



Senate

Paper Title	Minutes of the last meeting of Senate held on 16 June 2022
Outcome requested	Senate is asked to approve the minutes of the last meeting.
Points for Senate members to note and further information	n/a
Questions for Senate to consider	n/a
Regulatory/statutory reference points	n/a
Strategy and risk	n/a
Reporting/consideration route for the paper	Senate to approve.
Authors	Jane Pallant, Deputy Academic Registrar
Sponsor	Professor Colin Bailey, President and Principal

Senate

Minutes of 16 June 2022 (draft)

Present:

Professor Stephanie Marshall (Chair)	Professor Victoria Bird	Dr Giorgio Chianello
Dr Dianne Cooper	Professor Kavita Datta	Dr Giulia De Falco
Professor Neve Gordon	Sheila Gupta MBE	Bilge Kacmaz
Professor Andrew Livingston	Professor Arunthathi Mahendran	Professor Jo Martin
Professor Seán McConville	Professor Scott McCracken	Professor Anthony Michael
Professor Christina Perry	Professor Thomas Prellberg	Dr Simon Rawlinson
Adi Sawalha	Professor Hazel Screen	Dr James Strong
Robert Leo Tucker	Dr Christopher Tyson	Professor Wen Wang
Professor Anthony Warrens		

In attendance:

Dr Luke Bancroft	Mary Childs	Dr Sharon Ellis
Professor Yang Hao	Professor Stefan Krummaker	Elizabeth Mantilas
Jonathan Morgan	Jane Pallant	Alex Prestage
Kaya Wiles (Secretary)		

Apologies:

Professor Adrian Armstrong	Professor Colin Bailey	Dr Jason Berry
Professor Adrian Bevan	Dr Edo Boek	Dr Rafa Castrejon-Pita
Professor Sir Mark Caulfield	Professor Alex Clark	Professor Paul Coulthard
Dr Joseph Cronin	Dr Debbie De Girolamo	Professor Panos Deloukas
Dr Paula Fonseca	Dr Abimbola Giwa	Professor Colin Grant
Professor Penny Green	Professor Richard Grose	Professor Matthew Hilton
Professor Peter Hobson	Professor Peter Hobson	Professor Henri Huijberts
Dr Jessica Jacobs	Dr Robert Janes	Professor Martin Knight
Professor Steffi Krause	Dr Theo Kreouzis	Professor David Lee
Professor Nicholas Lemoine	Dr Philippa Lloyd	Professor Wayne Morrison
Professor Parvati Nair	Dr Ali Nankali	Professor Mike Noon
Dr Michael Page	Professor Mauro Perretti	Professor Richard Pickersgill
Dr Amitha Ranauta	Jane Reid	Dr Prakash Shah
Saynab Sharif	Professor Jason Sturgess	Professor Daniel Todman
Professor Steve Uhlig	Professor Ian Walden	Professor Fiona Walter
Professor David Williams		

Part 1: Preliminary items

Welcome and apologies

2021.092	The Chair welcomed new member Professor Arunthathi Mahendran, Director of Institute of Health Sciences Education, to Senate and noted the apologies received.
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2021.093 Senate expressed thanks to Sheila Gupta, Vice-Principal (People, Culture and Inclusion), who would be leaving Queen Mary over the summer.

Minutes of the last meeting held on 17 March 2022 (SE2021.41)

2021.094 Senate **confirmed** the minutes of the meeting held on 17 March 2022 subject to updates to the attendance and apologies lists.

President and Principal's report (SE2021.42)

2021.095 Senate **received** the President and Principal's report. The following points were **noted**:

- (i) Staff had been working tremendously hard to mitigate the effects of the industrial action. Colleagues were thanked for their efforts in minimising the disruption to education.
- (ii) Queen Mary had been ranked joint 7th for the quality of research as part of the Research Excellence Framework (REF). 92% of Queen Mary's overall research had been assessed as internationally excellent or world leading. Colleagues were thanked for their hard work in connection with this.
- (iii) The Festival of Communities would be held on 11 June 2022 and 12 June 2022.

Vice Principal's reports (SE2021.43a-h)

2021.096 Senate **received** a report from the Vice-Principal (Health) (SE2021.43a). The following points were **noted**:

- (i) The Faculty was on track to exceed its cash generation target for 2021-22.
- (ii) Student recruitment to both the BSc Pharmacology and BSc Neuroscience was looking positive with a significantly higher number of accepted places compared to the same point last year. The Faculty was hoping to increase staff numbers for these popular programmes.
- (iii) A comparison of the research awards achieved over the year to date, compared with those for 2019-2020 and 2020-21, showed the year-on-year increase for the Faculty. In particular, the Wolfson Institute of Preventative Medicine had achieved significant success.
- (iv) Professor Chie Adachi had been appointed as the Faculty Dean for Digital Education. Professor Adachi would be working across the University to enhance Queen Mary's digital education offer. Professor Mary Collins would be joining the Faculty as the Director of the Blizard Institute in October 2022.

