



Senate

Paper Title	Minutes of the meeting of Senate held on 07 June 2018.
Outcome requested	Senate is asked to approve the minutes of the last meeting
Points for Senate members to note and further information	n/a
Questions for Senate to consider	n/a
Regulatory/statutory reference points	n/a
Strategy and risk	n/a
Reporting/consideration route for the paper	Senate to approve.
Authors	Jane Pallant, Deputy Academic Registrar
Sponsor	Professor Colin Bailey, President and Principal

Senate

Minutes of 07 June 2018 (unconfirmed)

Present:

Professor Colin Bailey (Chair)	Professor Amrita Ahluwalia	Professor Rob Allaker
Professor David Arrowsmith	Dr Mark Baxendale	Dr Aylin Baysan
Dr Ginestra Bianconi	Professor Frances Bowen	Dr Andrejs Braun
Professor Edmund Burke	Dr Colleen Cotter	Dr Sadhvi Dar
Dr Madeleine Davis	Dr Danë Goodsman	Professor Colin Grant
Professor Lucinda Hall	Professor Boris Khoruzhenko	Professor David Lee
Professor Rebecca Lingwood	Professor Simon Lucas	Professor Seán McConville
Dr Michael McKinnie	Professor Peter McOwan	Professor Valsamis Mitsilegas
Professor Sandra Nicholson	Professor Alastair Owens	Dr Eranjan Padumadasa
Professor Mauro Perretti	Professor Richard Pickersgill	Tawab Rahmani
Dr Mark Roberts	Professor Adrian Smith	Professor Bill Spence
Dr Anwar Tappuni	Professor Steve Thornton	Professor Wen Wang
Professor Tim Warner		

In attendance:

Virginia Davis	Laura Gibbs	Jonathan Morgan
Jane Pallant	Kaya Wiles (minutes)	

Apologies:

Professor David Adger	Professor Warren Boutcher	Dr Adrian Briggs
Dr John Buchanan	Professor Jack Cuzick	Dr Sebastian del Bano Rollin
Dr Matthias Dittmar	Professor Adam Fagan	Dr Richard Grose
Professor Matthew Hilton	Dr Henri Huijberts	Professor Julian Jackson
Dr Robert Janes	Professor Rafael Leal-Arcas	Professor Nicholas Lemoine
Professor Spyros Maniatis	Ruari McGowan	Dr Kamyar Mehran
Professor Sujoy Mukerji	Dr Jason Niggli	Mary Ojo
Professor Phoebe Okowa	Dr Chris Phillips	Jane Reid
Dr Isobel Roele	Professor Julia Shelton	Professor Robbie Shilliam
Dr Christopher Tyson	Professor Anthony Warrens	Rachel Catherine Yafet
Yasir Yeahia		

Part 1: Preliminary items

Minutes of the previous meeting (SE2017.58)

2017.114 Senate **approved** the minutes of the meeting held on 15 March 2018.

Matters arising (SE2017.74)

2017.115 Senate **noted** the draft terms of reference and panel membership for the Academic Promotions Review Panel. The panel had been established to review

Queen Mary's current academic promotions policy, process and associated guidelines and would be Chaired by Professor Amrita Ahluwalia.

2017.116 Senate **approved** the Dignity Statement and guidance for staff. Members **noted** that the accompanying guidance would be reviewed in 12 months.

2017.117 Senate **approved** the new title of Vice-Principal (Education) for the Vice-Principal (Student Experience, Teaching and Learning), following discussion of the proposed change at the meeting of Senate held in March 2018

President and Principal's report (SE2017.59)

2017.118 The President and Principal **reported** that:

- (i) University and College Union (UCU) members had agreed to the proposed establishment of a Joint Expert Panel to examine the Universities Superannuation Scheme (USS) 2017 pension valuation. Alongside these developments, UCU and Universities UK (UUK) had agreed to withdraw the proposal for benefits reform that had been passed through the Joint Negotiating Committee in January 2018.

Members noted that while work on the Panel continued, USS had indicated that it would invoke the 'cost-sharing' rule for pension reforms. Based on the current estimates this would equate to an annual additional cost of £9.6m for Queen Mary.

