Queen Mary
University of London

**Senate**

| Paper Title | Approval of membership and terms of reference for sub-boards of Senate for 2020-21 |
|---|---|
| Outcome requested | Senate is asked to **approve** the terms of reference and membership details for the following sub-boards for 2020-21:<br><br>• Vice-Principal (Research) Advisory Group<br>• Partnerships Board<br><br>The terms of reference and membership of Taught Programmes Board are included in paper SE2020.27 for Senate approval. |
| Points for Senate members to note and further information | Terms of reference and membership details for Senate's remaining sub-boards were approved at its last meeting. |
| Questions for Senate to consider | n/a |
| Regulatory/statutory reference points | n/a |
| Strategy and risk | n/a |
| Reporting/ consideration route for the paper | n/a |
| Authors | Jane Pallant, Deputy Academic Registrar |
| Sponsor | n/a |

**Vice-Principal's Research Advisory Group
(VPRAG)**

**Terms of Reference and Membership, 2020-21**

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**Terms of Reference**

To develop and monitor strategies for research, including:

- To develop and monitor the delivery of internal and external KPIs for research at institutional level
- To make recommendations regarding policy on relations with external funding organisations and collaborators
- To make recommendations regarding the exploitation of research to the benefit of QMUL and staff
- To develop and monitor research support within QMUL, including costing and pricing, research grants management, business development, IP and commercialisation activities
- To develop, promote and support interdisciplinary and multi-disciplinary research, including identifying institutional level research themes and priorities
- To develop QMUL's strategic approach to internally and externally funded interdisciplinary Research Centres and Institutes and to monitor the success of these structures
- To develop and monitor high ethical standards in research in all research activities
- To monitor allegations of fraud and misconduct in research through an annual report on allegations and outcomes
- To be responsible for the oversight of risk management arrangements and the assessment of risk relating to research activity
- To be responsible for the oversight of the Doctoral College, including the recruitment, funding and training of doctoral students and postdoctoral researchers, and other strategic matters concerning these groups. The Research Advisory Group shall receive regular reports from the Doctoral College Management Group.
- To consider research ideas and proposals raised through other research forums.

**Membership 2020-21**

*Core members*

- Vice-Principal for Research (Chair)
- Deputy Vice-Principal for Research (Enterprise)
- Deputy Vice-Principal for Research (Impact)
- Director of the Doctoral College (normally one of the Faculty Deputy Deans for Research Programmes)
- Dean for Life Sciences Initiative
- Dean for Research, Humanities and Social Sciences
- Dean for Research, Medicine and Dentistry
- Dean for Research, Science & Engineering
- Director of Research Services

Heads and representatives of relevant Professional Services departments are invited to attend the meetings as appropriate.


Co-ordinator
~~Emma Hare~~ **(TBC)**
eo-research@qmul.ac.uk

**Partnerships Board**

**Terms of Reference**

On behalf of Senate, to support, develop, take a strategic overview of and monitor QMUL's partnership activity.*

1. To review and refine policies and procedures for the development and management of new partnerships, based on opportunity, risk and proportionality, within the context of best practice in the sector.

2. In the context of the institution's relevant strategies and plans, to consider outline business plans, risk assessments and due diligence documentation as part of the approval of proposed new partnerships and other initiatives involving one or more external partners. Low-risk faculty/school-level agreements will be delegated as appropriate to Faculty Executive with Partnerships Board notification.

3. To liaise as appropriate with the Global Engagement Executive, Taught Programmes Board and Research Degrees Programmes and Examination Board, and other university governance as appropriate over the approval and review of collaborative programmes and partnership activity.

4. To receive and consider reports from major partnerships, looking at for example lessons learned and opportunities for development.

5. To monitor significant partnership activity (eg Trans-National Education) as appropriate.

6. To oversee an annual review of existing partnerships and monitor progress against agreed targets at regular intervals.

7. To take an overview of the Register of Collaborative Provision.

8. To refer partnership proposals of strategic significance to the Senior Executive Team (SET) for consideration.

9. To advise Senate on the development, promotion and performance of partnerships both in the UK and overseas.


* 'Partnership activity' means:

a) all courses and programmes of study (including postgraduate research and professional development activities) leading to academic credits and/or awards of QMUL that are delivered, assessed or supported (financially or otherwise) through an arrangement with an external organisation;

b) all research or knowledge transfer activity which is supported externally and where the source of support may present a reputational risk for QMUL;

c) all major external partnerships for the purposes of research and/or knowledge transfer.

**Membership 2020/21**


Dr Philippa Lloyd, VP Policy and Strategic Partnerships - Chair

Academic Registrar

Lee Wildman, Assistant Director of Marketing and Communications

Dr Catherine Murray, Director of Strategic Planning

Dr Sharon Ellis, Director of Research and Business Development

President, QMSU

Nominated VP, QMSU

Professor Ioannis Kokkoris, International Dean, HSS

Professor Teresa Alonso-Rasgado, International Dean, S&E

Professor Irene Leigh, International Dean, SMD

Chief Finance Officer


In attendance:

Jane Pallant, Deputy Academic Registrar, Academic Registry and Council Secretariat

Sean O'Connor, Executive Officer (International)

Clare Burke, Head of International Partnerships

Ceri Bevan, Head of Global Opportunities

Mark Coddington, Global Projects and Policy Manager

Secretary (Academic Registry and Council Secretariat)

Attendance if business requires: the relevant Education and/or Faculty Research Deans.

Attendance if business requires: members of the Global Engagement Executive

Attendance if business requires: Director of the Doctoral College and Directors of University Research Institutes