



Annual Schedule of Business 2023–24

Outcome requested	Finance and Investment Committee is asked to consider a draft of the Annual Schedule of Business for the academic year 2023–24.
Executive Summary	<ul style="list-style-type: none"> • The Committee is asked to consider and comment on the draft annual schedule of business for 2023–24. The plan incorporates feedback from the Committee throughout the year on topics that it would like to see. • Committee members are asked to suggest topics for deep dives. These will be scheduled as part of a holistic programme across FIC, ARC and Council. • A further iteration of the annual plan will come back to the meeting in September for approval.
QMUL Strategy:	The schedule of business relates to all aspects of the strategy.
Internal/External regulatory/statutory reference points:	OfS Terms and conditions of funding for higher education institutions. Finance and Investment Committee terms of reference
Strategic Risks:	N/A
Equality Impact Assessment:	Not required
Subject to prior and onward consideration by:	For consideration by the Committee only.
Confidential paper under FOIA/DPA:	No.
Timing	Annual.
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Date	02 June 2023
Senior Management/External Sponsor	Isabelle Jenkins, Chair of Finance and Investment Committee

Finance and Investment Committee Schedule of Business 2023–24

19 September 2023

Financial performance	Management accounts: first draft outturn 2022–23
	Research grants and contracts annual report <ul style="list-style-type: none"> • Update on research overhead recovery
Other Matters for Report	QMUL Pension Liabilities Report
	Annual summary of bad debt write-offs 2022–23
Strategic investment	Infrastructure business cases (TBC) <ul style="list-style-type: none"> • Infrastructure business case updated schedule • Update on sustainability
Committee management and reporting	Review of Committee Terms of Reference, membership and effectiveness

31 October 2023

Financial performance	Current financial position
	Draft Financial Statements 2022–23
	Draft financial results and updated forecasts for 2022–23
	Financial and student number forecasts to 2028/29
Financial Policy & Strategy	Budget principles 2024–25 and approach to 2027/28
	Student recruitment update
Strategic Investment	Infrastructure business cases (TBC)
Treasury Management & Investment	Update on investment strategy
Other Matters for Report	Financial performance of Transnational Education 2022–23
	Annual subsidiary review and financial performance

07 March 2024

Financial performance	Current financial position
	Update on research grants and contracts
	TRAC Return Results 2022–23
Financial Policy & Strategy	2024–25 Budget and five-year forecasts <ul style="list-style-type: none"> • Review of core pay variance
Strategic Investment	Infrastructure business cases (TBC)
Other Matters for Report	QMSU Financial Statements 2022–23 and mid-year accounts
	QMI Annual report <ul style="list-style-type: none"> • Update on staff and student enterprise

10 June 2024

Financial performance	Current financial position
	Report on cash investment returns
	Recurrent grant allocations
Financial Policy & Strategy	Policies requiring review/approval (TBC)
	Tuition fee regulations 2025–26
Strategic Investment	Infrastructure business cases (TBC)
Committee management and reporting	Annual Schedule of Business 2024–25