- (ii) Following in-depth discussions with QMSE it had been decided that the current bursary provision would be increased. The Development and Alumni Engagement team had been asked to target fundraising activity to support student bursaries.
- (iii) An independent panel supported by experts across the tertiary sector had been established to provide input into the Government's Post-18 funding review. The panel had invited those interested to submit evidence and Queen Mary had provided a response.
- (iv) Sir Mark Walport, Chief Executive of UK Research and Innovation (UKRI), had visited Queen Mary in April 2018. Sir Mark had been impressed by research and innovation at Queen Mary and plans had been proposed for a follow-up visit.
- (v) The Maltese Prime Minister, Joseph Muscat, visited Queen Mary on 18 April 2018. The meeting had enabled some productive discussions about the MBBS programme in Malta. The President and Principal had visited Malta in May 2018 with Professor Steve Thornton and Professor Anthony Warrens where he had a further meeting with the Prime Minister.
- (vi) A new Queen Mary strategy would be developed over the course of the calendar year. All-staff events would be held in June 2018 where Queen Mary's ambitions and priorities would be discussed, together with the current landscape for higher education. Following these events, the senior leadership group would review

and build upon the discussions so that a first draft of the strategy could be developed during the summer of 2018.

- (vii) The budget for 2018-19 had been signed off and consideration had been given to the priorities for capital and revenue investments for 2018-19.
- (viii) Professor Rebecca Lingwood, Vice-Principal (Student Experience, Teaching and Learning), would leave Queen Mary in June 2018. Senate thanked Professor Lingwood for her leadership and expertise and wished her well in her new appointment as Provost at Brunel University.
- (ix) From 1st June 2018 Professor Kavita Datta would take on the role of Deputy Vice-Principal Research (Impact) and Professor David Lee would become Deputy Vice-Principal Research (Enterprise).
- (x) Professor Spyros Maniatis was approaching the end of his term as Head of the Centre for Commercial Law Studies (CCLS). Professor Ian Walden would take on the role at the start of the 2018-19 academic year. Senate members thanked Professor Maniatis for his contributions and wished Professor Walden well in the role.
- (xi) Professor Valsamis Mitsilegas would conclude his term as Head of the Department of Law at the end of the 2017-18 academic year. Professor Penny Green would become Head of the School of Law from the start of the 2018-19 academic year. Senate members thanked Professor Mitsilegas for his contributions and wished Professor Green well in the role.
- (xii) Professor Frances Bowen would leave her role as Dean of the School of Business and Management (SBM) at the end of 2017-18. Senate members wished Professor Bowen well in her new role at the University of East Anglia.

Vice-Principals' Reports (SE2017.60a-SE2017.60g)

2017.119 Senate **received** a report from the Vice-Principal (Health), (SE2017.60a). Members **noted** that:

- (i) Key research achievements included:
 - a. In February 2018, a partnership between Queen Mary, University College London (UCL), Imperial College, King's College London (KCL), and The London School of Hygiene and Tropical Medicine had been confirmed as the pan-London foundation site for a new national institute, Health Data Research UK. The award of £7.5m to the partnership would build on the institutions' strengths in e-health data research and human genomics.
 - b. The Faculty was in the process of developing its strategic response to the Industrial Strategy Challenge Fund to catalyse funding opportunities for core research areas.

The SMD Research Deanery and the QMUL Business Development Team would host an Industrial Strategy Briefing day on 19 June 2018 to begin to coordinate responses to the calls, particularly in the areas of “Data to early diagnosis and precision medicine”, “Healthy ageing”, and “Leading-edge healthcare”.