2021.097 Senate **received** a report from the Vice-Principal (Humanities and Social Sciences) (SE2021.43b). The following points were **noted**:

- (i) Elizabeth Gillow, Deputy Dean (Education), had been appointed as the new Dean for Education, effective from January 2023. Professor Jonathan Griffiths had been appointed as Head of the Department of Law and Professor Ioannis Kokkoris as Director of the Centre for Commercial Law Studies. At the Institute for the Humanities and Social Sciences, Professor Kate Malleson had been appointed as Director.
- 2021.098 Senate **received** a report from the Vice-Principal (Science and Engineering) (SE2021.43c). The following points were **noted**:
- (i) The Faculty had performed very well in the REF. This had been achieved due to the hard work and commitment demonstrated by all staff including professional services, teaching and research (T&R), teaching and scholarship (T&S) and technical staff.
- (ii) Professor Andrew Livingston, Vice-Principal (Research and Innovation) had been elected to the Fellowship of the Royal Society in recognition of his achievement in chemical engineering and Professor Yang Hao had been appointed as the Royal Academy of Engineering's research chair.
- 2021.099 Senate **received** a report from the Vice-Principal (Education) (SE2021.43d). Members **noted** that there would be a presentation from the Deputy Vice-Principal (Education) and QMSU President with further updates on this area of work.
- 2021.100 Senate **received** a report from the Vice-Principal (International) (SE2021.43e). The following points were **noted**:
- (i) It was anticipated that some external factors, including Covid-19 and visa processing, could impact upon international student recruitment for 2022-2023
- (ii) Overseas undergraduate applications had increased by 17% compared to the same point in 2021. The overseas postgraduate taught position also looked strong, with an 11% increase compared to 2021.
- 2021.101 Senate **received** a report from the Vice-Principal (People, Culture and Inclusion) (SE2021.43f). The following points were **noted**:
- (i) Alex Prestage, Head of Equality, Diversity & Inclusion (EDI), would continue to drive forward the ambitious programme of work initiated under the Vice-Principal (People, Culture and Inclusion)'s leadership alongside the now complete EDI team.
- (ii) The EDI team had been delivering Athena SWAN roadshows across the university. The team were grateful to all those who had attended.
- 2021.102 Senate **received** a report from the Vice-Principal (Policy and Strategic Partnerships) (SE2021.43g). The following points were **noted**:

- (i) The London City Institute of Technology (IoT) building was on track to be ready for teaching in September 2022.
- (ii) A celebratory event, attended by over 140 people, was held on 12 May 2022 to mark the award of the Platinum Engage Watermark and the launch of Queen Mary's Civic University Agreement (CUA). The CUA has five priority areas: inclusive place-making, healthy and sustainable futures, pathways for life, a cultural hub for East London, and enabling civic practice.

2021.103

Senate **received** a report from the Vice-Principal (Research and Innovation) (SE2021.43h). The following points were **noted**:

- (i) There was a renewed focus on impact. Recipients of the Queen Mary Impact Fund would be required to submit their grant reports in the format of Impact Case Studies and there were plans to embed a high risk/high reward approach into all funding decisions.
- (ii) Research Capital Infrastructure Funding (RCIF) would be accepting applications until 15 August 2022. Allocated funding would be used to support leading researchers to purchase additional equipment or to support facilities that would enable a step-change in research activity.
- (iii) A new Demand Management College had been set up to assist in the process of selecting research applications for external funding opportunities, where submissions from Queen Mary researchers were limited. The Demand Management College would be made up of expert members who would be equipped to provide researchers with the highest quality feedback possible.

Students' Union President's report

(SE2021.44)

2021.104

Senate **received** a report from the President of the Students' Union. The following points were **noted**:

- (i) The 2018-2021 strategy had been extended into 2022 due to the pandemic. QMSU were now in the process of collecting data to feed into the new strategic plan. Between March and April 2022, all students had been invited to take part in an online survey with almost 4000 providing a response. Follow-up work in response to the survey was underway.
- (ii) The Study Well campaign had been running throughout the examination period. QMSU had been working with colleagues across the University to coordinate contributions and identify areas of collaboration.

2021.105

Senate **received** the QMSU Impact report and **noted** that it highlighted key achievements while providing spotlights on areas such as sustainability.

