

Institute of Dentistry
429th meeting of (Dental) SSLC held on 8th December 2021
Microsoft teams
Student Staff Liaison Committee

Minutes

(Chair) Ms Jathursha Suresh

(Secretary): Ms Tayyibah Naqavi

Staff members present:

Dr D Hurst (DH)
Dr S Shahid (SS)
Ms J Treadgold (JT)
Dr S Younas (SY)
Dr B Audsley (BA)
Ms R Hunter (RH)
Dr M Payne (MP)
Dr S Butcher (SB)
Dr A Ranauta (AR)
Mr M Newberry (MN)

Student members present:

Ms Jathursha Suresh (JS)
Ms Tayyibah Naqavi (TN)
Ms Chanel Nesar (CN)
Ms Sahel Saadat (SahS)
Ms Areeba Shaikh (AS)
Mr Sabir Saleh (SaS)
Mr Kush Ruparellia (KR)
Ms Samirah Chowdhury (SC)
Ms Mariam Khan (MK)

Apologies for absence:

Dr J Berry (JB)
Ms C Mclean (CM)
Ms L Spicer (LS)
Ms Roya Hashemi (RH)
Ms Simran Sanghera (SiS)
Dr A Cruchley (AC)
Dr P Sharma (PS)
Ms I Moraru (IM)
Ms Claire Wilders (CW)
Ms Alfateha Rahman (AR)

Unaccounted absences:

N/A

Part 1: Preliminary items

Minutes of the previous meeting

26:21 **CONFIRMED**

Matters arising from the last minutes

	Action	Progress	Responsibility
14:20	Arrange a meeting with Jo Treadgold, Rawand Sabir and year leads in regard to implementing Rawands code, turning our current timetables into google calendar ones.	Complete	JT
44:35	To implement more niche teaching/specialist sessions for oral surgery, BSC2, separate from BDS2	Ongoing	SM JJ
55:55	Arrange for group rep to call the day before to see if there are patients booked for the next day, or allocate a student to check on CRS	Complete	SY AS
1:10:20	Specialty clinics for endo, fixed and removable pros to be arranged BDS5	Ongoing	PS CN SS
01:36	Year reps to ask for phantom heads on bays when patients DNA	Ongoing	CW AS MK
01:43	Email Dr Friel – to send a reminder to postgrad students to be more interactive with BDS4 to improve their learning experience, and where applicable allow students to do procedures they are capable of.	Complete	SB
00:45	Relevant tutors need to be contacted to Pre-record their lectures for BDS1 due to corruption of files on QMPlus media	Complete	BA
00:41	SS to look at timetable and see if reading week is feasible	ongoing	SS

00:57	ALR KR to make a list of corrupted lectures and ask tutors to re-record on QMPlus media	Ongoing	ALR KR
00:50	SS to advise when dates will be made available	Ongoing	SS
01:01	SC to make a list of lectures where Los don't match and send to SM	ongoing	SC
01:29	SM to give talk on the scope of BSC students to BDS4&5	ongoing	SM
01:32	CW to email regarding changing rooms and supplying wipes and hand gel in the learning centre	Ongoing	CW
	AR Meeting pending, have to factor in other issues regarding this. To be updated at next SSLC (8th Dec). Students to assist for non-agp over lunch for the next three weeks due to nurses going on staggered lunch break. Share the care of px between students.	Ongoing	AR
	JT to rearrange timetable for next term so C&D get priority for ortho clinics.	Ongoing	JT
	JT waiting for someone to approve the swaps for oral surgery clinics	Complete	JT

Part 2: Programme delivery and other matters

Learning, teaching and assessment

NOTED 5.1. BDS1 matters

- When are we getting our timetable for next term and has there been a specific date finalised for our exam?
- Please could we see where we went wrong in our ICA, or receive feedback on our ICA's so we know what to revise?
- Will our clinic/anatomy sessions be affected by tightening Covid restrictions?
- Not enough in person activities, doesn't feel like university.
- what's the layout for our summative exam will it be online (can we get an email confirmation)?
- Can we have SAQ practice questions as during the ICA a lot of students found it very hard and stressful to answer

- NOTED 5.2. BDS2 matters
- Students requesting confirmation of exam timings – communicated closer to the time
 - Students requesting voiceovers on the demo videos for practical's
- NOTED 5.3 BSC1 matters
- No concerns
- NOTED 5.4. BDS3 matters
- Students requesting one live dental materials session a week instead of ones for individual groups
 - Students requesting timetable for next term as soon as possible – sorted by early next week
- 5.5. BSC2 matters
- No concerns
- 5.6 BDS4 matters
- Students requesting more clinic time
 - Students requesting if lectures could finish at 12:30 on Wednesday because of sports
- NOTED 5.7 BSC3 matters
- Students requesting extension of the presentation date for dissertation
 - Students requesting to combine list for BDS and BSc
- 5.8. BDS5 matters
- Students are asking if bds4 and Bds3 students can stop booking their patients into our clinic slots as it's preventing us from seeing our own continued care patients. Our suggestion: let violet know what treatment the patient needs so it can be allocated to a 5th year who can book them into their own slot – email violet with initials of patient & cc tutor who saw on that day – create a template for students and staff
 - Students are asking when we will receive next terms timetable as currently, we don't know when we can book our patients in – by next week

NOTED

Learning Resources

Academic support

PASS: Nothing to report

Mentoring: Nothing to report

Other:

Pastoral support

Nothing to report

DQAC & DEC Report
EDSA& BDA Report

NOTED Nothing to report

Events

Xmas Party

Alumni staff and student sports day - June 11th

Elective report

Electives cancelled

NOTED Carmen & Dr Lewis in talks about a student exchange program to start in 2023

Date of next Meeting

NOTED

NOTED

NOTED

NOTED

NOTED

NOTED

	Action	Progress	Responsibility
	Confirmation of exam timings to be communicated closer to the time	Ongoing	AC
	Voiceovers for the demo videos for practicals	Ongoing	MP
	Create a template for students and staff to prevent BDS3 & 4 students from booking their patients into BDS5 slots. Email Violet initials of patient & cc the relevant tutor	Ongoing	
	To implement more niche teaching/specialist sessions for oral surgery, BSC2, separate from BDS2	Ongoing	SM JJ
	Specialty clinics for endo, fixed and removable pros to be arranged BDS5	Ongoing	PS CN SS
	Year reps to ask for phantom heads on bays when patients DNA	Ongoing	CW AS MK
	SS to look at timetable and see if reading week is feasible	ongoing	SS
	ALR KR to make a list of corrupted lectures and ask tutors to re-record on QMPlus media	Ongoing	ALR KR
	SS to advise when dates will be made available	Ongoing	SS

	SC to make a list of lectures where Los don't match and send to SM	ongoing	SC
	SM to give talk on the scope of BSC students to BDS4&5	ongoing	SM
	CW to email regarding changing rooms and supplying wipes and hand gel in the learning centre	Ongoing	CW
	AR Meeting pending, have to factor in other issues regarding this. To be updated at next SSLC (8th Dec). Students to assist for non-agp over lunch for the next three weeks due to nurses going on staggered lunch break. Share the care of px between students.	Ongoing	AR
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