



***Institute of Dentistry***  
***433<sup>rd</sup> meeting of (Dental) SSLC held on 19/10/22***  
**Location: Microsoft Teams**  
**Student Staff Liaison Committee**

**Minutes**

**Chair:** Rawand Ahmed Shado

**Secretary:** Bhavesh Makwana

**Staff members present:**

William Ng  
Dominic Hurst  
Paul Ryan  
Jo Treadgold  
Simon Rawlinson  
Saroash Shahid  
Mark Payne  
Shabana Younas  
Roy Woodhoo  
Ben Audsley  
Zara Mabey  
Mason Newbury

**Student members present:**

Sabir Anwar Saleh  
Janishkumar Vipulkumar Patel  
Karar Hydar Al-Atia  
Hilary Cecilia Leung  
Modupe Toluwanimi Osunkoya  
Carmen Kaur Bagri  
Angela Ohen  
Lois Anne Barr  
Ester Lin  
Haleema Falah Rabeea

**Apologies for absence:**

Giulia Pintaritsch  
Milton Justinsuthakaran  
Mariam Khan  
Samirah Chowdhury  
Hannah Kate Buffam  
Kush Nimesh Reparellia  
Sarah Mekhaimar  
Paula Funnel



# Barts and The London

School of Medicine and Dentistry

Rebecca Hunter  
Jason Berry  
Lindsey Spicer  
Sinclair Butcher  
Ioana Moraru  
Danielle George-Earle  
Meher Khan



**PART 1 – Preliminary items**

**Matters arising from the last minutes:**

<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>PROGRESS</b>
<i>BDS2 (now BDS3) tutorial explaining how to view Liftupp data.</i>	<i>BA</i>	<i>Completed.</i>
<i>Term dates for next academic year to be released.</i>	<i>WN</i>	<i>Completed.</i>
<i>Briefing for SCRs and dates ahead of time for next year's BDS3 &amp; BDS4.</i> <i>A session to brief students on layout of the exam.</i>	<i>Dr Giwa, SY</i>	<i>Completed.</i>
<i>Students intercalating to speak to Dr Rogers regarding content they missed.</i>	<i>Dr Rogers</i>	<i>Completed.</i>
Fixed pros teaching to be more like the structure of endo teaching – handbooks and tutorials – handbook in particular.  Areeba to email Dr Piana.  Liaise with BA to make videos.	Dr Piana, MP, AS, JS, BA	Ongoing. Need to contact Dr Piana.
Confirmation from Dr Nehete regarding how honours works.	Dr Nehete	Ongoing.



## PART 2 – Programme delivery and other matters

### 4. Learning, teaching and assessment

#### 4.1. BDS1 matters

- Students wanted two shorter Q&As per week rather than one as it gets hard to get through the 3-hour Q&A. BDS1 leads said this was trialled last year but students did not prefer it; having one Q&A helps build the big picture of the theme of the lectures for that week. Happy to offer a 10-15 minute break though.
- Students want all lectures to consistently have learning objectives. BDS1 leads suggested referring to the handbook as this will have these LOs for all lectures.
- Students want clarification on whether all lectures will be online this year. There are no plans for in person lectures however there will be other in person elements next term – e.g., anatomy practicals, dental materials practicals etc. If students are struggling with online learning, please consider reaching out to DDS. Also, feel free to approach lecturers by email or in the dental hospital for help with individual lectures.
- Students want guidance on how to do CRS card e-learning and the deadline for when it has to be done. Staff are instructing not to worry about this yet.
- Regarding scrubs, the cost was going to be split between the Trust and the university. This is still in the works but is delayed. Feel free to contact FunDent lead if there is a problem acquiring scrubs.
- ICAs will likely be online.

#### 4.2. BDS2 matters

- Ideally final exams will be in person, but this is still in the works. The format will not change either way. You will be supported through this process as it is recognised you may not have sat in person exams before.

#### 4.3 BDS3 matters

- Confusion surrounding CATQR: Currently in a piloting/transition period so implementation will be inconsistent. Will eventually decide how it specifically will be implemented if it decided to be feasible.
- Dr Baysan has offered to provide individual help to the 2 groups affected by shortage of endo staff in labs.
- Ultrasonic PMPR training will be delivered in December.
- More hood battery packs have been sent to SLG.

#### 4.4 BDS4 matters

- Flexibility with electives; students who are not selected for the dental institute-run elective would like the option to take the final 2 weeks of BDS4 off. Dr Butcher has said that only those who are chosen to represent the university will go on elective in the last 2 weeks of July. Students can plan their own experiences/trips in the August holidays. There will be 'handover' clinics for those not chosen to go on elective, where BDS4 can start picking up patients for continued care in 5<sup>th</sup> year.
- New access cards will be acquired in time at Barkantine. It is not possible to give students access cards as students are likely to not return them.
- Timetable clashes mean it is not possible to have one full day of post grad clinics rather than 2 half days.
- Clinical requirements will be clarified when finalised. For now, go by what is in the module booklets.