- c. Across London, NHS England awarded the "One London" Local Health Care Records Exemplar in May 2018. Led from NHS East London by Luke Readman, honorary research fellow at Queen Mary, this initiative would transform the way in which data would be shared across primary care, hospitals, community and mental health trusts for direct NHS patient benefit.
 - d. To date, SMD had received £16m in blue chip grants awarded under the Global Challenges Research Fund (GCRF) umbrella. The Faculty was preparing for the next GCRF/Medical Research Council call on “Cancer research and global health initiative” with a deadline of 20th June 2018.
 - e. QMUL, together with KCL, Imperial College, and UCL, had been awarded £6.3m to develop an National Institute for Health Research Design Service to assist researchers in the development of impactful health and social care research bids.
 - f. The SMD Rutherford Academy been awarded four Rutherford Fellowships and had subsequently appointed four postdoctoral research fellows in the field of health data research. The successful Fellows were Dr Kit Curtius and Dr Dayem Ullah from Barts Cancer Institute, Dr Gill Harper from the Blizzard Institute, and Dr Adriano Barbosa from the William Harvey Research Institute.
- (ii) The Faculty had been successful in renewing SMD’s Athena Swan Silver status. An enormous amount of work and dedication had been invested in this application by the SMD Athena Swan SAT team, chaired by Professor Maralyn Druce, and the Faculty extended its considerable appreciation to the team for producing a phenomenal submission and successful outcome.

2017.120

Senate **received** a report from the Vice-Principal and Executive Dean (Humanities and Social Sciences), (SE2017.60b). Members **noted** that:

- (i) The Annual Lecture of the Queen Mary Institute for the Humanities and Social Sciences (IHSS) took place on 3rd May 2018 in the Graduate Centre. The Lecture, *Dis-United Kingdom? Constitutional Choices after Brexit*, was delivered by Professor Bruce Ackerman, Sterling Professor of Law and Political Science at Yale University. The event was well attended by internal and external colleagues and a transcript of the lecture would be published in The *Political Quarterly*.

- (ii) The HSS Faculty Office would be strengthened by the introduction of two new posts: Faculty Education Manager, Lucie Langley, and Faculty Research Manager, Aurelija Povilaikė.

2017.121

Senate **received** a report from the Vice-Principal and Executive Dean (Science and Engineering), (SE2017.60c). Members **noted** that:

- (i) Professor Mike Watkinson left Queen Mary on 31st March 2018 to take up the position of Head of Chemistry at the University of Keele. Professor Watkinson had been the Faculty's Deputy Dean for Research and had also served as Director of the Doctoral College during the 2017-18 academic year. Under Professor Watkinson's leadership the Faculty had seen major improvements in postgraduate research. He also supported Queen Mary-wide enhancement of the PhD student experience. The Faculty wished to thank Professor Watkinson for his contributions to Queen Mary.
- (ii) Dr Eram Rizvi had accepted the role of Deputy Dean for Research and, in this capacity, would lead the Faculty's strategy to maintain its strong PhD population and completion rates whilst also focussing on improving the PhD student experience.
- (iii) Queen Mary had joined the Alan Turing Institute on 1st April 2018. Staff from all three Faculties had attended a town hall discussion with Sir Alan Wilson, Chief Executive Officer at the Alan Turing Institute and senior colleagues to hear examples of data science and Artificial Intelligence research already in development. The town hall discussion was the first in a series of events designed to bring together staff who work across the data sciences, as part of a new research institute: the Institute of Applied Data Sciences (IADS), which would lead on Queen Mary's engagement with the Turing Institute.
- (iv) Preparations were underway across the Faculty for the Undergraduate Open Days which would be held on 22nd and 23rd June 2018. The Faculty recognised the work required to make the open days a success and were incredibly grateful to the staff who had engaged with these events.

2017.122

Senate **received** a report from the Vice-Principal (Student Experience, Teaching and Learning) (SE2017.60d). Members **noted** that:

- (i) The internal subject-level TEF pilots were under way. The Director of Planning, Dr Catherine Murray and Professor Rebecca Lingwood, along with Dr Katherine Bevan (ARCS) and Anne Donaldson (Strategic Planning) as well as colleagues from Student & Academic Services, were meeting with the TEF subject teams in each school/institute. QMUL submitted its response to the consultation on the proposed design of the subject-level TEF by the deadline of 21 May 2018.
- (ii) The QMUL Model central modules would not be offered as credit-bearing modules for 2018-19, but as extra-curricular activities. The 'QMUL Model Extra' opportunities available for 2018-19 would be promoted on campus and online.