Part 2: Matters for Discussion

Presentation from the Deputy Vice- Principal (Education) and QMSU President

- 2021.106 Senate **received** a presentation from the Deputy Vice-Principal (Education) and President of the Students' Union on the Queen Mary Education Approach: Active Curriculum Excellence (ACE). The following points were **noted**:
- (i) ACE described how the Queen Mary Strategy 2030 would be translated into the activities being performed and what made Queen Mary distinctive.
 - (ii) A soft launch for the approach had been held during the Festival of Education with the official launch due to take place during the upcoming Directors of Education Away Day.
 - (iii) The four pillars of excellence in education specified Queen Mary's commitments to students. These commitments would be met through student-paced learning activities, interactive large group sessions, facilitated sessions, small active learning groups and co-curricular activity.
 - (iv) The detail given in the four pillars wheel diagram was adaptable to changes in the external environment and to Queen Mary students. It recognised that student welfare and education were linked and the importance of cocreation between staff and students.
 - (v) Since the pandemic there had been a world-wide reduction in student engagement. It would be important to continue offering teaching that had the ability to excite students whilst also working to support students in their wellbeing. The cost-of-living crisis was also impacting students who had to balance employment and their education.
 - (vi) References to success encompassed multiple versions of success, such as those attached to opening the doors of opportunity. The development of morals, and an understanding of integrity, were also recognised as an important part of the education offer, in line with Queen Mary's values.

Industrial Action Strategic Contingency Group

(SE2021.45)

- 2021.107 Senate **received** a summary of the business considered by the Industrial Action Strategic Contingency Group (IASCG) between 03 February 2022 and 09 June 2022.
- 2021.108 Members **noted** that the IASCG, which had existed for a number of years, was re-established for every period of industrial action. The group monitored and took steps to mitigate the effects of all industrial action with the aim of protecting the overall student experience and academic standards. The group utilised Queen Mary's effective infrastructure, with Deans of Education working closely with Heads of Schools and Institutes and Directors of Education and then further cascading information out as

needed. The student voice and representation from professional services were key to the Group's work. The Group had oversight of risks and made sure that Queen Mary was operating in accordance with ongoing conditions of registration of the Office for Students, the guidance provided by the Quality Assurance Agency and Professional, Statutory and Regulatory Bodies (PSRBs).

- 2021.109 Members **noted** that the University was not planning to hire an external marking company to address the challenges of the marking boycott. Marking was being covered by members of staff who were using the assessment's learning outcomes and marking criteria as guidance for the marking. Marking guides had also been made available to interim markers, where available. There was no universal marking guide as it would not be appropriate for this guidance to be decided at institutional level; guides would need to differ by module and/or School/Institute in order to address the needs of each discipline.
- 2021.110 Members **noted** that Queen Mary had a strong record of high-quality education. High academic standards were an established part of Queen Mary's rigorous processes and audit trails and were in place to protect academic quality each year. Thanks were expressed to colleagues for all their hard work in this area.

Admissions policy 2023-24

(SE2021.46)

- 2021.111 Senate **considered** the Admissions policy 2023-24.
- 2021.112 Members **noted** that there were no substantive changes to the policy. The policy had been streamlined with processes and procedural matters to be outlined in separate documents.
- 2021.113 Members **noted** that references to Barts and The London had been updated to read the Faculty of Medicine and Dentistry. This was as the admissions policy was an external-facing document and the name Barts and The London would move to being used internally. The Head of Admissions would discuss the wording with the Faculty of Medicine and Dentistry and the QMSU Vice-President, Barts and The London.
- 2021.114 Senate **approved** the Admissions Policy 2023-24.

Student casework policies 2022-23

(SE2021.47)

- 2021.115 Senate **considered** the Academic Misconduct Policy for 2022-23.
- 2021.116 Members **noted** there had previously been discussion at Senate of increasing the threshold at which an alleged case of academic misconduct was referred from a School/Institute to the Appeals, Complaints and Conduct Office. This change had not yet been implemented as workability differed by School/Institute, for example some programmes offered year-long modules and so having first-semester offences considered at School/Institute level could not be consistently applied across the University. This would be considered further by the Assessment sub-group of the Education, Quality and Standards Board.
- 2021.117 Senate **approved** the Academic Misconduct Policy for 2022-23.

- 2021.118 Senate **considered** the Appeal Policy for 2022-23.
- 2021.119 Members **noted** the minor revisions to the policy, including changes to terminology and changes to the grounds for rejecting an appeal.
- 2021.120 Senate **approved** the Appeal Policy for 2022-23.
- 2021.121 Senate **considered** the Student Complaints Policy for 2022-23.
- 2021.122 Members **noted** that the main revision was the clarification of a specific provision to be followed in the event of a complaint about staff conduct which would more appropriately be dealt with under Queen Mary Human Resources policies and processes.
- 2021.123 Senate **approved** the Student Complaints Policy for 2022-23.

Academic Regulations 2022-2023 (SE2021.48)

- 2021.124 Senate **considered** the Academic Regulations 2022-2023.
- 2021.125 Senate **noted** that changes from the 2021-22 iteration were minimal, other than the addition of further non-standard programme-specific special regulations.
- 2021.126 Senate **approved** the Academic Regulations 2022-2023.

