderation, if a recurrent issue is observed, the entire work of that marker will be remarked. If there is an consistency issue in a particular domain across the cohort, all students will be adjusted equally.</p> <p>NP: For year 1, a turnaround of 10 days is given to markers and students have more time until the deadline (from the time of title assignment) therefore deadline will not be moved.</p> <p>RA: Apologies for the title release delay. We have released a 'common errors' document to aid students in writing the essay. We are chasing up markers too.</p> <p>MR: Students can submit ECs when needed. This should be done early as possible.</p> <p>KB: (replying to EW) For GEP essays, there has been some confusion but student queries were being clarified and markers are aware of the guidance, which is congruent with student guidance.</p> <p>GE: We will take the feedback from the comms essay on board for next time</p> <p>DB: There are plans for a general handbook to be made guiding students on formatting and structures of essays.</p> <p>NM: As long as students are consistent in their formatting, referencing and structure, I don't mind!</p>		
4c	<p>Occupational health</p> <p>JT: Some students have outstanding vaccinations and are worried about starting placements next year</p> <p>RS: OH department will contact students or you can contact them to let them know</p> <p>LR: Students need to communicate and actively show engagement with OH as this is an important issue</p> <p>LR/GE: Students will receive the COVID vaccination as per the national rollout programme as there is no requirement to have it before clinical placements.</p> <p>MR: Staff could aim to send a collective email to students to make them aware of this.</p>		

	MHB: There is no specific preference for which COVID-19 vaccine is administered to you		
4d	End of year exams NP: Clinical skills tutor/senior internal examiner for OSCE will confirm the list of topics following a review. Templates for how finals will be proctored will be shared with students soon. A potential video of how it will be run/proctored will be circulated.		
5. Staff items			
6. Year 1 Rep items			
7. Year 2 Rep Items			
8. GEP Rep Items			
9. AOB			
9a	DB: Thanks to the 70 per cent of students that have completed the Declarations forms.		
9b	MR: Any feedback on the COVID-19 mitigation circumstances would be much appreciated.		