



Matters arising

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| Outcome requested: | Council is asked to note the matters arising from the minutes of the meeting held on 10 July 2017. |
| Executive Summary: | N/A |
| QMUL Strategy: | Effective governance supports the achievement of all strategic aims. |
| Internal/External reference points: | N/A |
| Strategic Risks: | N/A |
| Equality Impact Assessment: | N/A |
| Subject to prior and onward consideration by: | By Council only. |
| Confidential paper under FOIA/DPA: | No. |
| Timing: | N/A |
| Author: | Sian Marshall, Assistant Registrar (Council and Governance) |
| Date: | 03 October 2017 |
| Senior Management/External Sponsor: | Lord Clement-Jones, Chair of Council |

Council is asked to note the following matters arising from the minutes of the meeting held on 10 July 2017.

President and Principal's Report (QM2016/63a)

Minute 2016.102[f] The lack of progress with the People Strategy was disappointing; QMSE had received two drafts but was not satisfied with the Strategy in its current form. Council agreed that the Chair of Council elect and the Chief Operating Officer should consider whether external input was needed to progress development of the Strategy.

Action: Chair of Council, Chief Operating Officer

QMSE has agreed to establish a Human Resources sub-group of QMSE. The President and Principal is introducing more forward processes to ensure that HR matters are progressed in a timely way. The development of the People Strategy was in progress and would be provided to Council in due course.

Staff survey report (Paper QM2016/66)

Minute 2016.107[g] QMSU received only anecdotal reports of bullying and harassment of students. A proportion of the funding from HEFCE for the Dignity at QMUL initiative would be used to improve data on reporting with co-ordinators located in schools and institutes. The QMSU President would discuss the issues around student reporting with the Chief Operating Officer.

Action: QMSU President, Chief Operating Officer

QMUL and QMSU are working together to respond to the sector-wide issue of gender-based violence. A new Dignity Statement has been developed and will form the basis of an awareness-raising campaign over the coming year. Plans are in place to recruit a network of staff who will be trained to respond appropriately to disclosures of violence and harassment. The Code of Student Discipline will also be revised to clarify which types of misconduct can be investigated under the new UUK guidance in this area. If a serious incident were to occur on campus before these arrangements are put in place, experienced staff in Advice and Counselling, and in ARCS, would be ready to intervene.

Minute 2016.107[h] Council endorsed the action plan and requested that an update be provided early in the next academic year to address the concerns raised by members.

Action: Chief Operating Officer

An update on the staff survey action plan has been scheduled for the November 2017 meeting of Council.

HEFCE Annual Accountability Return: Financial Forecast Tables to 2019–20 (Paper QM2016/69)

Minute 2016.110[b] The description of QMUL's partnership activity in China on page 5 contained some inaccuracies and would be reviewed ahead of submission of the forecasts to HEFCE. The financial data were correct.

The Return was updated to address the inaccuracies identified in the paper

Minute 2016.110[e] Council **approved** the Financial Forecast Tables to 2019–20 for submission to HEFCE, subject to the completion of action [b] above.

Action: Finance Director

The Return was submitted to HEFCE by the deadline of 31 July 2016.