



Paper Title	Taught Programmes Board
Outcome requested	<p>Senate is asked to note the following proposals relating to programme and module academic developments that have taken place between 16th September and 17th November 2021.</p> <p>Senate is asked to approve the Taught Programmes Board Terms of Reference and Membership for 2021/22.</p>
Executive Summary	<p>The attached report summarises the proposals considered under the Board's remit since the last report made to Senate.</p> <p>Minor updates have been made to the Board's Terms of Reference to ensure they are up-to-date, and several changes have also been made to the Board's Membership:</p> <ul style="list-style-type: none">• To replace an outgoing member, one new Faculty staff representative has been nominated:<ul style="list-style-type: none">○ Science & Engineering: Dr Shabnam Beheshti
Regulatory/statutory reference points and links to College strategy	n/a
Reporting/consideration route for the paper	n/a
Timing	n/a
Authors	Ashley Palmer Academic Standards and Quality Officer
Senior Management/Lay Sponsor (if applicable)	Professor Stephanie Marshall, Vice-Principal (Education)

Faculty	(Multiple Items)
Report Period	(Multiple Items)

Count of Proposal Type							
School/Institute	Proposal Type	Programme/Module Title	Code	Approval Body 1	Date of Approval 1	Outstanding Issues	Total
Business and Management	Module Proposal	Managing Diversity in Business: Creating and Leading Inclusive Organisations	SUM502A	School/Institute L&T Committee / Head of School/Institute	03/11/2021	No	1
		Business and Society: The Changing World of Work	SUM401A	School/Institute L&T Committee / Head of School/Institute	03/11/2021	No	1
Business and Management Total							2
English and Drama	Module Proposal	Creative Writing Now	SUM503D	School/Institute L&T Committee / Head of School/Institute	03/11/2021	No	1
		Programme Suspension	MA FT/PT Live Art	PMAF-QDDR	School/Institute L&T Committee / Head of School/Institute	23/09/2021	No
	Programme Suspension	MA PT Theatre and Performance	PMAF-QMDF	School/Institute L&T Committee / Head of School/Institute	23/09/2021	No	1
		MA English Literature: Literature and Culture 1700-1900 PT	PMAF-QMEN	School/Institute L&T Committee / Head of School/Institute	30/09/2021	No	1
		MA English Literature: Modern and Contemporary PT	Q3T5 PMAF-	School/Institute L&T Committee / Head of School/Institute	30/09/2021	No	1
		MA English Literature: Postcolonial and Global Literatures PT	Q3SU PMAF-	School/Institute L&T Committee / Head of School/Institute	30/09/2021	No	1
		MA Theatre and Performance PT	PMAF-QMDF	School/Institute L&T Committee / Head of School/Institute	23/09/2021	No	1
		MA Live Art (FT&PT)	PMAF-QDDR	School/Institute L&T Committee / Head of School/Institute	24/09/2021	No	1
English and Drama Total							8
Geography	Module Amendment	Urban African Economies	GEG6151	School/Institute L&T Committee / Head of School/Institute	09/11/2021	No	1
		Environmental Pollution	GEG6226	School/Institute L&T Committee / Head of School/Institute	09/11/2021	No	1
Geography Total							2
History	Programme Withdrawal	MA Global British Studies(FT & PT)	PMAF-QMHS	School/Institute L&T Committee / Head of School/Institute	24/09/2021	No	1
	Module Amendment	Undergraduate Bulk change to content descriptions	Various	School/Institute L&T Committee / Head of School/Institute	14/10/2021	No	1
	Module Withdrawal	Bulk Module Withdrawal	Various	School/Institute L&T Committee / Head of School/Institute	15/11/2021	No	1
History Total							3
CCLS	Programme Amendment	LLM International Tax Law / Tax Law	Various	School/Institute L&T Committee / Head of School/Institute	01/04/2021	No	1
	Module Proposal	Energy and Climate Change	SOLM278	School/Institute L&T Committee / Head of School/Institute	18/10/2021	No	1
		IP Protection in the Software Sector	SOLM280	School/Institute L&T Committee / Head of School/Institute	17/11/2021	No	1
	Module Amendment	Migration and Asylum Law through Practice	SOLM177	School/Institute L&T Committee / Head of School/Institute	18/10/2021	No	1
	Programme Suspension	Dual LLM in Commercial Law (London and Singapore)	PMLF-SQCC	School/Institute L&T Committee / Head of School/Institute	18/08/2021	No	1
	Programme Title Change	Energy and Natural Resources Law (all variants including Paris)	Various	School/Institute L&T Committee / Head of School/Institute	18/10/2021	No	1
	Part 1 Proposal	MSc Management of Intellectual Property	M3U4/M3U5	School/Institute L&T Committee / Head of School/Institute	22/10/2021	No	1
MSc Intellectual Property, Data and Information Law		M3U6/M3U7	School/Institute L&T Committee / Head of School/Institute	22/10/2021	No	1	
CCLS Total							8
History / University of London in Paris	Programme Amendment	MA Urban History and Culture [Paris-London route only]	PMAF-QPUL	School/Institute L&T Committee / Head of School/Institute	23/09/2021	No	1
History / University of London in Paris Total							1
Languages Linguistics and Film	Module Amendment	A differently-abled cinema	FLM5211	School/Institute L&T Committee / Head of School/Institute	20/10/2021	No	1
Languages Linguistics and Film Total							1
Grand Total							25

