

Law
Undergraduate Student Staff Liaison Committee
Wednesday 1st November 2021 at 14:00

Minutes

Attendance

Part 1 – Preliminary Items

Present	Daria Vasilica (Law Year 1 – Rep)
Rupert Seal Chair (Senior Tutor)	Apologies
Shahida Uddin (Secretary)	Muhammad Zahid Iqbal (Law Year 3 – Rep)
Sheila Shirley (Undergraduate Student Support)	Melody Zhao (Law with Business Year 1 – Rep)
Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	Jonathan Griffiths (Director of Education)
Azra Aleyna Demirkiran (Law Year 1 – Rep)	Binta Yade (Law and Politics Year 3 – Rep)
Ananya Mukherjee (Law Year 1 – Rep)	Jurgen Dauti (Law Year 1 – Rep)
Haythem Abdelkefi (English and French Law (Double degree with Sorbonne) Year 1 – Rep)	Eman Malik (Law and Politics Year 2 – Rep)
Husna Ali Bik (Senior Status Year 2 Rep)	Charlotte Borman (English and European Law Year 2 – Rep)
Karoline Leitgeb (Law and Politics Year 3)	

1(a) Welcome and introduction for new members

1(b) Apologies for Absence

Apologies noted

1(c) Minutes of the previous meeting

The minutes of the previous meeting 24.03.2021 were taken as read, approved as a correct record.

1(d) Report on matters arising and actions taken

Action	Who	Deadline	Status
No senior status catch up session. Confusion around the regulations	RS, can arrange a session with the students to discuss the classification degree, address any queries and regulations	Report next meeting	Incomplete ACTION 1: Roxanna for senior status students Remind Mario English and French students about having a get together

Lecture slides, some have dark backgrounds. Students who print them are find it difficult it read	NV send guidelines to conveners regarding lecture slides	Report next meeting	Completed
Module selection proposal	JG to think about the logistics and possibilities of student review for module selection. Take this to the next Education Committee.	Report next meeting	Completed

1(e) Terms of reference and membership

Terms of reference sent to students and noted

1(f) Admissions, induction and enrolment

Discussions around students' numbers. There is a total of 410 new students, the numbers have increased this year.

Part 2 Student feedback, Programme Delivery and other matters

Student feedback			
Matter raised	Rep raised	Department Response	Action
Lack of support received regarding GO Abroad applications. I think the students would appreciate the opportunity to have 1:1 session with someone to receive support and guidance.	Charlotte Borman (English and European Law)	RS students have their own advisor who is Merris Amos who is available for support and also the GO aboard office.	No further action required
Students are having trouble with catching up on reading. Students are struggling with their mental health	Ananya Mukherjee (Law Year 1 – Rep)	RS suggested listen to the lectures to get students familiar with the context. Skim read through the textbook. RS has also placed information on QMPLUS on how to read cases. You can apply this skill for all modules. If students are overwhelmed refer them to academic advisor, Sheila Shirley, the UG support team, GSA and Rupert Seal.	No further action required
The readings, 100s of pages in a legal vocab is not easy because for some students English is not their first language but it's getting better with time.	Haythem Abdelkefi (English and French Law (Double degree	RS suggested to read less and not to overdo it. The most efficient way to learn is learning together. It's not a competition.	No further action required

