



Governance Committee Report

Outcome requested:	<p>Council is asked to:</p> <ul style="list-style-type: none">[a] note the update on Council member recruitment;[b] approve the nomination of a new Vice-Chair of Council;[c] approve the revised terms of reference for Finance and Investment Committee;[d] approve the revised Delegation Framework;[e] approve the revised role description for the Treasurer. <p>These matters were considered by Governance Committee at its meeting on 19 October 2017 and Lord Clement-Jones will provide an oral report at the meeting on the discussions held.</p>
Executive Summary:	<p>[a] Update on Council member recruitment</p> <p>Recruitment is progressing well for the three vacancies on Council arising in 2017–18. Approximately 40 applications were received for the externally advertised positions. A short-listing meeting was held on 22 September 2017, and the short-listed candidates were invited to initial meetings with the Academic Registrar and Council Secretary throughout October and November before being formally considered for the positions. Jonathan Morgan will provide a further oral update at the meeting.</p> <p>Following the election process which ran from 12 to 25 September 2017, three new academic staff members were elected from the Faculties of Humanities and Social Sciences (HSS), Science and Engineering (S&E), and the School of Medicine and Dentistry (SMD). The successful candidates are Dr Darryn Mitussis (HSS), Prof. Wen Wang (S&E) and Dr Mangala Patel (SMD).</p> <p>[b] Nomination of a new Vice-Chair of Council</p> <p>Monica Chadha has indicated her willingness to become Vice-Chair of Council and Council is asked to approve the nomination.</p>

	<p>[c] Review of the Terms of Reference of Finance and Investment Committee</p> <p>The Committee’s terms of reference have been updated in order to:</p> <ul style="list-style-type: none"> i. streamline the description of the Committee’s responsibilities and ensure appropriate distinction from the executive function; ii. clarify the Committee’s role in approving and monitoring the financial progress of the capital programme; iii. remove the reference to the delegation of estates governance to the Estates Strategy Board as this is the responsibility of QMSE; iv. remove the requirement to review the Value for Money Strategy and targets as this is the responsibility of the Audit and Risk Committee. <p>The revised terms of reference were considered by the Finance and Investment Committee at its meeting on 26 September 2017 and members agreed to recommend their approval to Governance Committee and Council.</p> <p>[d] Revised Delegation Framework</p> <p>The Delegation Framework was last reviewed and approved by Council in June 2016. The following changes are proposed:</p> <ul style="list-style-type: none"> i. The responsibility of QMSE for the constitution of Project Boards (for major capital projects with a spend in excess of £5m) and appointment of the Chair and Vice-Chair (one of whom will be a representative of the client school, institute or department); ii. The responsibility of Council for the appointment of a Council representative on Project Boards. <p>The changes to Project Boards were introduced following the review of the original Maths Building refurbishment project; the Delegation Framework has been updated to reflect these changes.</p> <p>[e] Updated Treasurer Role Description</p> <p>The Treasurer role description has been updated to reflect the requirements of fulfilling the role, rather than a specific time requirement. The role description has been reviewed by the incoming Treasurer.</p> <p>The documents described in [c] to [e] are included in the background reading for members.</p>
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/External regulatory/statutory reference points:	QMUL Charter and Ordinances Finance and Investment Committee Terms of Reference CUC Higher Education Code of Governance

	HEFCE Memorandum of assurance and accountability between HEFCE and institutions
Strategic Risks:	13 – Maintain effective and constructive governance
Equality Impact Assessment:	No equality or diversity impact are identified as part of this report.
Subject to prior and onward consideration by:	Governance Committee 19 October 2017
Confidential paper under FOIA/DPA	No
Timing:	The amendments to the Delegation Framework, terms of reference and role description will take effect from the date of Council approval unless otherwise specified.
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Date:	05 October 2017
Senior Management/External Sponsor	Lord Clement-Jones, Chair of Council