

**Law**  
**Undergraduate Student Staff Liaison Committee**  
**Wednesday 1<sup>st</sup> December 2021 at 14:00**

**Minutes**

**Attendance**

**Part 1 – Preliminary Items**

<b>Present</b>	Daria Vasilica (Law Year 1 – Rep)
Rupert Seal Chair (Senior Tutor)	Charlotte Borman (English and European Law Year 2 – Rep)
Shahida Uddin (Secretary)	Jurgen Dauti (Law Year 1 – Rep)
Ahmet Oztekin (Law Year 3 – Rep)	Muhammad Zahid Iqbal (Law Year 3 – Rep)
Sheila Shirley (Undergraduate Student Support)	<b>Apologies</b>
Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	Husna Ali Bik (Senior Status Year 2 Rep)
Azra Aleyna Demirkiran (Law Year 1 – Rep)	Jonathan Griffiths (Director of Education)
Ananya Mukherjee (Law Year 1 – Rep)	Binta Yade (Law and Politics Year 3 – Rep)
Haythem Abdelkefi (English and French Law (Double degree with Sorbonne) Year 1 – Rep)	Karoline Leitgeb (Law and Politics Year 3)
Melody Zhao (Law with Business Year 1 – Rep)	Eman Malik (Law and Politics Year 2 – Rep)

**1(a) Welcome and introduction for new members**

**1(b) Apologies for Absence**

Apologies noted

Binta Yade (Law and Politics Year 3 – Rep)

Jonathan Griffiths (Director of Education)

**1(c) Minutes of the previous meeting**

The minutes of the previous meeting 01.11.2021 were taken as read, approved as a correct record.

**1(d) Report on matters arising and actions taken**

Action	Who	Deadline	Status
No senior status catch up session. Confusion around the regulations	RS, can arrange a session with the students to discuss the classification degree, address any queries and regulations	Report next meeting	Incomplete  ACTION 1:  Roxanna for senior status students

			Remind Mario for English and French students about having a get together.
Campaigns, women's safety, the consent module made compulsory for everyone	RS to refer to faculty	Report next meeting	Information sent to all students, encouraging them to participate in the module. Not possible to make it compulsory.
Suggested for Tanzil to use Q review so students can enable subtitles	SU to email Tanzil	Report next meeting	Completed. Unfortunately, subtitles will not be possible as the lectures have already been recorded.

**Part 2 Student feedback, Programme Delivery and other matters**

<b>Student feedback</b>			
<b>Matter raised</b>	<b>Rep raised</b>	<b>Department Response</b>	<b>Action</b>
Public Law lectures are 4hrs long.	Ananya Mukherjee (Law Year 1 – Rep)	RS, if lectures were live, they would be an hour each.	<b>ACTION 1: RS to email Mario Mendez request to condense the length</b>
Law and context, 2hrs long seminar. Not enough context to be 2hrs long. Students are not attending because it's too long.	Ananya Mukherjee (Law Year 1 – Rep)  Jurgen Dauti (Law Year 1 – Rep)	RS, that is the designated time for the seminar.	<b>ACTION 2: RS to contact Elizabeth request to condense the time</b>
Can some tutorials be extended?	Ananya Mukherjee (Law Year 1 – Rep)	SS unfortunately this is not possible.	No further action required
Contract law module 2, some students have requested to be in the same group.	Ananya Mukherjee (Law Year 1 – Rep)	SS has requested timetable team for students to be in the same group. SS will ensure students are in the same group.	No further action required
Zoom issues with the login with the app.	Ananya Mukherjee (Law Year 1 – Rep)	RS, Unfortunately IT does not support Zoom, we are advise to use MS teams	No further action required