- (iii) The QMUL Model module approval process had been completed, students were undertaking the skills review and module pre-selection had begun on 30 April 2018. For 2018-19, schools had adopted different approaches to approving module selection and a range of positions on whether their students could take modules from beyond the school and whether they would accept students from other schools.
- (iv) The last QMUL Model Network Event was held on 23 May 2018 and covered module selection, Model module approval in 2018-19, Dentistry's approach to the Skills Review, and QMUL Model Extra opportunities.
- (v) The first student-survey season had closed. This was the first time Queen Mary had run all key cross-institutional surveys during the same period.
 - The United Kingdom Engagement Survey (UKES) closed on 23 March 2018 with an overall response rate of 8.8%, which was lower than had been hoped. Nonetheless, the UKES provided important information on undergraduate student experience prior to the final year, and would allow Queen Mary to address issues and themes across all undergraduate cohorts at the same time.
 - The National Student Survey (NSS) closed on 30 April 2018. The overall response rate was just under 68%, significantly higher than last year's response rate of 58.43%, and all JACS codes had met the publication threshold.
 - The Postgraduate Taught Experience Survey (PTES) closed on 25 May.

UKES and PTES results would be available in June 2018, with NSS results following in August 2018.

- (vi) Queen Mary had been awarded £50k from Santander's Enterprise and Entrepreneurship Fund. Queen Mary had been awarded the money to scale up inQUBEate, the start-up incubator programme run by the Careers and Enterprise team. There would be places for 50 students to participate from September 2018 with a second strand to be launched in July 2019. Queen Mary were excited by the development, and grateful to Santander for their continued interest and investment in Queen Mary initiatives.
- (vii) KPMG was the newest employer partner to join Queen Mary's Digital and Technology Solutions Degree Apprenticeship programme. Provisional numbers suggested that Queen Mary would double the number of Degree Apprentices on the programme for September 2018 entry. On 6 April 2018, Sir Gerry Berragan, Chief Executive of the Institute for Apprenticeships, had launched the inaugural addition of Queen Mary's Apprenticeships Anthology. This event followed the successful launch of Queen Mary's own internal apprenticeship scheme for staff during National Apprenticeship Week. Developments to create two new

Degree Apprenticeships in Data Science and Chartered Management for the Social Sector continued to progress for the 2019 recruitment cycle.

- (viii) The second of the online programmes being delivered in partnership with CEG Digital was launched in May 2018.
- (ix) The elections for the Queen Mary Students' Union executive had taken place in March 2018. The new student representatives were confirmed. The full-time officers for 2018-19 would be:
 - President: Ahmed Mahbub
 - VP Education: Redwan Shahid
 - VP Welfare: Ella Harvey
 - VP Barts and the London: Tom Longbottom
- (x) The 2019-20 Access and Participation Plan had been approved for submission to the Office for Students at the end of April 2018. The Access and Participation Plan replaced the Access Agreement previously submitted to the Office for Fair Access (now disbanded). Queen Mary had been working closely with the Students' Union on the submission.
- (xi) Professor Lingwood thanked staff and students for their help and hard work during her time at Queen Mary. Professor Lingwood commented that Queen Mary was a special place, with strong values and a unique character and that she had been impressed with the commitment and dedication of staff in providing the best education for students, and with the Students' Union's engagement with the detail of running a university. Professor Lingwood had had the opportunity to work with colleagues from across the institution on a number of exciting projects, and had been struck on every occasion by the willingness to explore and develop new initiatives on top of already challenging everyday commitments. Professor Lingwood was confident that Queen Mary would be able to build on its successes and be ready to flourish in an increasingly complex higher education environment. Professor Lingwood wished Queen Mary well for the future.

2017.123

Senate **received** a report from the Vice-Principal (Research), (SE2017.60e). Members **noted** that:

- (i) The annual Research Excellence Framework (REF) and Research Review meetings with all schools and institutes were progressing well. It was recognised that considerable preparation for these meetings was required by academic and professional services staff; thanks were extended to colleagues for their work in this connection. A summary of the university-wide position would be submitted to QMSE and the REF Strategy Group in July 2018.
- (ii) Staff were reminded of the open access requirements for outputs to qualify for submission to REF2021 and to see the Queen Mary OA Policy requirements for further information. Detailed checks of

all outputs submitted to the 2018 Dry-Run were being undertaken to ensure compliance with HEFCE policy.

