

*Institute of Dentistry*  
**427<sup>th</sup> meeting of (Dental) SSLC held on 6<sup>th</sup> October 2021**  
**Microsoft teams**  
**Student Staff Liaison Committee**

**Minutes**

**(Chair)** Ms Jathursha Suresh

**(Secretary):** Ms Tayyibah Naqavi

**Staff members present:**

Dr D Hurst (DH)  
Dr S Shahid (SS)  
Ms J Treadgold (JT)  
Dr S Younas (SY)  
Ms I Moraru (IM)  
Dr B Audsley (BA)  
Ms R Hunter (RH)  
Dr M Payne (MP)  
Dr S Butcher (SB)  
Dr A Ranauta (AR)

**Student members present:**

Ms Jathursha Suresh (JS)  
Ms Tayyibah Naqavi (TN)  
Ms Chanel Nesar (CN)  
Ms Sahel Saadat (SahS)  
Ms Areeba Shaikh (AS)  
Mr Sabir Saleh (SaS)  
Ms Claire Wilders (CW)  
Mr Kush Ruparellia (KR)  
Ms Samirah Chowdhury (SC)  
Ms Alfateha Rahman (AR)

**Apologies for absence:**

Dr J Berry (JB)  
Ms C Mclean (CM)  
Ms L Spicer (LS)  
Ms Mariam Khan (MK)  
Ms Roya Hashemi (RH)  
Ms Simran Sanghera (SiS)  
Dr A Cruchley (AC)  
Mr M Newberry (MN)  
Dr P Sharma (PS)

**Unaccounted absences:**

N/A

## Part 1: Preliminary items

### Minutes of the previous meeting

26:21      **CONFIRMED**

### Matters arising from the last minutes

	Action	Progress	Responsibility
07:20	See if there is space in timetable for more Q&A sessions for BDS1	complete	SR SS
14:20	Arrange a meeting with Jo Treadgold, Rawand Sabir and year leads in regards to implementing Rawands code, turning our current timetables into google calendar ones.	Ongoing	JT
34:00	Last minute changes to timetable to be added in red	complete	JT
44:35	To implement more niche teaching/specialist sessions for oral surgery, BSC2, separate from BDS2	Ongoing	SM JJ
55:55	Arrange for group rep to call the day before to see if there are patients booked for the next day, or allocate a student to check on CRS	Ongoing	SY AS
1:04:49	BSC3 requested graduation ceremony at St Pauls alongside BDS	Complete	JS
1:10:20	Specialty clinics for endo, fixed and removable pros to be arranged BDS5	Ongoing	PS CN SS

## Part 2: Programme delivery and other matters

### 03:36      Learning, teaching and assessment

#### NOTED      5.1. BDS1 matters

- Students have requested a reading week
    - Students feel really overloaded
    - Some students are struggling both physically and mentally
    - Really need time to catch up and recharge
    - Time to revise content as students feel like they are just getting the lectures done but not actually learning anything
    - Feeling too overwhelmed
- SS to look at timetable and see if this is feasible

- Students would like to know when next terms timetable will be made available **SS to distribute once available**
- Pre-recorded lectures are corrupted – don't play very well and skip sections **ALR KR to make a list of corrupted lectures and ask tutors to re-record on QMPlus media**
- Students requesting an Update regarding exams earlier/ from now so that we can prepare – students are feeling lost and confused with regards to exams and what to expect because nothing is being told to us in advance **SS to advise when dates will be made available**
- Students requesting an update on anatomy practical's? what happened to them will we be doing any this term? Students really want them back even if that means moving/ cancelling the Tuesday q and a's
- Possible to add more questions to self-assessment quizzes, there is no quiz for week 7 and 8. Students are finding these helpful please can we keep them regular and updated
- PHEBD's would be more beneficial in person – more interactive, students feel like they are struggling to understand online
- Clarification on PHEBD exam – what does it consist of/ length etc.
- Update on next ICA/Jan exams
- For students who watch the q&a sessions online, it is very difficult to follow along when the lectures don't share the slides, is it possible to communicate to the lecturers to make sure they are sharing their slides correctly and also to ask them to remember to go live and record the sessions as some have also forgotten to do this at times.

NOTED

5.2. BDS2 matters

- Students requesting handbook to be made
- Students have a new proposition for staff in regard to the google calendar – **SA to organise meeting with relevant staff**

NOTED

5.3 BSC1 matters

- Have a clear distinction between what is mandatory knowledge and background knowledge during the lectures.
- Sometimes the learning outcomes do not match what is on the handbook so it starts to become confusing, it would be nice if it is explicitly explained/mentioned in the lectures. **SC to make a list of these lectures and send to SM**
- It would be nice to clearly differentiate what is for BDS and what is for BSc during a lecture, one of the suggestions were by colour coding the slides. I know there is a lot of overlap and it is good to know extra knowledge although it can be overwhelming.
- Having a more detailed exam specification
- Mock papers and learn about exam structures
- More lectures using QM media to we can see auto CC and can fast forward lectures.
- Not given any basics, feel overwhelmed learning the content
- Our lectures are not in chronological order
- It would be preferred if lectures were put on the BSc landing page, even though it may be time-consuming it is really helpful for us

NOTED 5.4. BDS3 matters

- Lack of patients
- Students would like phantom heads to be available in outreach clinics for when patients don't attend – AS to ask group reps to request phantom heads on clinics
- Last minute cancellations from lecturers despite email reminders/links being sent for the session
- Students requesting to be assigned an MRN number so when patients do not turn up we can screen each other