	with Sorbonne) Year 1 – Rep)	Students’ reps also suggested to do formative assignments to enhance their learning. Read to understand rather than read to memorise.	
Winter vacation dates	Ananya Mukherjee (Law Year 1 – Rep)	RS, the term finishes on Friday 17 th December 2021 and next semester starts end of January. Information can be found in the student handbook, QMPlus.	No further action required
Exam period in person or online?	Haythem Abdelkefi (English and French Law (Double degree with Sorbonne) Year 1 – Rep)	RS, unfortunately this has not been decided by the exams team. Student will be informed once a decision has been made.	No further action required
Students would like to meet Matthieu Burnay	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	Contact Mario to arrange a meeting with Matthieu Burnay. Matthieu Burnay is currently on sabbatical, he will be back next semester B.	No further action required
Students are feeling overwhelmed	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	RS, it’s overwhelming for first year students and second year students. students will be exhausted and feel very tired in semester A but it does get better in semester B.	No further action required
Are module face to face in second semester. Will the 30 credit modules take be in person?	Husna Ali Bik (Senior Status Year 2 Rep)	SS confirmed 15 credit modules, with be in person with MME	No further action required
Attendance, Tort module in person. does their attendance matter?	Husna Ali Bik (Senior Status Year 2 Rep)	SS, attendance is taken, and it is important for NCA students	No further action required
Senior status society, not many students know about the society. Only one event took place. The society was passed on two students, but they missed on	Husna Ali Bik (Senior Status Year 2 Rep)	Please refer your query to Sanmeet Dua who can advise better.	No further action required

budget deadline. Who can we speak about this?			
Career's support	Husna Ali Bik (Senior Status Year 2 Rep)	SU, students can make an in person and online appointment with Afua, Please also note career's newsletter goes out on a weekly basis, there are various opportunities and events.	No further action required
Feedback and advice hours	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	SU information can be found on QMPlus or tutors email signature. Some colleagues have not informed the UG office of their feedback and advice hours, please contact them directly.	No further action required
Are exams online? Students are feeling very anxious about exams. Even if mock exams have been introduced its going pile on pressure.	Karoline Leitgeb (Law and Politics Year 3)	RS, we understand this is stressful however as soon as the University makes a decision, we will inform students	No further action required
Law and politics, the lectures are too long.	Karoline Leitgeb (Law and Politics Year 3)	RS this has been raised to Stephen. Stephen has created the correct number of hours.	No further action required
Equity and trust tutorials online, it is impossible to join online classes?	Karoline Leitgeb (Law and Politics Year 3)	SS, confirmed there is no possibility If you have covid then there is form and you need to follow the process. Information is on QMPlus.	No further action required
Campaigns, women's safety, the consent module to be made compulsory for everyone. A student has been dealing with harassment, student followed the regulations and process, but nothing has been done about it.	Karoline Leitgeb (Law and Politics Year 3)	RS will take it to faculty to see if it would be possible to make the module compulsory. RS suggested and only if the student feels comfortable to copy in Rupert, Sheila or UG office	ACTION 2: RS take to this faculty

General anxiety about the strike. How is the school going to navigate dissertations for 3 rd year students	Karoline Leitgeb (Law and Politics Year 3)	RS, unfortunately staff don't know. we must wait for a decision to be made. Previously we made sure assessments was not affected	No further action required
Suggested for Tanzil to use Q review so students can enable subtitles		SU, will email Tanzil to see if this would be possible.	ACTION 3: SU email Tanzil

2(b) Student feedback

Assessment feedback

RS, NSS final year students, there was downward ranking. What feedback student want that they are not receiving? RS confirmed, there is huge amount of feedback. Formative assessments you will receive a huge amount feedback. Summative work is not designed for feedback. The feedback is brief. They brief comments are for the moderator/external that justifies the mark.

Part 3 – Any Other Business

N.A

Actions

Action	Who	Deadline	Status
No senior status catch up session. Confusion around the regulations	RS, can arrange a session with the students to discuss the classification degree, address any queries and regulations	Report next meeting	Incomplete ACTION 1: Roxanna for senior status students Remind Mario for English and French students about having a get together
Campaigns, women's safety, the consent module made compulsory for everyone	RS take to this faculty	Report next meeting	
Suggested for Tanzil to use Q review so students can enable subtitles	SU to email Tanzil	Report next meeting	Completed. Unfortunately, subtitles will not be possible as the lectures have already been recorded.

Part 4 – Date of the next meeting

Wednesday 1st December 2021