



### Annual Schedule of Business 2018–19

<b>Outcome requested</b>	Council is asked to <b>approve</b> the Annual Schedule of Business for the academic year 2018–19.
<b>Executive Summary</b>	<p>[a] The schedule of business sets out the Council's plan of work for the 2018–19 academic year. It includes items that are required to ensure compliance with the Office for Students' (OfS) terms and conditions of funding for higher education institutions and requirements for regulation up to 31 July 2019.</p> <p>[b] Council will receive an update on the development of the new Queen Mary Strategy at the October 2018 meeting. It is planned that Council will receive a final draft at the March 2019 meeting.</p> <p>[c] The QMSU Executive Officers will be invited to present their priorities for the year at the first meeting of Council in 2018–19.</p> <p>[d] Reports from the Chief Operating Officer and each of the Vice-Principals have been included in the schedule.</p>
<b>QMUL Strategy:</b>	The schedule of business relates to all aspects of the strategic plan.
<b>Internal/External regulatory/statutory reference points:</b>	OfS Terms and conditions of funding for higher education institutions and requirements for regulation up to 31 July 2019 Annual Provider Review requirements
<b>Strategic Risks:</b>	13 – Maintain effective and constructive governance
<b>Equality Impact Assessment:</b>	Not required
<b>Subject to prior and onward consideration by:</b>	For consideration by Council only.
<b>Confidential paper under FOIA/DPA:</b>	No.
<b>Timing</b>	The plan covers the academic year 2018–19.
<b>Author</b>	Sian Marshall, Assistant Registrar (Council and Governance)
<b>Date</b>	04 June 2018
<b>Senior Management/External Sponsor</b>	Lord Clement-Jones, Chair of Council

## Annual Schedule of Business 2018–19

Thursday 11 October 2018

President and Principal's Report	Professor C Bailey
QMSU President's Report	Ahmed Mahbub
Presentation on QMSU Priorities for 2018–19	Ahmed Mahbub
Current Financial Position	Joanne Jones
Update on new Queen Mary Strategy	Professor C Bailey
Vice-Principal's Reports: Public Engagement & Student Enterprise Research	Professor P McOwan Professor W J Spence
Teaching metrics	Professor S Marshall
Student surveys report	Professor S Marshall
Improving Queen Mary's reputation and brand	Maggie Leggett
Update on People and Organisational Development Strategy and wellbeing action plan	Dalia Dasgupta
Reports from Committees: Audit and Risk Committee Finance and Investment Committee Remuneration Committee	David Willis Luke Savage Monica Chadha
Use of the Common Seal	Jonathan Morgan

Thursday 29 November 2018

President and Principal's Report	Professor C Bailey
QMSU President's Report and Impact Report 2017–18	Ahmed Mahbub
Current Financial Position	Joanne Jones
Annual Stocktake	Professor C Bailey
Office for Students Annual Accountability Return: Audited financial statements for 2017–18 Audit Committee's annual report for 2017–18 Internal auditor's annual report for 2017–18 External auditor's management letter and provider's management response for 2017–18 Financial commentary Value for money return	Joanne Jones Laura Gibbs
Prevent Duty Annual Report	Jonathan Morgan
Academic assurance report	Jonathan Morgan
Health, Safety and Fire Annual Report 2017–18	Professor C Bailey
Review of Financial Regulations, Scheme of Delegation of Financial Authority and Travel and Expenses Policy	Joanne Jones
Reports from Committees: Audit and Risk Committee Finance and Investment Committee Governance Committee Remuneration Committee, including Annual Report Senate	David Willis Luke Savage Lord Clement-Jones Monica Chadha Professor C Bailey
Use of the Common Seal	Jonathan Morgan

Thursday 28 March 2019

President and Principal's Report	Professor C Bailey
QMSU President's Report	Ahmed Mahbub
Vice-Principal's Reports: Humanities & Social Sciences Policy and Strategic Partnerships	Professor M Hilton TBC
Chief Operating Officer Report	Laura Gibbs
Current Financial Position	Joanne Jones
2019–20 Budget and financial forecasts	Joanne Jones
Queen Mary Strategy	Professor C Bailey
QMSU Financial Statements 2017–18 and latest financial position	Ahmed Mahbub Mike Wojcik
Annual report on student casework	Jonathan Morgan
Reports from Committees: Audit and Risk Committee Finance and Investment Committee Senate	David Willis Luke Savage Professor C Bailey
Use of the Common Seal	Jonathan Morgan

Thursday 9 May / Friday 10 May 2019

President and Principal's Report	Professor C Bailey
QMSU President's Report	Ahmed Mahbub
Vice-Principal's Reports: Health International	Professor S Thornton Professor C Grant
Current Financial Position	Joanne Jones
Annual report on student surveys	Professor S Marshall
QMSU Returning Officer's Election Report	Ahmed Mahbub
Reports from Committees: Remuneration Committee	Monica Chadha
Use of the Common Seal	Jonathan Morgan

Thursday 11 July 2018

President and Principal's Report	Professor C Bailey
QMSU President's Report	Ahmed Mahbub
Vice-Principal's Reports: Education Science & Engineering	Professor S Marshall TBC
Current Financial Position	Joanne Jones
Report on the 2019 Planning Round	Professor C Bailey
Policies/regulations requiring review	TBC
Reports from Committees: Audit and Risk Committee Finance and Investment Committee Governance Committee Senate	David Willis Luke Savage Lord Clement-Jones Professor C Bailey
Use of the Common Seal	Jonathan Morgan