- (iii) Congratulations to Professor Panos Deloukas, Dean for Life Sciences, on being elected as a Fellow of the Academy of Medical Sciences. Professor Deloukas was playing a leading role in preparing a large joint funding bid with Barts Health Trust. This was intended to fund major new activity from 2019.
- (iv) In Life Sciences education, the third annual open day had been held, plus a new joint taster day, email campaigns and a new life science programme prospectus had been produced. Construction of the neuron pod had started, to address demand from schools and local people and encourage more young people study life sciences at university.
- (v) The Life Sciences Image Awards shortlist would be touring various Queen Mary events until the award ceremony on 26th June 2018.
- (vi) 2018's Ideas Unwrapped event was a great success. Many thanks to all the contributors for taking the time to prepare and present their work, and special thanks to the Events staff, Beth Prescott and her team in particular.
- (vii) A two-day conference on creative economy networks: research, policy and exchange, was held over May/June as part of the launch event programme for Network, the QMUL Centre for the Creative and Cultural Economy.
- (viii) The first successful Local Health and Care Record Exemplars (LHCREs) had been announced, and Queen Mary was part of the One London proposal that would receive up to £7.5m over the next two years. This new partnership would significantly improve the sharing of health and care data between councils and the NHS across London, supporting effective clinical decision-making and improving patient outcomes.
- (ix) A proportion of the annual QR block grant allocation received by HEIs had been ring-fenced to support Global Challenges Research Fund objectives and other ODA compliant research activities. Two new GCRF research support schemes had been established as part of the strategy: a QMUL-GCRF Visiting Policymakers Scheme, to support short-term incoming visits from policymakers from DAC-listed countries and, a QMUL-GCRF Networking Grants fund, to enable a few large-scale networking events per annum to support sustainable collaboration between institutions/organisations in developing countries and QMUL researchers. These schemes would be coordinated by VP International Office in collaboration with VP Research Office; further details would be circulated in due course.
- (x) QMUL achieved a 99.7% compliance rate for submission of Researchfish reports by staff and 100% compliance for PGR students across all Research Councils during the March 2018

reporting period. These data compared to national compliance figures of 98.5% for researchers and 83.9% for PGR students. Thanks were extended to staff who had worked towards these outcomes.

2017.124

Senate **received** a report from the Academic Lead for Internationalisation, (SE2017.60f). Members **noted** that:

- (i) Work was underway to develop a new International Strategy with a focus on six priority areas including: strong, diversified recruitment of world-class talent (students and staff); mobility of students, alumni engagement, international policy impact through strategic engagement with policy-makers; research collaboration with strategic overseas partners at scale; international industry engagement.
- (ii) In support of Queen Mary's emerging association of South Eastern Asian Nations sub-strategy, the Vice Principal (International) had visited Singapore and attended and presented at the British Council flagship conference Going Global in Kuala Lumpur in April 2018. During the visit meetings were held with key partners in the region including University of Malaya (UM), University of Science, Malaysia (USM), National University of Singapore (NUS), Nanyang Technological University (NTU) and A*STAR as well as those from further afield including DAAD (the German Academic Exchange Service) and Tec de Monterrey (Mexico).
- (iii) Major Memoranda of Understanding resulting from the ASEAN visit included one with NUS (ranked 15th and 22nd in the world in the QS and THE World University rankings respectively) in support of research in dentistry and a new agreement with A*STAR, the leading research agency in Singapore.
- (iv) During the reporting period, Alumni events had been held across Latin America (Chile, Uruguay, Argentina and Colombia) in support of Queen Mary's emerging Americas strategy as well as in Singapore and Malaysia where plans were underway to establish formal chapters. Alumni participation and engagement in all was high. A key component of the new International Strategy would seek to build on this engagement and address the potential of doing more to leverage the connections Queen Mary had globally through the ambassadorial influence of its large alumni community.
- (v) In April 2018, 80 students travelled to Kuala Lumpur and Stockholm for a four-day programme that explored the global challenge: 'How do smart cities ensure they are inclusive?' The programme, QChallenge Abroad, aimed to give students the opportunity to develop their leadership skills in a different cultural setting in partnership with the Swedish Environmental Protection Agency, Siemens Healthcare and AirAsia Foundation.
- (vi) The International Partnerships team had hosted visits from Nanchang University, Colfuturo (Colombia), Shanghai University of Finance and Economics (SUFE), National Autonomous

University of Mexico (UNAM), and Solvay Business School, Brussels.

