



**Senate**

<b>Paper Title</b>	<b>Chair's actions</b>
<b>Outcome requested</b>	Senate is asked to <b>note</b> the detail of chair's actions taken since the last meeting of Senate.
<b>Points for Senate members to note and further information</b>	<b>Chair's actions</b> There have been two Chair's actions since the last meeting of Senate held on 20 October 2022: <ol style="list-style-type: none"><li>1. The extension of Professor Anita Berlin's tenure as Chair of the Professional Capability Committee.</li><li>2. The appointment of Mr Mark Farenden as Complaints Assessor.</li></ol> The full details of the Chair's actions are provided for members' information.
<b>Questions for Senate to consider</b>	n/a
<b>Regulatory/statutory reference points</b>	n/a
<b>Strategy and risk</b>	n/a
<b>Reporting/consideration route for the paper</b>	n/a
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<b>Sponsor</b>	Professor Colin Bailey, President and Principal



## **Senate Chair's action: Extension to appointment of Chair Professional Capability Committee**

### **Summary**

The Faculty of Medicine and Dentistry requested an extension to the tenure of Professor Anita Berlin as a Chair of the Professional Capability Committee to 31 December 2022. Senate approves the Chairs and members of the Professional Capability Committee.

### **Background to the work of the Committee**

The Queen Mary Professional Capability & Fitness to Practise regulations consider concerns relating to students studying for qualifying degrees within the Faculty of Medicine & Dentistry. The Professional Capability and Fitness to Practise regulations support the assessment of a student's fitness to practise should concerns arise; by graduation a student from a qualifying degree, Queen Mary is providing confirmation to the General Medical Council or General Dental Council that the student is fit to practise. The Chairs of the Professional Capability Committee are normally registered dental or medical professionals and both committees comprise members from across the Faculty.

The Professional Capability Committee (PCC) receives all concerns considered under the regulations. The PCC is the first stage in the process and is able to recommend conditions and undertakings, while providing support to students as required. The PCC directs students to the concerns which have been raised and allows them to demonstrate appropriate insight, reflection or, where necessary, remediation and remorse.

### **Reason for extension request**

Professor Berlin stepped down from the Committee in January 2022 but was still presiding over a single long running case relating to a final year MBBS student. Professor Berlin's tenure was confirmed until August 2022 as part of a previous Chair's Action request; however, the particular case in question is still under consideration so an extension to Professor Berlin's tenure was sought to enable her to Chair the next meeting to consider the case.

### **Approved by Chair's action – November 2022**



## **Senate Chair's action: Appointment of acting Chairs**

### **Summary**

This was a request for the approval of a new Complaints Assessor by Chair's Action.

### **Background**

Queen Mary is required to handle complaints effectively and to provide outcomes to students in a timely way. The Student Complaints Policy is supported by appropriately qualified volunteers who serve as Complaints Assessors; these colleagues review reports of student complaints and discuss appropriate remedies in discussion with the casework team.

Mr Mark Farenden has kindly volunteered to be a Complaints Assessor and given the volume of cases under consideration, it was requested that he should be appointed by Chair's Action to enable him to consider cases as soon as possible.

Mr Mark Farenden has been the Director of Strategy Delivery for Queen Mary for the past 3 years, prior to which he had a series of senior management roles, managing large teams of professionals on a direct and matrix basis.

Mark became a member of the Judiciary in 2008 and sits as a Magistrate/JP in the Adult Criminal Court and is a Lay Judge in the family court. As part of this role he has attended many training courses including Impartial and Structured Decision Making, and handling Inclusivity and Diversity issues within the legal justice system.

**Approved by Chair's action – November 2022**