



**Senate**

<b>Paper Title</b>	Council business themes
<b>Outcome requested</b>	Senate is asked to <b>note</b> the Council annual schedule of business for 2019-20.
<b>Points for Senate members to note and further information</b>	The attached annual schedule of business is designed to raise awareness on Senate of the matters that are discussed by Council. Council receives executive summaries of Senate meetings.
<b>Questions for Senate to consider</b>	N/A
<b>Regulatory/statutory reference points</b>	N/A
<b>Strategy and risk</b>	N/A
<b>Reporting/consideration route for the paper</b>	For consideration by Senate only.
<b>Authors</b>	Dr Nadine Lewycky, Assistant Academic Registrar (Governance)
<b>Sponsor</b>	Jonathan Morgan, Registrar and Secretary

## Annual Schedule of Business 2019–20

### Thursday 10 October 2019

President and Principal's Report	Professor C Bailey
QMSU President's Report	Talhah Atcha
QMSU Deep Dive (Democracy Review)	QMSU Executive Officers
Current Financial Position	Joanne Jones
Strategy KPIs	Catherine Murray
Deep dive presentation (NSS/Student Experience)	Professor S Marshall
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SPECIAL RESOLUTION – Changes to the Royal Charter	Jonathan Morgan
Council member appointments	Jonathan Morgan
Report on staff survey and inclusion	Jonathan Morgan
Reports from Committees: <ul style="list-style-type: none"> <li>• Audit and Risk Committee</li> <li>• Finance and Investment Committee</li> <li>• Remuneration Committee</li> </ul>	David Willis Luke Savage Monica Chadha
Use of the Common Seal	Jonathan Morgan

### Thursday 21 November 2019

President and Principal's Report	Professor C Bailey
QMSU President's Report and Impact Report 2018–19	Talhah Atcha
Current Financial Position	Joanne Jones
Investment strategy mandate	Joanne Jones
Annual Stocktake	Professor C Bailey
Strategy KPIs	Catherine Murray
Office for Students Annual Accountability Return: <ul style="list-style-type: none"> <li>• Audited financial statements for 2018–19</li> <li>• Audit Committee's annual report for 2018–19</li> <li>• Internal auditor's annual report for 2018–19</li> <li>• External auditor's management letter and provider's management response for 2018–19</li> <li>• Financial commentary</li> <li>• Five year financial forecasts</li> </ul>	Joanne Jones Jonathan Morgan
Prevent Duty Annual Report	Jonathan Morgan
Academic assurance report	Jonathan Morgan
Health, Safety and Fire Annual Report 2018–19	Professor C Bailey
Reports from Committees: <ul style="list-style-type: none"> <li>• Audit and Risk Committee</li> <li>• Finance and Investment Committee</li> <li>• Governance Committee</li> <li>• Remuneration Committee, including Annual Report</li> <li>• Senate</li> </ul>	David Willis Luke Savage Lord Clement-Jones Monica Chadha Professor C Bailey
Use of the Common Seal	Jonathan Morgan

**Thursday 26 March 2020**

President and Principal's Report	Professor C Bailey
QMSU President's Report	Talhah Atcha
Strategy KPIs	Catherine Murray
Deep dive presentation	TBC
Current Financial Position	Joanne Jones
2020–21 Budget and financial forecasts	Joanne Jones
QMSU Financial Statements 2018–19 and latest financial position	Talhah Atcha Mike Wojcik
Annual report on student casework	Jonathan Morgan
Reports from Committees: <ul style="list-style-type: none"> <li>• Audit and Risk Committee</li> <li>• Finance and Investment Committee</li> <li>• Senate</li> </ul>	David Willis Luke Savage Professor C Bailey
Use of the Common Seal	Jonathan Morgan

**Thursday 21 May 2020**

President and Principal's Report	Professor C Bailey
QMSU President's Report	Talhah Atcha
Strategy KPIs	Catherine Murray
Current Financial Position	Joanne Jones
Deep dive presentation	TBC
QMSU Returning Officer's Election Report	Ahmed Mahbub
Policies requiring review: <ul style="list-style-type: none"> <li>• Dealing with Complaints about the Students' Union</li> </ul> Naming of Buildings and Physical Spaces	Jonathan Morgan
Reports from Committees: <ul style="list-style-type: none"> <li>• Remuneration Committee</li> </ul>	Monica Chadha
Use of the Common Seal	Jonathan Morgan

**Thursday 09 July 2020**

President and Principal's Report	Professor C Bailey
QMSU President's Report	Talhah Atcha
Strategy KPIs	Catherine Murray
Current Financial Position	Joanne Jones
Report on the 2020 Planning Round	Professor C Bailey
Deep dive presentation	TBC
Policies/regulations requiring review	TBC
Reports from Committees: <ul style="list-style-type: none"> <li>• Audit and Risk Committee</li> <li>• Finance and Investment Committee</li> <li>• Governance Committee</li> <li>• Senate</li> </ul>	David Willis Luke Savage Lord Clement-Jones Professor C Bailey
Use of the Common Seal	Jonathan Morgan