Science and Engineering Academic Developments 2021-22

Faculty	S&E
Report Period	(Multiple Items)

Count of Proposal Type							
School/Institute	Proposal Type	Programme/Module Title	Code	Approval Body 1	Date of Approval 1	Outstanding Issues	Total
Mathematical Sciences	Module Amendment	Ring Theory	MTH6158	School/Institute L&T Committee / Head of School/Insti	27/09/2021	No	1
Mathematical Sciences Total							1
Engineering and Materials Science	Programme Amendment	BEng/MEng Sustainable Energy Engineering (and variants)	Various	School/Institute L&T Committee / Head of School/Insti	14/10/2021	No	1
		MRes Science and Engineering (International)	PMRF-QMMT	School/Institute L&T Committee / Head of School/Insti	09/11/2021	No	1
	Module Amendment	Various UG and PG modules	Various	School/Institute L&T Committee / Head of School/Insti	20/10/2021	No	1
	Part 1 Proposal	MSc Systems Engineering Degree Apprenticeship	PMSF-QMEN	School/Institute L&T Committee / Head of School/Insti	17/09/2021	No	1
		MSc Materials Science and Engineering (EngC Pathway)	PMSF-NQMT	School/Institute L&T Committee / Head of School/Insti	01/10/2022	Yes	1
		MSc Systems Engineering	PMSF-QMEN	School/Institute L&T Committee / Head of School/Insti	14/10/2021	No	1
Part 2 Proposal	MSc Materials Science and Engineering (EngC Pathway)	PMSF-NQMT	School/Institute L&T Committee / Head of School/Insti	03/11/2021	No	1	
Engineering and Materials Science Total							7
Electronic Engineering and Computer Science	Programme Withdrawal	MSc Artificial Intelligence with Machine Learning	PMSF-QMCC	School/Institute L&T Committee / Head of School/Insti	04/10/2021	No	1
		MSc Big Data Science with Machine Learning Systems	PMSF-QMCC	School/Institute L&T Committee / Head of School/Insti	04/10/2021	No	1
	Module Amendment	Natural Language Processing	ECS763U	School/Institute L&T Committee / Head of School/Insti	26/08/2021	No	1
Electronic Engineering and Computer Science Total							3
Physical and Chemical Sciences	Programme Amendment	MSci Physics with Professional Experience	UMIF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Physics with Astrophysics with Year Abroad	UBSF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Theoretical Physics with Year Abroad	UMIF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Theoretical Physics with Year Abroad	UBSF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Physics with Astrophysics with Year Abroad	UMIF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Physics with Particle Physics with Year Abroad	UMIF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Physics with Particle Physics with Year Abroad	UBSF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Astrophysics with Year Abroad	UMIF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Asrtophysics with Year Abroad	UBSF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Physics with Year Abroad	UMIF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Physics with Year Abroad	UBSF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Physics with Professional Experience	UBSF-QMPH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Chemistry with Year Abroad	UBSF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Chemistry with Year Abroad	UMIF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Chemistry with Year in Industry/Research	UBSF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Pharmaceutical Chemistry with Year in Industry/Research	UBSF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		BSc Pharmaceutical Chemistry with Year Abroad	UBSF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSci Pharmaceutical Chemistry with Year in Industry./Research	UMIF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		MSc Pharmaceutical Chemistry with Year Abroad	UMIF-QMCH	School/Institute L&T Committee / Head of School/Insti	21/10/2021	No	1
		Module Proposal	Machine Learning and Artificial Intelligence	SPA6330	School/Institute L&T Committee / Head of School/Insti	04/03/2021	No
	Module Amendment	Professional Skills for Data Science	SPA6331	School/Institute L&T Committee / Head of School/Insti	04/03/2021	No	1
		Spacetime and Gravity	SPA6308	School/Institute L&T Committee / Head of School/Insti	03/11/2021	No	1
			Quantum Mechanics B	SPA6413	School/Institute L&T Committee / Head of School/Insti	03/11/2021	No
Physical and Chemical Sciences Total							23
Biological and Behavioural Sciences	Programme Withdrawal	MSc FT/PT Aquatic Ecology by Research	PMSF-QMBI	School/Institute L&T Committee / Head of School/Insti	07/09/2021	No	1
		MSc FT/PT Ecology and Evolutionary Biology	PMSF-QMBI	School/Institute L&T Committee / Head of School/Insti	07/09/2021	No	1
		MSc FT/PT Ecological and Evolutionary Genomics	PMSF-QMBI	School/Institute L&T Committee / Head of School/Insti	07/09/2021	No	1
		MSc FT/PT Freshwater and Marine Ecology	PMSF-QMBI	School/Institute L&T Committee / Head of School/Insti	07/09/2021	No	1
Biological and Behavioural Sciences Total							4
Grand Total							38