- (vii) Key engagements for the Vice Principal (International) included meetings with the PVC of the Federal University of Minas Gerais (UFMG), the Director of the Policy Institute at KU Leuven, the Secretary-General of the Commonwealth Secretariat in support of more strategic engagement with India, and the Ambassadors of Iceland and Costa Rica.
- (viii) The first two meetings of the Europe Strategy Group had been held in April and May 2018 with external speakers from UUKi and the University of Edinburgh. The group would meet again in June and it was expected to present its recommendations to QMSE by July 2018.
- (ix) Successes in securing new international research funding included external European research grants and contracts of just under 9 million Euros in support of various research projects and post-doctoral fellowships.
- (x) Queen Mary would hold its first Erasmus+ staff training week for colleagues from more than 25 European partner institutions in June 2018.
- (xi) On behalf of the Principal, the Vice-Principal (International) would oversee a review of the effectiveness, efficiency and agility of Partnerships Board and its interfaces with other Boards in support of the International Strategy. A report to QMSE was scheduled for later in the year.

2017.125

Senate **received** a report from the Vice-Principal (Public Engagement and Student Enterprise), (SE2017.60g). Members **noted** that:

- (i) The Engagement and Enterprise Awards took place on 23rd April 2018. The event featured awards across 15 categories, with over 100 guests attending, including a mix of internal and external stakeholders.
- (ii) The third annual Queen Mary Festival of Communities took place over the weekend of the 12th and 13th May 2018. The event was a huge success with over 3,000 people attending over the two days, 104 stalls and activities based on Queen Mary research and teaching and a range of activities organised and delivered by community partners.
- (iii) Since January the Centre for Public Engagement (CPE) had delivered two Public Engagement Masterclasses, specific training sessions on Engaging with Schools and Families, Engaging Policymakers With your Research, Hands-On (Interactive) Engagement, and Podcasting. Feedback on these newly created and revamped courses had been overwhelmingly positive.
- (i) The CPE had developed an ongoing collaboration with the Science Museum, where Queen Mary staff and students would

have the opportunity to develop activities for the successful “Lates” events, which regularly saw audiences of over 5,000 attend themed evenings at the museum. On 30th May 2018 a number of Geography research projects around the theme of “Home” would be showcased. The CPE also worked with the Arts and Culture team to support the Tate Exchange project, where Queen Mary staff delivered activities and events between 30th April and 7th May 2018, with approximately 2,000 people attending over the week.

- (ii) Queen Mary had been awarded “Hub” status for the Being Human Festival (led by the School of Advanced Study, University of London in partnership with the Arts & Humanities Research Council and the British Academy), which would take place in November 2018. This achievement was significant in that previously the festival has not awarded hub status within London. This status was offered to Queen Mary in recognition of work as a “beacon for best practice” in public engagement.
- (iii) In January 2018 a large start-up event in partnership with Enterprise Nation had been held, welcoming 1,600 members of the public to QMUL Mile End Campus. The event included more than 100 speakers over 10 stages, including: “Show me the money”; “Building an online business”; “Build a brand” and “Make me Famous!”
- (iv) In February 2018 CPE hosted an evening where a panel of four inspirational women in technology. The event was a huge success.
- (v) In March 2018 Queen Mary had hosted the East London Social Hack at Stour Space, in Hackney Wick. The event involved an intensive weekend boot camp which gave 60 Queen Mary students and alumni the chance to create social enterprises –in just 48 hours.