Academic regulations and code of practice for research degree programmes 2022-23 (SE2021.49)

- 2021.127 Senate **considered** the Academic regulations and code of practice for research degree programmes 2022-23.
- 2021.128 Members **noted** the changes to the Academic Regulations and Code of Practice for Research Degree Programmes, including the change to electronic submissions for theses.
- 2021.129 Senate **approved** the Academic Regulations and Code of Practice for Research Degree Programmes 2022-23.
- 2021.130 Senate **approved** the delegation of authority to the Chair of the Research Degrees Programmes and Examinations Board (RDPEB) the approval of any final minor revisions to the text of the Code of Practice. It was anticipated that these would be editorial changes or factual corrections.

Academic Regulations for the Master by Research (ResM) 2022-23 (SE2021.50)

- 2021.131 Senate **considered** the Academic Regulations for the Master by Research (ResM) 2022-23.
- 2021.132 Members **noted** that the regulations governed the elements of the award of degree of Master by Research that differed from the regulations for postgraduate research degree programmes. In respect to all other matters, the postgraduate research degree programmes regulations applied unless

otherwise specified. A substantial part of the separate regulations comprised the introduction of new examination outcomes.

2021.133 Senate **approved** the Academic Regulations for the Master by Research (ResM) 2022-23.

Assessment Handbook 2022-2023 (SE2021.51)

2021.134 Senate **considered** the Assessment Handbook 2022-2023.

2021.135 Members **noted** that there were two additions to the handbook which reflected existing practices, rather than a specific change. A new clause formally recognised that in exceptional circumstances Queen Mary may need to introduce reasonable alternative arrangements for the management of assessment processes, and that those alternative arrangements would pay due regard to academic quality and standards and to the requirements of relevant external regulatory bodies. The handbook had also been updated to reflect current HR guidance, including requirements on right to work checks in relation to external examiner fee payments.

2021.136 Senate **approved** the Assessment Handbook 2022-2023.

Equality, Diversity and Inclusion annual report 2020-21 (SE2021.52)

2021.137 Senate **received** the Equality, Diversity and Inclusion annual report 2020-21.

2021.138 It was **noted** that Queen Mary had been building on earlier successes, strengthening governance practices and working towards further exciting and innovative projects.

Progression Race Equality report (SE2021.53)

2021.139 Senate **received** the Progression Race Equality report.

2021.140 It was **noted** that data included in the report focused on progress towards institutional KPIs for BAME staff and providing evidence of the impact of initiatives introduced by the University.

Export Controls and Sanctions Policy (SE2021.54)

2021.141 Senate **considered** the Export Controls and Sanctions Policy.

2021.142 Members **noted** that changes in the external environment had identified the requirement for a policy on export control.

2021.143 It was **noted** that the policy, and its associated systems and processes, had been tested with academic groups most likely to be impacted and had received positive feedback.

2021.144 Senate **approved** the Exports Controls Sanctions Policy.

Honorary Degree Nomination (SE2021.55)

- 2021.145 Senate **considered** the nomination for an Honorary Degree of Queen Mary recommended by the Honorary Degrees and Fellowships Committee (HDFC).
- 2021.146 Senate **approved** for recommendation to Council the nomination for an Honorary Degree of Queen Mary.

Part 3: Matters for Report

Council Report* (SE2021.56)

- 2021.147 Senate **noted** executive summaries of business considered by the Council at the meetings held on 31 March 2022 and 19 May 2022.

Taught Programmes Board* (SE2021.57)

- 2021.148 Senate **noted** the proposals relating to programme and module academic developments that had taken place between 10 February 2022 and 25 May 2022.

Education Quality and Standards Board* (SE2021.58)

- 2021.149 Senate **noted** the executive summary of the business considered by the Education Quality and Standards Board at the meetings held on 30 March and 18 May 2022.

Research Degrees Programmes and Examinations Board* (SE2021.59)

- 2021.150 Senate **noted** the executive summary of the business considered by the Research Degrees Programmes and Examinations Board at meetings held between March 2022 and May 2022.

Ethics of Research Committee (SE2021.60)

- 2021.151 Senate **noted** the executive summary of the business considered by the Ethics of Research Committee at the meeting held on 02 March 2022.

Partnerships Board* (SE2021.61)

- 2021.152 Senate **noted** the executive summary of business considered by the Partnerships Board between 29 January 2022 to 03 May 2022.

Part 4: Other matters

Dates of future meetings

- 2021.153 Senate **noted** the Senate meetings for 2022-2023:
- Thursday 20 October 2022, 3pm-5pm
 - Thursday 15 December 2022, 3pm-5pm
 - Thursday 16 March 2023, 3pm-5pm
 - Thursday 8 June 2023, 3pm-5pm