SMD Academic Developments 2021-22

Faculty	SMD
Report Period	(Multiple Items)

Count of Proposal Type							
School/Institute	Proposal Type	Programme/Module Title	Code	Approval Body 1	Date of Approval 1	Outstanding Issues	Total
Dentistry	Module Amendment	BDS1 Basic Clinical Sciences I	BDS4005	School/Institute L&T Committee / Head of School/Institute	24/09/2021	No	1
		BDS1 Basic Clinical Sciences II	BDS4006	School/Institute L&T Committee / Head of School/Institute	24/09/2021	No	1
Dentistry Total							2
Grand Total							2



Taught Programmes Board

Terms of Reference 2021/22

Remit

The Taught Programmes Board has responsibility for oversight of all taught provision (including non-credit bearing provision), and has a specific remit for the consideration of new programme proposals (and associated modules), significant programme amendments and programme suspensions / withdrawals on behalf of Senate. The responsibilities of the Taught Programmes Board are as follows:

1. To ensure that there is full and consistent consideration of new programme proposals;
2. To ensure that the programme approval process is independent from the school/institute that is proposing the development;
3. To provide procedures that allow for the most efficient turnaround times, greater responsiveness and the most cost-effective use of QMUL's resources;
4. To recognise the contribution that can be made to the process by school/institute learning and teaching lead staff and committees.

Terms of reference

1. To consider the detailed academic proposal for new taught programmes of study and related modules (including those delivered through collaborative provision);
2. To consider new module proposals where these are related to a new programme of study, or are delivered through collaborative arrangements, work-based learning, study-abroad or distance learning;
3. To approve new taught programmes either with or without conditions;
4. To consider and approve proposals for significant amendments to programmes of studies;
5. To receive reports of module proposals and amendments to modules that have been approved by Teaching and Learning Committees and scrutinised by the Academic Registry and Council Secretariat.

Membership

1. The Deputy Vice Principal (Education - Programmes) (Chair)
2. The Deans for Education
3. The Deputy Deans for Education
4. Two further members of academic staff from each faculty drawn from a pool of three, nominated by the Vice Principal and relevant Dean for Education
5. A member of the Queen Mary Academy nominated by the Head of the Queen Mary Academy
6. The three Faculty Vice-Presidents (Students' Union) and up to three nominated school representatives drawn from a pool of seven
7. Up to three co-opted members from the staff of Queen Mary to ensure the inclusion of appropriate expertise (e.g. e-learning, collaborative provision).

In attendance:

8. Members of the Academic Secretariat
9. Heads of School/Institute or Directors of Education and administrative staff proposing programmes from their areas.

Nominated Members of Academic Staff

1. The call for nominations shall be conducted by the Academic Secretary.
2. Nominations will be accepted during the second semester prior to the academic year in which an elected member's period of office shall be due to end.
3. Where a casual vacancy arises because a nominated member ceases to be a member before his/her term of office expires, the member replacing him/her shall commence a new term of office of four years and be eligible for re-appointment in the same way as other members.
4. A member who does not attend four consecutive meetings shall be deemed to have resigned his/her membership.

Operation of the approval process

1. The Taught Programmes Board will meet at least once per month.
2. Academic Secretariat staff will issue a series of deadlines for the approval process. Proposals for new programmes should be received 3 weeks prior to the date of the meeting of the Board.
3. Academic Secretariat staff will manage the process of allocating proposals to meetings in accordance with deadlines, ensuring that full consideration of proposals takes place.