Students’ Union President’s report (SE2017.61)

2017.126

The Students’ Union President **reported** that:

- (i) On 26 March 2018 QMSU held the 2018 Education Awards ceremony in Drapers’ Hall. The Education Awards, attended by 150 people, celebrated the contributions of staff and students to improving the QMUL learning experience.
- (ii) The Students’ Union conducts an annual research exercise into a key education-related topic and presents the findings to the university. In 2018 students had researched and presented on digital resources (in teaching, learning and assessment).
- (iii) The Students’ Union had been working closely with the university to deliver the Study Well campaign which offered support to students with the aim of minimising stress during the examination period.

- (iv) Friday Prayer (Jum'uah) had been held in the Nest for the first time on Friday 4th May 2018. The change in location followed campaigning from students, sabbatical and part-time officers, the Students' Union and societies and represented the culmination of work from alumni, students, former sabbatical officers and members of QMUL staff. QMSU President thanked Zehra Yumsak, Hassan Falafat, Martin Beeson, Richard Halsall, Matthew Hill, Sarah Cowls, Professor Rebecca Lingwood and QMSU ISoc for contributing to the #RightToPray campaign.
- (v) The Students' Union had been working with the university in establishing open Iftar sessions for all students studying at the university past sunset. Iftars, held during Ramadhan, would provide those fasting with the opportunity to break their fast after sunset. The open Iftar events were also open to students studying late who wished to take a break. QMSU had coordinated with the Student Life team for the setup of Iftar, with food, snacks and the opportunity to pray as well.
- (vi) On Tuesday 17th April 2018, QMSU hosted a forum to discuss some of the work that London-based institutions had been doing to tackle sexual harassment. The forum was attended by 10 Students' Unions and so provided an opportunity to share best practice.
- (vii) QMSU had been working closely with the university on bursaries and had begun conducting preliminary meetings with QMUL staff to discuss allocating student wellbeing fund.

Part 2: Matters for information

Presentation from the Academic Registrar and Council Secretary on corporate governance

2017.127

Senate **received** a presentation on corporate governance. Members **noted** the following:

- (i) Council was responsible for approving the President and Principal's terms and conditions of employment and for setting the framework for determining the pay and conditions of service for all staff.
- (ii) The Remuneration Committee made recommendations to Council on policies for staff remuneration above £100,000 (Professorial and Grade 8). The Remuneration Committee was also responsible for setting and reviewing salaries, terms and conditions and objectives for members of QMSE on an annual basis in the context of the Queen Mary Strategy.
- (iii) The Chair of Council was responsible for conducting the President and Principal's appraisal and for reporting on this to the Remuneration Committee, which was chaired by the Vice-Chair of Council. The President and Principal's performance, objectives and remuneration were to be considered at a dedicated meeting which the President and Principal would not attend. For the first

time, the President of the Student's Union had been invited to attend and participate in the discussion.

OIA annual statement (SE2017.62)

2017.128 Senate **received** the OIA's Annual Statement for 2017 in relation to Queen Mary. Members **noted** the following:

- (i) The OIA Annual Statement for 2017 reflected the downward trend with regard to the number of complaints received from Queen Mary students and the number which were found to be justified. The majority of complaints made to the OIA against Queen Mary were not justified.
- (ii) Members noted that the Student Casework report, presented at the March 2018 meeting of Senate, provided equality data for student casework at Queen Mary.

Part 3: Matters for consideration

Admissions Policy (SE2017.63)

2017.129 Senate **considered** the revised admissions policy. Members noted that:

- (i) The policy had been written with the information needs of prospective applicants in mind and was reviewed annually. UCAS had changed its approach to collecting information from applicants about criminal convictions in the light of advice from the Information Commissioner's Office (ICO). Queen Mary was seeking advice on its own responsibilities in this area, for example when placing students in shared accommodation

2017.130 Senate **approved** the admissions policy for 2018–19.

Equality and Diversity (SE2017.75)

2017.131 Senate **received** a presentation on equality and diversity. Members **noted** that:

- (ii) Actions were planned in response to a number of issues that had been highlighted by the data, particularly with regard to gender and ethnicity.
- (iii) The presentation would also be given to Council at its next meeting on 12 July 2018.
- (iv) A panel had been established to review academic promotions policy and practice across Queen Mary. The panel was expected to make recommendations to QMSE in early October 2018 with a view to implementing any changes in the next academic promotions round.

