



Senate

Paper Title	Executive Summary – Ethics of Research Committee.
Outcome requested	Senate is asked to note the above.
Points for Senate members to note and further information	As stated
Questions for Senate to consider	N/A
Regulatory/statutory reference points	Work outlined in Points 2 will be carried out with reference to the <i>Queen Mary Strategy 2030</i> .
Strategy and risk	N/A
Reporting/consideration route for the paper	N/A
Authors	Hazel Covill, Research Ethics Facilitator
Sponsor	Helen Jenner, Chair – Queen Mary Ethics of Research Committee.

1. ETHICS OF RESEARCH COMMITTEE

EXECUTIVE SUMMARY

Date of Meeting – 18th December 2019

Main Items Discussed

1. QMERC and Panel Membership

Membership Update

The Chair **noted** with sadness the sudden death of Dr Steve LeComber, a Review Panel Member. His expertise and humour will be missed.

The Chair sent her **thanks** (and that of all members) to Dr Adrian Bevan who is stepping down as Chair of Review Panel B due to work commitments. His hard work and support of QMERC is much appreciated.

The Facilitator **informed** that several new panel members have been recruited and are due to receive training in the New Year.

2. KPMG Audit of the QMUL Research Approvals Process

The above report was **noted** by members. The Deputy Chair **thanked** the Facilitator, and other staff involved in responding to the audit findings/recommendations, which due to the positive nature of the report, can be easily managed.

Implementation of Recommendations

Katherine Ouseley **reported** that work on meeting the three recommendations is progressing with one recommendation met (within deadline) and the further two due to also be met within the timeframe given. The one already implemented is the capturing of conflict of interest declaration in the application form. The additional two recommendations were a) to reflect the new conflict of interest question in a revised version of the QM Policy on Research with Human Participants (*see item 2019.227 of these minutes*); and b) to increase oversight of approved studies (*new Annual Progress Reports and End of Study Notifications forms - see item 2019.229 of these minutes*). Both projects on target to meet auditors' deadline end January 2020. The QMERC SOP is to be revised in March 2020 to reflect these new processes and procedures.

Hazel Covill, Research Ethics Facilitator –26th February 2020