- It is too time consuming to specifically distribute patients based on student requirements. With time, things will even out and requirements should be met. Students should make use of all clinical requirements afforded to them.
- Lack of patients for oral surgery clinics/cancellations without students being informed, is there the possibility of booking SLG patients with XLA needs into oral surgery clinics at RLH?

#### 4.5 BDS5 matters

- Not enough patients in DESC clinics – 2 patients for 20 students so 16 get sent home. Response: NHS 111 has assured they're sending through, but this will be looked into.
- When 5C takes impressions in Friday restorative it is really difficult to cast it the same day. Can we get some leeway and be allowed to leave impressions over the weekend or can labs be extended until 5:30 on Friday? Response: cannot open labs any longer than they do now.
- Issues with reception booking patients are a trust issue. Use the booking form proforma, and make sure you put your group down when booking in your patient.
- Not possible to increase 3<sup>rd</sup> floor pros lab staff numbers.
- Dr Baysan is not the only one who can teach endo. Other tutors also have endo special interest and can manage simple cases (complex cases shouldn't be on UG clinics).

#### 4.6 BSc1 matters

- Certain HHD lectures have been identified as suitable for BSc – these have been scheduled for BSc.
- Struggling to figure out what content we need to know for the BSc course. Feel like BSc have been thrown in with BDS without much help or a guide on what is actually for us. Response: Mark Payne and Sarah Murray have worked to identify links between BDS and BSc. Shared modules are Clinical Practice, PTSR and PHEBD. HHD lectures vary.
- Assessment deadlines will be finalised in time.
- Information doesn't always reach BSc students. Eg a session required prepared answers and information, but we were not informed about this. Response: any info relevant to BSc will be sent to BSc – please raise specific concerns where there are issues with info not reaching BSc.

#### 4.7 BSc2 matters – none

#### 4.8 BSc3 matters

- Regarding inconsistency in how tutors mark PMPR, please refer to 'Shared Care Working Approach' document. This is on the IoD landing page on QMPlus.
- Whilst we are happy about being given a list of patients to manage, there have been a few snagging issues. We are trying to communicate appointment requests for continued care, but it can take a long time for that request to be actioned, by which time the requested date and session may be full. Response: as soon as you are finished, make sure you put the outcome on CRS.

#### 4.9 All undergraduates matters

- Switch to Scientia timetabling system from next term. Scientia is currently used in QM and can be exported to other calendars – e.g., Apple calendar. It takes time to build something that is reliable and effective. Regardless, it will be checked that updates are still emailed out when the Sharepoint timetable is updated. It is students' professional responsibility to check the timetable regularly for any changes.
- Lecture recordings: Jo Treadgold has/is fixing the titles to make these easier to navigate.

- There are no problems with the air-exchange in SLG, but there are issues with the AC. This makes it too hot to wear AGP PPE, and means patient numbers cannot be maximised. This is not something the university can directly fix, as the Trust is responsible for building maintenance. Where there are few patients (DNAs), students can use phantom heads – more have been sent to SLG. Seminars and discussions may also be run.
5. **Learning resources**
    - 5.1. Library facilities / resources
      - Referencing Hub <https://www.qmul.ac.uk/library/academic-skills/referencing-hub/> - lots of advice and guidance on effective referencing
      - Maths & stats drop-ins <https://www.qmul.ac.uk/library/academic-skills/accessing-support/library-drop-ins/> - support with maths, stats or data analysis
    - 5.2. E-learning/QMPlus
  6. **Academic support** (PASS and The Mentoring Scheme)
  7. **DQAC & DEC Report**
  8. **EDSA & BDA Report**
  9. **Events**
    - 9.1. Social events
    - 9.2. Charity activities / events
  10. **Electives Report**
  11. **Date of the next meeting**

*Already set – Wed 30 November 2022, 2pm*



**ACTION SHEET: Student-Staff Liaison Committee**

<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>PROGRESS</b>
Fixed pros teaching to be more like the structure of endo teaching – handbooks and tutorials – handbook in particular.  <i>Ben Audsley is happy to create videos if and when needed.</i>	Maria Piana, Ben Audsley.	Ongoing.
Rawand Shado to email for confirmation from Dr Nehete regarding how honours works.	Swati Nehete, Rawand Shado.	Ongoing.
Ensure email notifications are sent out whenever the Sharepoint calendar is updated.	William Ng, Jo Treadgold.	Ongoing.
Purchase new access cards for Barkantine.	Barkantine team, Roy Woodhoo.	Ongoing.
Update students on clinical requirements after this has been finalised.	Paul Ryan.	Ongoing.
Year reps to send out information regarding new library resources:  Referencing Hub <a href="https://www.qmul.ac.uk/library/academic-skills/referencing-hub/">https://www.qmul.ac.uk/library/academic-skills/referencing-hub/</a> - lots of advice and guidance on effective referencing  Maths & stats drop-ins <a href="https://www.qmul.ac.uk/library/academic-skills/accessing-support/library-drop-ins/">https://www.qmul.ac.uk/library/academic-skills/accessing-support/library-drop-ins/</a> - support with maths, stats or data analysis	Year reps. Rawand Shado.	Ongoing.