



Matters arising

Outcome requested:	Council is asked to note the matters arising from the minutes of the meeting held on 07 July 2022.
Executive Summary:	N/A
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/External reference points:	N/A
Strategic Risks:	N/A
Equality Impact Assessment:	N/A
Subject to prior and onward consideration by:	By Council only.
Confidential paper under FOIA/DPA:	No
Timing:	N/A
Author:	Nadine Lewycky, Assistant Registrar (Governance)
Date:	30 September 2022
Senior Management/External Sponsor:	Lord Clement-Jones, Chair of Council

Actions from the meeting held on 07 July 2022			
Minute no.	Action	Person responsible	Progress
2021.07[g]	<p>President and Principal's Report (QM2021/64) Council also considered a letter from 12 current and future Heads of School asking it to intervene in unlocking the negotiations between the University and UCU. Council explored whether a change in approach to the negotiations would be helpful and whether the differences were substantive or more an issue of communication. There was a need to establish an agreed set of facts, as the information provided to Council by the University and the UCU was often contradictory. The Chair therefore proposed a motion to establish a group comprising the Chair and Vice-Chair of Council, and the Chairs of Finance and Investment Committee and Audit and Risk Committee, to seek assurance on the way the University was dealing with industrial relations with UCU during the current dispute, including Council's duties regarding student protection and academic assurance. The exercise would aim to establish the facts in relation to the issues raised in correspondence from the UCU and would not reopen discussions about the policy or principles which had been discussed by Council previously. Council approved the motion.</p>	Chief Governance Officer and University Secretary	The outcome of the review of industrial action is included with the papers under item 10.
2021.075[b]	<p>QMSU President's report (QM2021/65) The minutes of the Memorandum of Agreement (MoA) Review Panel would be submitted to Council under the QMSU President's report starting from the next academic year.</p>	Assistant Registrar (Governance)	The minutes of the most recent MoA review panel have been appended to the QMSU President's report.

2021.081[c]	<p>Senate report (QM2021/71) The draft admissions policy had been approved by Senate subject to further amendments. The status of the final policy would be confirmed.</p>	Chief Governance Officer and University Secretary	An oral report will be provided at the meeting.
2021.082[a]	<p>Council schedule of business 2022–23 (QM2021/72) The proposed deep dive topics for Council and the Committees would be reviewed over the summer and a list created for circulation to Council. Academic assurance and the combined Estates and IT infrastructure plan would be included. Trans rights and trans issues would be considered within the context of the wider EDI policy in relation to LGBTQ+.</p>	Chief Governance Officer and University Secretary	The proposed annual schedule of business has been appended to the matters arising for Council to consider.

Annual Schedule of Council Business 2022–23

The following deep dive presentations were delivered in 2021–22:

- access and participation;
- arts and culture strategy;
- building international reputation;
- building a performance culture;
- civic and community engagement;
- equality, diversity and inclusion;
- sustainability.

Thursday 06 October 2022

Strategic items	
Strategic Risk Register and KPIs	President and Principal
Staff survey results and next steps	Chief Operations Officer
Assurance items	
Review of governance effectiveness	University Secretary
Review of industrial relations	Chair of Council
Standing items	
Minutes and matters arising	University Secretary
President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current financial position	Chief Financial Officer
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Governance Committee 	Chair of A&RC Treasurer Chair of Council
Use of the Common Seal	University Secretary

Date TBC (dedicated session with the full QMSU sabbatical team)

Strategic items	
QMSU priorities and impact	QMSU President and team

Thursday 17 November 2022

Strategic items	
Strategic partnerships deep dive, to include the wider strategic relationship with the NHS	VP Policy and Partnerships
QMSU Impact Report 2021–22	QMSU President
Assurance items	
Office for Students Annual Accountability Return: <ul style="list-style-type: none"> • Audited financial statements for 2021–22 • Audit Committee's annual report for 2021–22 • Internal auditor's annual report for 2021–22 • External auditor's management letter and provider's management response for 2021–22 	Chair of A&RC Treasurer Chief Financial Officer University Secretary

<ul style="list-style-type: none"> Financial commentary Five-year financial forecasts Prevent Duty Annual Report 2021–22 	
Academic assurance report	President and Principal
Health, Safety and Fire Annual Report 2021–22	President and Principal
Standing items	
Minutes and matters arising	University Secretary
President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current financial position	Chief Financial Officer
Reports from Committees: <ul style="list-style-type: none"> Audit and Risk Committee Finance and Investment Committee Governance Committee Remuneration Committee, including Annual Report Senate 	Chair of A&RC Treasurer Chair of Council Vice-Chair of Council President and Principal
Use of the Common Seal	University Secretary

Thursday 18 March 2023

Strategic items	
Strategic Risk Register and KPIs	President and Principal
School performance deep dive (Medicine and Dentistry)	VP Health
2023–24 Budget and financial forecasts	Chief Financial Officer
Access and Participation Plan, including sponsor responsibilities with multi-academy trusts	Director of External Relations
Staff survey update	VP People and Culture
Assurance items	
QMSU Financial Statements 2021–22 and financial position	QMSU President / CEO
Freedom of speech	University Secretary
Annual report on student casework	University Secretary
Annual report on staff casework	Director of HR
Standing items	
Minutes and matters arising	University Secretary
President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current financial position	Chief Financial Officer
Reports from Committees: <ul style="list-style-type: none"> Audit and Risk Committee Finance and Investment Committee Senate 	Chair of A&RC Treasurer President and Principal
Use of the Common Seal	University Secretary

Thursday 18 May 2023 (Short meeting)

Strategic items	
Faculty performance deep dive (Science and Engineering)	VP Science and Engineering
Assurance items	
Environmental Sustainability Annual Report	VP Policy and Partnerships
QMSU Returning Officer's election report	QMSU President

Standing items	
Minutes and matters arising	University Secretary
President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current financial position	Chief Financial Officer
Reports from Committees:	
• Remuneration Committee	Vice-Chair of Council
Use of the Common Seal	University Secretary

Friday 19 May 2023 (Conference)

Strategic items	
Review of Strategy 2030, to include future approaches in education	President and Principal
Student enterprise and employability	VP Education VP Policy and Partnerships
Infrastructure and workforce planning	Chief Operations Officer

Thursday 06 July 2023

Strategic items	
Faculty performance deep dive (Humanities and Social Sciences)	VP Humanities and Social Sciences
Research innovation and enterprise	VP Research and Innovation
Assurance items	
Gender and ethnicity pay gaps report	VP People, Culture and Inclusion
Policies/regulations requiring review	Chief Financial Officer University Secretary
Standing items	
Minutes and matters arising	University Secretary
President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current financial position	Chief Financial Officer
Reports from Committees:	
• Audit and Risk Committee	Chair of A&RC
• Finance and Investment Committee	Treasurer
• Governance Committee	Chair of Council
• Remuneration Committee	Vice-Chair of Council
• Senate	President and Principal
Use of the Common Seal	University Secretary