Academic Regulations 2018-19 (SE2017.64)

2017.132 Senate **considered** the Academic Regulations for 2018–19, including the Regulations for Research Degree Programmes. It was noted that there was an opportunity to simplify the regulations by removing some sections and providing equivalent information elsewhere. It was agreed that references to the QMUL Model would be removed from the 2018-19 regulations to allow more flexibility in delivery. The late work penalties section of the regulations were also updated to

clearly stated that late work penalties would be applied unless there were valid extenuating circumstances. The regulations would also see the university referred to as Queen Mary University of London instead of QMUL.

2017.133 Senate **approved** the Academic Regulations 2018-19 and the Academic Regulations for Research Degree Programmes 2018-19 with the fine detail to be worked out and agreed by the Chair before publishing.

Assessment Handbook 2018-19 (SE2017.65)

2017.134 Senate **considered** the Assessment Handbook 2018-19.

2017.135 Senate **approved** the Assessment Handbook 2018-19.

Late work penalties (SE2017.66)

2017.136 Following a consultation exercise across Queen Mary, Senate considered options to introduce a single policy for the application of penalties to work that had been submitted after the published deadline. The preferred model was as follows:

For every period of 24 hours or part thereof that an assignment was overdue there would be deduction of five per cent of the total marks available (i.e. five marks for an assessment marked out of 100). After seven days the mark would be reduced to zero, and recorded as a failure OFL (zero, fail, late). A late work penalty would be removed where a student provided good reason for the late submission under the extenuating circumstances policy. Schools and institutes were also able to grant extensions to submission deadlines, provided that the extension date was in advance of the relevant subject examination board.

2017.137 Senate **approved** moving to Model 2 with seven days to count towards the penalty.

Semester based exams (SE2017.67)

2017.138 Senate **considered** the results of a consultation on the introduction of semester based examinations. The responses to the consultation had indicated a varied approach to the proposed changes in assessment periods; however, the majority of respondents were supportive of the introduction of semester based examinations.

2017.139 Senate **agreed** to establish a task and finish group to implement semester based examinations from 2019–20, comprising examination periods of two weeks in January and four weeks in the early summer. The task and finish group would report to the first meeting of Senate in 2018–19 so that term dates for the following year could be fixed and reported to Student Finance England.

Professional Capability and Fitness to Practise Regulations (SE2017.68)

2017.140 Senate **agreed** to defer consideration of the minor amendments to the Professional Capability and Fitness to Practise Regulations. These changes would be considered by Chair's Action on behalf of Senate.

Part 4: Reports from Sub-boards of Senate

Taught Programmes Board (SE2017.69)

2017.141 Senate **noted** the proposals relating to programme and module academic developments between 27 February 2018 and 23 May 2018.

Education Quality and Standards Board (SE2017.70)

2017.142 Senate **noted** the executive summary report from the Education Quality and Standards Board (EQSB) meeting on 16 May 2018.

Research Degrees Programmes and Examinations Board (SE2017.71)

2017.143 Senate **noted** the executive summary of business considered by the Research Degrees Programmes and Examinations Board (RDPEB) between March 2018 and May 2018.

Partnerships Board (SE2017.72)

2017.144 Senate **noted** the executive summary of business considered by the Partnership Board between 1 March 2018 and 15 May 2018.

Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group (SE2017.73)

2017.145 Senate **noted** the executive summary of business considered by the Vice-Principal's Public Engagement and Student Enterprise Advisory Group at its meeting on 16 April 2018.

Part 5: Other matters

Any other business

It was noted that Professor Rebecca Lingwood would be leaving Queen Mary. As Vice-Principal (Student Experience, Teaching and Learning) Professor Lingwood had been passionate about the university and its students and was thanked for her hard work.

Dates of future meetings

2017.146 Senate **noted** that the next meetings of Senate would be held as follows:

- Thursday 1st November 2018, 3-5pm in Colette Bowe, Mile End
- Thursday 13th December 2018, 3-5pm in Clark-Kennedy LT, Whitechapel
- Thursday 7th March 2019, 3-5pm in Colette Bowe, Mile End
- Thursday 13th June 2019, 3-5pm in Colette Bowe, Mile End