



## **Honorary Degrees and Fellowships Committee Terms of Reference 2015-16**

The Honorary Degrees and Fellowships Committee is a committee of Council which makes recommendations to Senate and Council on the conferment of Fellowships, Honorary Degrees of Queen Mary University of London, and the Queen Mary Medal. More specifically, the Committee:

- [a] oversees the process for inviting and reviewing with due diligence recommendations on the election or removal of Fellows, the conferment or forfeiture of Honorary Degrees and the conferment of the Queen Mary Medal;
- [b] makes recommendations to Senate and Council on the election or removal of Fellows in accordance with Ordinance A17;
- [c] makes recommendations to Senate and Council on the conferral or forfeiture of Honorary Degrees in accordance with Ordinance A18;
- [d] consults with Senate and makes recommendations to Council on the award of the Queen Mary Medal in accordance with Ordinance A19;
- [e] makes recommendations to Governance Committee and Senate as appropriate on the criteria for the election of Fellows, the conferral of Honorary Degrees and the Queen Mary Medal.

### **Membership of Honorary Degrees and Fellowships Committee**

- The Chairman (ex-officio) who will be the Chairman of the Committee
- President and Principal (ex-officio)
- One external member of Council
- One Vice-Principal nominated by the President and Principal

### **Mode of Operation**

1. A working group will review all nominations and put forward proposals to the Honorary Degrees and Fellowships Committee. The working group will comprise:
  - The Director of Development
  - The Director of Marketing and Communications
  - The Vice-Principal (Public Engagement & Student Enterprise)
2. Nominations shall be passed by a majority of not less than three-quarters of the members of the Committee.

Honorary Degrees and Fellowships Committee meets once per year, and may convene additional meetings, including by circulation should matters requiring urgent recommendation to Senate and Council arise during the course of the year.