

## AUDIT AND RISK COMMITTEE

A meeting of the Committee will be held at **1515 hours** on **Tuesday 10 November 2020**, TBC.

The meeting will be preceded by an *in camera* meeting for members with the External Auditors at 1500 hours.

### AGENDA

	Paper	Lead
1. <b>Welcome and apologies</b>	Oral report	N/A
2. <b>Meeting of 29 October 2020:</b> <ul style="list-style-type: none"> <li>• <b>Non-confidential minutes</b></li> <li>• <b>Confidential minutes</b></li> <li>• <b>Executive summary</b></li> </ul>	ARC2020/xx	D Willis
3. <b>Matters arising</b>	ARC2020/xx	D Willis
4. <b>External Audit Letter of Representation and Annual Report 2019–20</b>	ARC2020/xx ARC2020/xx	Deloitte
5. <b>Audited Financial Statements 2019–20</b>	ARC2020/xx	L Parr-Morley
6. <b>Fire, health and safety annual report</b>	ARC2020/xx	R Jones
7. <b>Head of Internal Audit Opinion and planned internal audit reports</b>	ARC2020/xx	KPMG
8. <b>Legal compliance report</b>	ARC2020/xx	J Morgan
9. <b>Whistle blowing cases since the last meeting</b>	Oral report	J Morgan
10. <b>Fraud and financial irregularities since the last meeting</b>	Oral report	L Parr-Morley
11. <b>Audit and Risk Committee Annual Report 2019–20 draft 2</b>	ARC2020/xx	D Willis
12. <b>*Draft agenda for the next meeting</b>	ARC2020/xx	D Willis
13. <b>Any other business</b>	N/A	N/A

\*will be taken without discussion unless a request to open the item for debate is sent to the Chair or Secretary prior to the start of the meeting.