

**School of Business and Management
SBM Postgraduate Staff Student Liaison Committee
(MSc BAnalytics, MSc IB & MSc IFM)
Semester 2, Meeting 1
February 25th, 12pm, MS Teams
Minutes**

Staff members present:

Ripa Parvin (RP)	Chair
Dr Georg Graevenitz (GG)	Programme Director MSc. Business Analytics
Dr Eun-Seok Kim (EK)	Programme Director MSc. International Business
Dr Tara Valez (TV)	Programme Director IFM
Richard Evans (RE)	Faculty Liaison Librarian (HSS)
Jenny Murphy (JM)	Postgraduate Programmes Manager
Salman Uddin (SU)	Student Support Officer & Secretary
Alex Foster (AF)	Postgraduate Programmes Administrator

Student members present:

No student reps in attendance
Meeting to be rescheduled

Apologies

Muzzafar Ozhan (MO)	MSc IFM
Di Qian (DQ)	MSc IFM
Jayant Sharma (JS)	MSc IB
Unsa Aziz (UA)	MSc BA
Taimoor Khan (TK)	MSc BA
Mutsa-Washe Mamvura (MWM)	MSc BA (Jan Intake)
Iain McLoughlin (IM)	Senior Career Coach
Androniki Triantafylli	Director of Student Engagement and Advising

Part 1 – Preliminary Items	
1(a)	Welcome and introduction of Co-Chair
2021.01	
1(b)	Apologies for Absence
2021.02	Noted as above.
1 (c)	January Examination Period
2021.03	
Part 2 – Programme Delivery and other matters	
2(a)	Programme updates
2021.04	
2020.05	
2021.06	

2(b)	Learning and teaching matters
2021.07	
2021.08	
2021.09	
2021.10	
2(c)	Advising/ Careers support
2021.11	
2021.12	
2(d)	Organisation and communication
2021.13	
2021.14	
2(e)	Learning resources
2021.15	
2021.16	
2021.17	
2021.18	
2021.19	
Part 3 – Any Other Business	
2021.21	None noted.
Part 4 – Date of the next meeting	
2021.22	Semester B Date TBC

Action Sheet: Student-Staff Liaison Committee

Action Point	Action	Allocated to	Action Status	Explanation of Action Taken
	N/A			