5.5. BSC2 matters

- NOTED
- Daylist- free for all currently. System needs to be in place to allocate patients to those with low number requirements.
  - BDS taking treatment/general attitude towards therapists "PMPR/RSD" SM to give talk on the scope of BSC students to BDS4&5
  - Another meeting just to run through assessments or perhaps a guide with the assessments (not assignments) listed out

- NOTED
- Can we please bring sterilised extracted (cariou) teeth to clinical sessions and practice cavity preparation when there are not (usually) enough patients for all students?
  - In Dental Hospital 3rd floor there are two changing rooms for ladies that also serve as toilets. Could one of these changing rooms be left as a toilet and the other one be turned into changing room only, with more hooks for clothes? CW to email regarding this matter
  - The desks/PCs in study rooms on 5th floor are not clean CW to email regarding this matter

5.6 BDS4 matters

- NOTED
- Can we have our requirements updated in the handbook as the one on QMPlus is from last year. Students are unsure how many 6PPC's LA's fillings etc they are meant to be doing/aiming for LA has no set requirements just need to be proficient over time
  - Some students don't feel postgraduate assisting clinics are a good use of time. Most of the time in the fixed postgrad clinics students are just suctioning and the postgrads don't really explain anything to them even when students ask questions. Students gain a lot more from perio postgrad Email Dr Friel – to send a reminder to postgrad students to be more interactive with BDS4 to improve their learning experience, and where applicable allow students to do procedures they are capable of.
  - Students want in person lectures to resume as some find it very difficult to concentrate in lectures with lots of distractions at home. Lots of students also just login for attendance and then don't pay attention No plan to return to in person lectures

- NOTED
- Students are really concerned with the lack of clinical experience they are receiving especially now that barkantine has been reduced to half a day. They also feel third years are being prioritised over fourth years even though this wasn't the case last year when we were third years.

5.7 BSC3 matters

- No complaints

5.8. BDS5 matters

- NOTED
- Students requesting clarity whether written exams be 24-hour open book
  - Students asking if they are able to contact subject leads for specific patient allocation e.g. Crowns/ endo patients?
  - Students requesting update on specialty clinics
  - Students requesting update on nursing issue – BDS5
- NOTED
- AR Meeting pending, must factor in other issues regarding this. To be updated at next SSLC (8th Dec). Students to assist for non-agg over lunch for the next three weeks due to nurses going on staggered lunch break. Share the care of px between students.
- NOTED
- Ortho clinics- 2 groups with no ortho exposure so far. JT to rearrange timetable for next term so C&D get priority.
  - Oral surgery clinics JT waiting for someone to approve the swaps

NOTED **Learning Resources**

**Academic support**

- NOTED
- PASS: Nothing to report  
Mentoring: Nothing to report  
Other:

**Pastoral support**

- Nothing to report  
**DQAC & DEC Report**  
**EDSA& BDA Report**  
Nothing to report

**Events**

- Xmas Party  
Alumni staff and student sports day - June 11th

**Elective report**

- Electives cancelled  
Carmen & Dr Lewis in talks about a student exchange program to start in 2023

**Date of next Meeting**

8<sup>th</sup> December 2-3pm

**Action Sheet: Student-Staff Liaison Committee**

	<b>Action</b>	<b>Progress</b>	<b>Responsibility</b>
14:20	Arrange a meeting with Jo Treadgold, Rawand Sabir and year leads in regards to implementing Rawands code, turning our current timetables into google calendar ones.	Ongoing	JT
44:35	To implement more niche teaching/specialist sessions for oral surgery, BSC2, separate from BDS2	Ongoing	SM JJ
55:55	Arrange for group rep to call the day before to see if there are patients booked for the next day, or allocate a student to check on CRS	Ongoing	SY AS
1:10:20	Specialty clinics for endo, fixed and removable pros to be arranged BDS5	Ongoing	PS CN SS

01:36	Year reps to ask for phantom heads on bays when patients DNA	Ongoing	CW AS MK
01:43	Email Dr Friel – to send a reminder to postgrad students to be more interactive with BDS4 to improve their learning experience, and where applicable allow students to do procedures they are capable of.	Ongoing	SB
00:45	Relevant tutors need to be contacted to Pre-record their lectures for BDS1 due to corruption of files on QMPlus media	Ongoing	BA
00:41	SS to look at timetable and see if reading week is feasible	ongoing	SS
00:57	ALR KR to make a list of corrupted lectures and ask tutors to re-record on QMPlus media	Ongoing	ALR KR
00:50	SS to advise when dates will be made available	Ongoing	SS
01:01	SC to make a list of lectures where Los don't match and send to SM	ongoing	SC
01:29	SM to give talk on the scope of BSC students to BDS4&5	ongoing	SM
01:32	CW to email regarding changing rooms and supplying wipes and hand gel in the learning centre	Ongoing	CW
	AR Meeting pending, have to factor in other issues regarding this. To be updated at next SSLC (8th Dec). Students to assist for non-agp over lunch for the next three weeks due to nurses going on staggered lunch break. Share the care of px between students.	Ongoing	AR
	JT to rearrange timetable for next term so C&D get priority for ortho clinics.	Ongoing	JT
	JT waiting for someone to approve the swaps for oral surgery clinics	Ongoing	JT