Student handbook	Unable to download.	RS, this is a live document. Things are always changing and therefore it is not possible to download.	No further action required
Course reps to have access to announcement page	Ananya Mukherjee (Law Year 1 – Rep)	RS, SU, if students would like to send something out to students please contact Shahida.  All societies, key ambassadors or events please divert them to LEGAL team who send out weekly newsletters.	No further action required
Buddy scheme is really good. Students are finding it very helpful.	Jurgen Dauti (Law Year 1 – Rep)	RS, the buddies are volunteers, who have taken time out to support students.	No further action required
The student buddy is not that great, we need someone who can help and support with our studies	Melody Zhao (Law with Business Year 1 – Rep)	RS, the buddies are not designed to support students with work, we have the GSA, who can support students with their work. Details can be found on QMplus.	No further action required
Academic advisor, how do we contact them?	Ananya Mukherjee (Law Year 1 – Rep)	RS, students can book a 15mintue appointment with their academic advisor via the booking system <a href="#">HERE</a> . Details can be found on <a href="#">QMplus</a> .	No further action required
Increase time in all tutorials	Melody Zhao (Law with Business Year 1 – Rep)	Course reps suggested, Student to use feedback and advice hours to seek further information from their tutors.  RS, will take this to Jonathan and suggest Increase time in all tutorials	<b>ACTION 3:</b>  <b>RS, will take this to Jonathan to Increase time in all tutorials</b>
Not enough assessments for the law modules	Haythem Abdelkefi (English and French Law (Double degree with Sorbonne) Year 1 – Rep)	RS, student in the past have requested to reduce the assessment, students felt that they are over assessed. The physical time that it takes to mark an assessment is lengthy. RS will take this Jonathan  Students haven't covered enough for tutors to assess students.  Course reps, there are quizzes in the second semester and its helpful to attend tutorials	<b>ACTION 4:</b>  <b>RS, will take this to Jonathan to increase more assessments</b>
Rise in covid cases, students are having anxiety and wanting to travel home.	Haythem Abdelkefi (English and French Law (Double	RS, we need to wait for further information from the government.	No further action required

	degree with Sorbonne) Year 1 – Rep	The new variant is early days we cannot plan anything until the government makes a decision.	
Meet with Matthieu Burnay	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	RS, email Matthieu to arrange a meeting in semester B.	No further action required
Mooting events are going well, thank you to Shahida for her support.	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	Noted	No further action required
Are exams taking place in person or online.	Ahmet Oztekin (LLB Law – year 3)	RS, unfortunately the schools have not received a decision from exams team. We will notify students as soon possible.	No further action required
Certain lectures students cannot download.	Ahmet Oztekin (LLB Law – year 3)	RS, this due to copy right regulations. If you download lectures, to you can upload it on YouTube or other platforms.	No further action required
Exams in person or online	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	RS, unfortunately we have not received a decision from exams team. We will notify students as soon possible.	No further action required
Covid, students are concerned if the boarders will close, they will not be able to go home	Nikoleta Konstantellou (English and French Law (Double degree with Sorbonne) Year 2 – Rep)	RS, we need to wait for further information from the government.  The new variant is early days we cannot plan anything until the government makes a decision	No further action required

Study aboard questions about and concerns	Charlotte Borman (English and European Law Year 2 – Rep)	RS, please contact Merris Amos for further information	No further action required
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## 2(b) Student feedback

N/A

## Part 3 – Any Other Business

### 3(a)

#### **Mentor scheme**

The Queen Mary Network is the university's online platform for all students and alumni. You can register for the network at [qmul.network](http://qmul.network).

The network hosts an eMentoring programme through which you can connect with alumni for support – this can range from CV or job application reviews, conversations about a particular industry, and some may even be willing to offer job shadowing or placements. This programme differs from other programmes, like QMentoring in several ways. Most importantly, it is open to all students. It is also international, operated entirely online, and the mentoring relationships are begun, and led by you, rather than arranged by someone else. This means you can find the mentor who fits all the criteria you are looking for.

### **3(b)**

#### **How do students access information? about exams, semester dates, fees, advice and counselling?**

Students will go on to QMplus, WhatsApp group chat, otherwise email UG students, website, outlook emails.

Students find Group chat, its more reliable. Emails and qmplus

#### **Do the students read the newsletter, or would they rather have tip of the week?**

Student would like to have both tip of the week and monthly newsletter.

#### **Actions**

Action	Who	Deadline	Status
<b>RS to email Mario Mendez request to condense the length</b>	Rupert Seal	Report next meeting	
<b>RS to contact Elizabeth request to condense the time</b>	Rupert Seal	Report next meeting	

<b>ACTION 3:</b> <b>RS, request to Increase time in all tutorials</b>	Rupert Seal	Report next meeting	JG, to take this information to the next EC after the break
<b>ACTION 4:</b> <b>RS request to increase more assessments</b>	Rupert Seal	Report next meeting	JG, to take this information to the next EC after the break

**Part 4 – Date of the next meeting**

TBC