4. Academic Secretariat staff will scrutinise all documentation for completeness, adherence to required regulations and curriculum frameworks (e.g. QMACF, FHEQ), external support (where appropriate), support from the school/institute Teaching and Learning Committee, and support from the Planning and Accountability Review.
5. Academic Secretariat staff have the authority to reject proposals that are incomplete or do not adhere to the regulations/frameworks.
6. The relevant Head of School/Institute or Director of Education and the programme proponent will be invited to attend the meeting to discuss the proposal with the Taught Programmes Board.
7. The Taught Programmes Board will be facilitated by Academic Standards and Quality Officers, from the Academic Secretariat. Specific responsibility for areas of Queen Mary will be indicated on the ARCS website.
8. The Academic Standards and Quality Officers will make contact with Chairs of Teaching and Learning Committees to offer guidance on the completion of documentation for the approval process, together with information on the operation of the Taught Programmes Board.
9. The quorum for Taught Programmes Board shall be one third of the membership.
10. If a meeting of Taught Programmes Board is inquorate, the Chair shall decide whether;
a) the meeting shall be postponed and rearranged, or b) whether the meeting shall proceed, with all decisions made to be considered preliminary, until the agreement of the required number of members has been confirmed to effect the decisions as formal for the record.

Taught Programmes Board

Meeting Dates 2021/22

Meeting date	Paperwork deadline
Wednesday 8 th September 2021	Wednesday 18 th August 2021
Wednesday 6 th October 2021	Wednesday 15 th September 2021
Wednesday 10 th November 2021	Wednesday 20 th October 2021
Wednesday 8 th December 2021	Wednesday 17 th November 2021
Wednesday 12 th January 2022	Wednesday 8 th December 2021
Wednesday 2 nd February 2022	Wednesday 12 th January 2022
Wednesday 2 nd March 2022	Wednesday 9 th February 2022
Wednesday 6 th April 2022	Wednesday 16 th March 2022
Wednesday 4 th May 2022	Wednesday 13 th April 2022
Wednesday 15 th June 2022	Wednesday 25 th May 2022
Wednesday 27 th July 2022	Wednesday 6 th July 2022

Membership

Chair – ex officio

Deputy Vice-Principal (Education)

Professor Anthony Michael

Deans for Education – ex officio

Humanities and Social Sciences
School of Medicine and Dentistry
Science and Engineering

Professor Christina Perry
Professor Anthony Warrens
Professor Anthony Michael

Deputy Deans for Education – ex officio

Humanities and Social Sciences
Humanities and Social Sciences
Science and Engineering
Science and Engineering
Science and Engineering
School of Medicine and Dentistry
School of Medicine and Dentistry
School of Medicine and Dentistry

Mrs Elizabeth Gillow
Professor Christopher Phillips
Professor Henri Huijberts
Dr Chris Bray
Dr Eranjan Padumadasa
Vacancy
Professor Maralyn Druce
Professor Bruce Kidd

Queen Mary Academy Representative – ex officio

Education and Learning Manager

Ms Alison Pettigrew

E-Learning Representative – ex officio

Head of E-Learning

Ms Surjit Uppal

Two nominated members of academic staff from each faculty drawn from a pool of three

Humanities and Social Sciences	Dr Daniel Peart Professor Michael McKinnie Dr Patrick McGurk
Science and Engineering	Dr Shabnam Beheshti Dr Adrian Briggs* Dr Craig Agnor
School of Medicine and Dentistry	Dr John Buchanan Dr Kristin Braun* Dr Mark Freestone

*Refers to those nominated members who are in their final year of membership.

Student Representatives

Vice President HSS	Ms Saynab Sharif
Vice President S&E	Ms Bilge Kacmaz
Vice President Barts & The London	Mr Robert Leo Tucker

Co-opted members (up to 3) from the staff or students of the University

Associate Principal and Director of QMOnline	Mr Gideon Shimshon
University Librarian	Ms Kate Price
Vacancy	Vacancy

In attendance

Members of the Academic Secretariat	Mr Simon Hayter Mrs Alice de Havillan Ms Jane Pallant
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Secretary

Academic Standards and Quality Officers (x2)	Ms Alison Dawn Mr Ashley Palmer
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Information on Variable Terms of Office

Student representatives to the Board will be elected for a term of 12 months.

The standard term of office for all other Board members will be four years. In order to mitigate the risk of needing to nominate the complete constitute at the same time and to ensure some membership continuity, by exception, members may be appointed / re-appointed for shorter terms to manage the occurrence of vacancies in each constituency.